

# Memphis Theological Seminary

Catalog and Student Handbook

2016 - 2018



## Accreditations

Memphis Theological Seminary is Accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, and regionally by the Commission on Colleges of the Southern Association of Colleges and Schools (SACSCOC).

The following degree programs are approved:

Master of Divinity (MDiv)  
Master of Arts in Christian Ministry (MACM)  
Master of Arts in Youth Ministry (MAYM)  
Master of Arts (MAR) (Religion)  
Doctor of Ministry (DMin)

### **Commission Contact Information**

The Commission on Accrediting of the Association of Theological Schools  
in the United States and Canada  
10 Summit Park Drive Pittsburgh, PA 15275 USA  
Telephone: 412-788-6505  
Fax: 412-788-6510  
Website: [www.ats.edu](http://www.ats.edu)

### **Regional Accreditation Commission Contact Information**

Southern Association of Colleges and Schools  
Commission on Colleges  
1866 Southern Lane  
Decatur, GA 30033 USA  
Telephone: 404-679-4500  
Fax: 404-679-4558  
Website: [www.sacscoc.org](http://www.sacscoc.org)

### **Statement of Educational Effectiveness**

Memphis Theological Seminary is committed to educating and sustaining men and women for ordained and lay Christian ministry in the church and the world through shaping and inspiring lives devoted to scholarship, piety and justice. More than 80% of our graduates enter our degree programs, complete them and find appointments within one year of graduation that they felt were appropriate to their vocational intentions.

# Memphis Theological Seminary

Established in 1852



Architectural Rendering of New Chapel

This reference guide contains current policies, procedures and academic curricula of the seminary. The seminary reserves the right to make necessary changes in regulations and policies during a given year but will not do so without due notice to students, faculty and staff.

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[www.MemphisSeminary.edu](http://www.MemphisSeminary.edu)

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# MTS ACADEMIC CALENDAR 2016-2017

## Fall Semester 2016

August 8-11	MAYM Retreat
August 10	Fall Admission Deadline
August 12	MTS Faculty & Staff Retreat
August 15	Faculty Retreat
August 17	Change of Fall Registration
Deadline	
August 19	New Student Orientation
August 20	Classes Begin
Aug. 22 – Aug. 26	Late Registration
August 30	Opening
Convocation	
September 2	Last Day to Register or Add a
Class	
Sept. 2 – Nov. 12	Drug & Alcohol Addiction Counseling
Sessions	
September 5	<u>Seminary Closed</u> – Labor
Day	
September 7	Essay (Midway & Senior)
Distribution	
September 8-10	MAYM Retreat
September 9	Last day to Drop a
Class	
September 16	Constitution Day
October 1-7	Mid-Term Exams
October 11-12	<i>Lowrie/Ingram Lectures</i> , Joseph T. Reiff
October 13-15	MAYM Retreat
October 14	Doctor of Ministry Grades Due
October 14	Last Day to Withdraw from a Class
October 28	Essay (Midway & Senior) Submission
Deadline	
October 28	Doctor of Ministry Application
Deadline	
November 4	Inquirer's Day
November 7 – 11	Advising Week
November 14 – 18	Early Registration
January/Spring	
November 17 – 19	MAYM Retreat
November 21-26	Fall Break

November 23 – 26	<u>Seminary</u>	<u>Closed</u>	–
Thanksgiving			
November 28 – December 3		Reading Week*	
December 3 - 5	Youth	Ministry	Cohort's Travel
Course			
December 3 – 9			Final
Exams			
December 16			Grades Due
December 24 – January 2	<u>Seminary Closed</u>	- Christmas & New Year's Day	
<b>January Term 2017</b>			
January 3			Seminary Opens
January 3		January	Term Classes
Begin			
January 3 - 13	Doctor	of Ministry	Convocation &
Residency			
January 6			Last Day to Register
Late			
Jan. 6 – March 18	Drug & Alcohol	Addiction Counseling	Sessions
January 10			Spring Admission
Deadline January 13			Last Day of Classes
January 16	<u>Seminary Closed</u>	– Martin Luther King, Jr. Day	
January 18-21			MAYM Retreat
January 20			January-Term Grades Due
<b>Spring Semester 2017</b>			
January 20			New Student Orientation
January 21			Spring Classes Begin
January 23 – 27			Late Registration
January 27			Last Day to Register or Add a Class
February			<i>African American History Month</i>
February 3			Last Day to Drop a Class
February 3			Essay (Midway & Senior) Distribution
February 7-8	<i>Barbara A. Holmes</i>	Lectures,	Eboni Marshall Turman
February 9			Henry Logan Starks Scholarship Luncheon
February 16			Henry Logan Starks Awards Ceremony
February 16-18			MAYM Retreat
February 17-18	African American	Christian Educators	Conference
March			<i>Women's History Month</i>
March 3			Inquirer's Day
March 4-10		Mid-Term	Exam
Week			
March 10		Last Day to	Withdraw from
Classes			



March 13-17	Advising
Week March 17	Essay (Midway & Senior) Submission
March 20 – 24	Early Registration Summer/Fall
March 20-21	<i>Todd Lectures</i> , Dr. Nancy Declaisse-Walford
March 23-25	MAYM Retreat
March 31 – June 24	Drug & Alcohol Addiction Counseling Sessions
April 10-16	<u>Seminary Closed</u> – Holy
Week April 14	Doctor of Ministry Grades Due
April 27-29	MAYM Retreat
May 1-5	Reading Days*
May 6-12	Final Exams
May 12	Senior Grades Due
May 13	Closing Convocation & Graduation
May 15	Summer Admission Deadline
May 20	Final Grades Due
<b>Summer Term 2017</b>	
May 15	Classes Begin
May 16	Last Day to Register Late
May 29	<u>Seminary Closed</u> - Memorial
Day	
June 30	Last Day of
Classes	
July 4	Seminary Closed – Independence Day
July 7	Grades Due
July 10	Doctor of Ministry Opening
Convocation	
July 30-August 11	Doctor of Ministry
Residency	
July 31	Early Doctor of Ministry Admissions
Deadline	

\* **READING WEEK/DAYS:** When the seminary is closed due to extenuating circumstances such as the weather, the administration and faculty may choose to schedule make-up classes during Reading Week/Days.

Note: This calendar is subject to change at any time prior to or during the academic term due to emergency causes beyond the reasonable control of the seminary.

## **MTS ACADEMIC CALENDAR 2017-2018**

## **Fall Semester 2017**

August 7-10	MAYM Retreat
August 10	Fall Admission Deadline
August 18	MTS Faculty & Staff Retreat
August 21	Faculty Retreat
August 25	Change of Fall Registration Deadline
August 25	New Student Orientation
August 26	Classes Begin
Aug. 28 – Sept. 1	Late Registration
September 4	Seminary Closed – Labor Day
September 5	Opening Convocation
September 5	Last Day to Register or Add a Class
September 7-9	MAYM Retreat
Sept. 8 – Nov. 18	Drug & Alcohol Addiction Counseling Sessions
September 15	Essay (Midway & Senior) Distribution
September 15	Last day to Drop a Class
September 15	Constitution Day
October 7 - 13	Mid-Term Exams
October 12-14	MAYM Retreat
October 13	Doctor of Ministry Grades Due
October 20	Last Day to Withdraw from a Class
October 31	Doctor of Ministry Application Deadline
November (TBA)	Fall Lectures
November 3	Essay (Midway & Senior) Submission Deadline
November 3	Inquirer's Day
November 6 – 10	Advising Week
November 13 – 17	Early Registration January/Spring
November 16 – 18	MAYM Retreat
November 20 - 24	Fall Break
November 23 – 24	Seminary Closed – Thanksgiving
November 27 – December 2	Reading Week*
December 4 - 6	Youth Ministry Cohort's Travel Course
December 2 – 8	Final Exams
December 15	Grades Due
December 25 – January 1	Seminary Closed

## **January Term 2018**

January 2	Seminary Opens
January 2	January Term Classes Begin
January 2 - 12	Doctor of Ministry Convocation & Residency
January 5	Last Day to Register Late
Jan. 5 – March 17	Drug & Alcohol Addiction Counseling Sessions

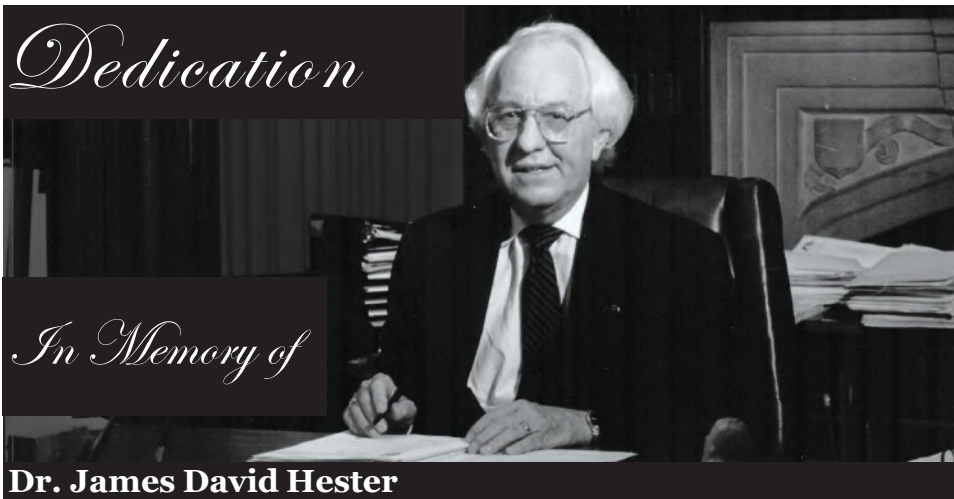
January 10	Spring Admission Deadline
January 12	Last Day of Classes
January 15	Seminary Closed – Martin Luther King, Jr. Day
January 16-18	MAYM Retreat
January 19	January-Term Grades Due
<b>Spring Semester 2018</b>	
January 19	New Student Orientation
January 20	Spring Classes Begin
January 22 – 26	Late Registration
January 26	Last Day to Register or Add a Class
<i>February</i>	<i>African American History Month</i>
February (TBA)	Barbara A. Holmes Lectures
February 2	Last Day to Drop a Class
February 2	Essay (Midway & Senior) Distribution
February 15-17	MAYM Retreat
February (TBD)	Henry Logan Starks Scholarship Dinner
<i>March</i>	<i>Women's History Month</i>
March 2	Inquirer's Day
March 3-9	Mid-Term Exam
Week	
March 9	Last Day to Withdraw from
Classes	
March 12-16	Advising Week
March 17	Essay (Midway & Senior) Submission
March 20 – 24	Early Registration Summer/Fall
March 23-25	MAYM Retreat
March 26 – April 1	Seminary Closed – Holy
Week April 7 – June 30	Drug & Alcohol Addiction Counseling Sessions
April 13	Doctor of Ministry Grades Due
April 26-28	MAYM Retreat
April 28 - May 4	Reading Days*
May 5-11	Final Exams
May 11	Senior Grades Due
May 12	Closing Convocation & Graduation
May 14	Summer Admission Deadline
May 18	Final Grades Due
<b>Summer Term 2018</b>	
May 21	Classes Begin
May 21	Last Day to Register Late
May 28	Memorial Day – Seminary
Closed June 29	Last Day of Classes
July 4	Seminary Closed – Independence Day
July 6	Grades Due

July 9  
July 30- August 10  
July 31

Doctor of Ministry Opening Convocation  
Doctor of Ministry Residency  
Early Doctor of Ministry Admissions Deadline

\* **READING WEEK/DAYS:** When the seminary is closed due to extenuating circumstances such as the weather, the administration and faculty may choose to schedule make-up classes during Reading Week/Days.

Note: This calendar is subject to change at any time prior to or during the academic term due to emergency causes beyond the reasonable control of the seminary.



This issue of the Memphis Theological Seminary catalogue is dedicated to the memory of Dr. J. David Hester, the fourth President of MTS, who finished his race in this life on July 31, 2014.

James David Hester grew up in his birthplace of Paducah, Kentucky, where he professed faith in Jesus Christ in the Margaret Hank Memorial Cumberland Presbyterian Church. Accepting his call to ministry at an early age, he completed degrees at Bethel College and the Cumberland Presbyterian Theological Seminary (B.D. 1957), and was ordained to ministry in the CPC by Mayfield Presbytery. J. David completed a second Master's degree at Memphis State University, and the Doctor of Ministry degree at Fuller Theological Seminary in Pasadena, California.

J. David served pastorates in Waverly, Memphis, and Knoxville, Tennessee. He was a tireless advocate for theological education in the CPC, serving as an officer in the MTS Alumni Association, a member of the Board of Trustees, and a member of the committee that selected the current site for MTS at the corner of East Parkway and Union.

In 1984 J. David Hester was elected the fourth president of MTS, a position from which he retired in 1997. His thirteen year tenure is still the longest of any president in the history of the seminary. Under his leadership, MTS enlarged its campus, strengthened its faculty, and initiated the DMin degree program. His fundraising skill significantly enlarged the MTS endowment, including funds for student scholarships. With his wife Barbara, he traveled widely across the nation on behalf of MTS and the cause of an educated ministry.

In gratitude to God for his life and ministry, MTS is honored to dedicate this catalogue to the memory of Dr. J. David Hester.

# GENERAL INFORMATION

## Mission Statement

The mission of Memphis Theological Seminary is to educate and sustain men and women for ordained and lay Christian ministry in the church and the world through shaping and inspiring lives devoted to scholarship, piety and justice.

## History

Throughout its history, the Cumberland Presbyterian Church has supported theological education. As early as 1821, one of its founders, the Rev. Finis Ewing, established a school in his home at New Lebanon, Cooper County, Missouri, for candidates for the ministry in McGee Presbytery. This is believed to have been the first theological school west of the Mississippi River. In the early 1820s, the Rev. David McLin established a similar school for candidates for the ministry in Illinois.

In 1852, the General Assembly of the Cumberland Presbyterian Church established a Theological School at Cumberland University at Lebanon, Tennessee. The same year a Theological Department was established at Bethel College, a Cumberland Presbyterian college in the western part of the state. Both schools survived the disruption of the Civil War, and assets from both schools were combined following the partial reunion of the Cumberland Presbyterian Church with the Presbyterian Church (U.S.A.) in 1906. In July 1908, the Theological Seminary was reorganized on the campus of Bethel College with Rev. P.F. Johnson elected as Dean.

In 1922, the three boards concerned with the educational interest of the Church, the Board of Education, the Board of Trustees of Bethel College, and the Board of Trustees of the Theological Seminary, were merged into one board known as the Cumberland Presbyterian Board of Education. From 1923 until 1956, the seminary was a department of Bethel College. In 1956, the General Assembly incorporated the Cumberland Presbyterian Theological Seminary as a separate institution and placed it once again under its own Board of Trustees.

In 1962, the General Assembly approved a recommendation of the Board of Trustees to relocate the seminary to Memphis, Tennessee. In 1964, the Assembly changed the name of the seminary to Memphis Theological Seminary of the Cumberland Presbyterian Church. The seminary opened its doors in Memphis in September 1964, admitting students of any race and denomination. Over more than 45 years, the seminary has experienced remarkable growth in enrollment, size of faculty and staff, facilities, library holdings, and financial resources. Memphis Theological Seminary is gaining an increasingly wide recognition of its program of theological education with its practical focus and convenient delivery.

## Location

The campus of seven acres is located in the heart of Memphis, Tennessee, at the corner of East Parkway and Union Avenue, in the area known as Midtown. Located on the banks of the Mississippi River, Memphis is by 2014 estimates the nineteenth largest city in the United States, and the hub of a major metropolitan area of 1.3 million people. Memphis occupies the geographic and economic center of the Mid-South region. Home to FedEx, its central location lends it one of its nicknames: America's Distribution Center. Memphis International Airport handles more air cargo annually than any other airport in the world. Other major corporations with headquarters in Memphis include International Paper, AutoZone and ServiceMaster.

From W.C. Handy to Elvis Presley to Jerry Lee Lewis to Isaac Hayes - from blues to rock 'n roll to gospel to rap - Memphis is a city that has a rich musical heritage. The Stax Museum of American Soul, the Graceland mansion and Sun Studios continue to attract tourists from around the world. Memphis Theological Seminary is committed to exploring the creative connections between Christian faith and the rich musical heritage of the Mid-

South.

## **Accreditation**

Memphis Theological Seminary is accredited by the Association of Theological Schools in the United States and Canada (ATS), and by the Commission on Colleges and Schools of the Southern Association of Colleges and Schools (SACSCOC) to award the Master of Divinity, Master of Arts (Religion), Master of Arts in Youth Ministry, and Doctor of Ministry degrees. The seminary is also an approved seminary by the University Senate of the United Methodist Church.

## **Financial Support**

Memphis Theological Seminary receives financial support from many sources including the Cumberland Presbyterian Church, its sponsoring denomination, which gives an annual allocation from denominational benevolences and income from endowments. Substantial support is also given by the larger Memphis community, other denominations that have a significant number of students in the seminary, various church groups, and individuals and groups interested in theological education. Added to these resources is the income from tuition and fees.

The seminary also benefits from early endowment funds established prior to the relocation of the seminary to Memphis, Tennessee in 1964. Records on the current endowment funds generally start with the presidency of Dr. William T. Ingram, Jr., who helped acquire a number of gifts for these purposes. Dr. E. Colvin Baird became President of the seminary in 1978 and secured a number of major contributions for the seminary. In 1984, Dr. J. David Hester became president of MTS, and the seminary's endowment fund continued to grow significantly. Since 2005, current president Dr. Jay Earheart-Brown has continued this trend.

The Board of Stewardship of the Cumberland Presbyterian Church invests endowment funds for Memphis Theological Seminary. Interest earned from these funds is directed for use by the seminary in accordance with the Endowment Fund instrument that is negotiated when an endowment fund is established. The principal of the endowment fund is always reinvested.

## **Governance**

Memphis Theological Seminary is governed by a twenty-four member Board of Trustees elected by the General Assembly of the Cumberland Presbyterian Church. This board holds title to property, collects and dispenses funds, elects administrative officers and faculty, and sets the policies governing the seminary.

The administration and faculty are charged by the Board with the responsibility of carrying out approved policies, recommending changes in policies, and leading the seminary in the task of theological education.

Students share in the government of the seminary through a Student Senate and through membership on committees. Alumni/and friends of the seminary have many opportunities to participate in the life of the community, serve on special committees and share ideas and suggestions concerning the programs of the seminary.

## **Ecumenical Relations**

The Cumberland Presbyterian Church, the sponsoring denomination of Memphis Theological Seminary, is ecumenical in its outlook and practices. On the local, state, national and international levels, Cumberland Presbyterian ministers, congregations and judicatories participate in a variety of cooperative endeavors with other Christian churches. This ecumenical outlook and practice is reflected at Memphis Theological Seminary. Persons from over thirty denominations are found among the students, faculty and staff. Cooperative working relationships exist between the seminary and judicatories of several denominations. The richness of its ecumenical character is one of the seminary's



strengths.



## **A. Community Life**

Persons with various backgrounds, cultures and denominational traditions constitute the seminary community. The community values ecumenical cooperation in theological education, welcomes varied theological understandings and practices of the Christian faith, and affirms the contributions of all members of the community. While the community is residentially dispersed, its members are united by the common purpose of theological education carried out in the context of concern for the Christian church and its differing ministries. Though diverse in race, gender, tradition, and theological understanding, the common bond of love in Jesus Christ binds the community together.

The Seminary community carries out its life together in various ways. When class is in session, worship draws the community together every week for praise of God and celebration of Holy Communion. Classes meet on weekdays and nights to stimulate theological understanding. Fellowship occurs around the coffee-pot in the Great Hall, in the student center, and at various dinners and social events throughout the year. Annual lectureships bring leading scholars to the Seminary to affirm and challenge our Christian vision and witness. Student groups are organized to increase leadership and identity within the community, including Women in Ministry, the Student Senate, and various denominational groups. In these ways, MTS seeks to invite all participants to experience an inclusive and reconciling community.

## **Consortium Information**

**The Greater Memphis Consortium** was formed in the spring of 1970 and consists of Christian Brothers University, LeMoyné-Owen College, Memphis College of Art, and Memphis Theological Seminary. Nearly all courses offered at each member institution are open to students from all member institutions. However, summer session courses are not covered by the consortium agreement. Except for lab fees, there is no additional charge to full-time students for courses taken at another member institution. Memphis Theological Seminary students may register for courses at another consortium institution with the approval of their academic advisor and a letter from the College's Registrar. A student may enroll for no more than six credit hours per semester at other consortium institutions.

- a. Enrolled full-time students in good standing at one of the four consortium institutions may register on a space available basis for one course per semester at the "host" school with the approval of the appropriate academic counselor and a letter of good standing from the registrar of the student's "home" school.
- b. The limitation imposed by the American Association of Theological Schools on undergraduates in seminary classes is recognized. Additionally, MTS will not award graduate credit for courses taken at the undergraduate level.
- c. No extra fees beyond those of the home school will be charged, except for course/lab/supply fees required specifically for the registered course.
- d. Grades earned by a student "visiting" one of the schools will be recorded in letter form and the "host" school grade will be final.
- e. Students enrolled at a consortium institution are required to adhere to the academic calendar and all policies of that institution as they pertain to their enrollment in that institution.

## **ADMISSIONS INFORMATION**

Memphis Theological Seminary is a graduate professional school that offers the following degree programs: Master of Divinity, Master of Arts (Religion) (MAR), Master of Arts in Christian Ministry (MACM), Youth Ministry (MAYM), and Doctor of Ministry (DMin).

The Master of Divinity (MDiv) degree is regarded by most denominations as the standard route of educational preparation for ordination to the ministry.

The Master of Arts (Religion) (MAR) degree is designed primarily for lay persons who want to broaden and deepen their theological understandings as a basis for further graduate study or application in other fields.

The Master of Arts in Christian Ministry (MACM) degree is designed to prepare students to integrate biblical and theological studies with practical training for specialized ministry. The areas of specialized ministry currently offered are urban ministry, social justice and Christian education.

The Master of Arts in Youth Ministry degree is designed to equip students for competent leadership in Youth Ministry. The degree program will prepare students to teach, disciple, and counsel youth in congregations and other settings.

The Doctor of Ministry (DMin) degree is regarded as the highest degree in the practice of ministry and designed for full-time ministers who have an MDiv degree from an accredited seminary and who desire a higher level of competence in the practice of ministry.

### **Pre-Seminary Study**

It is recommended that students' pre-seminary education include the following studies. The number in parenthesis after the subject matter area indicates the semesters of work recommended: English (6), history (3), philosophy (3), natural sciences (2), religion (3), foreign languages (4) and social sciences (6). Of the possible areas of concentration in undergraduate study, English, philosophy, and history are regarded as most desirable. Other areas that may be considered are sociology and psychology.

In the event that a transcript of undergraduate study shows marked divergences from the guidelines recommended above, or if other academic deficiencies are indicated, the student may be admitted on probation provided some program is projected to remove the deficiencies; final approval of admission would be contingent upon the removal of the deficiencies.

### **Admission Requirements** (master level programs)

#### **A. Degree Seeking**

Admission to the M.Div., MAR, MACM or MAYM program normally will be based on

- 1) Graduation with an appropriate bachelor's degree from a college or university accredited by an agency recognized by the Council for Higher Education Accreditation or holding membership in the Association of Universities and Colleges in Canada. Applicants whose bachelor's degree is from a college not accredited by a recognized national or regional accrediting agency must have one complete academic year of work at an accredited institution before being considered for admission.
- 2) A minimum cumulative grade point average (GPA of 2.50) for all undergraduate work (MAR requires GPA of 3.2). Any exceptions will be on the basis of demonstrated equivalency.
- 3) "Occasionally, students with exceptional circumstances who did not achieve a minimum grade point average of 2.50 are considered for admission to the

Seminary. These students must submit to an interview with the Director of Admissions and a writing competency examination. The Admissions Committee will then make the final determination if the student should be admitted. If admitted, the student is permitted to take no more than 7.5 credit hours in their first semester.”

- 4) Applicant’s demonstrated willingness to participate in seminary life and study in a constructive manner. Admission is without regard to race, creed, ethnic origin or gender.

## **B. Applicants without A Bachelor’s Degree**

Admission to Memphis Theological Seminary is based on graduation with an appropriate bachelor’s degree from a college or university accredited by an association holding membership in the Council on Postsecondary Accreditation, or a college or university accredited by the Association of Universities and colleges in Canada. Persons without a bachelor’s degree should first complete an undergraduate degree. However, the Admissions committee of M.T.S. will consider applications from persons who do not have a bachelor’s degree under the following circumstances:

1. Admission in this category is limited to persons who demonstrate extraordinary circumstances, either in personal life or both, that warrant an exception to the standard admission policy, and which would preclude first earning and undergraduate degree.
2. The applicant must demonstrate the capability of doing graduate level study. This will be determined by:
  - a. Successful completion of any tests required by Memphis Theological Seminary to evaluate academic ability
  - b. A personal interview with the Academic Dean and at least one other member of the Admissions Committee;
  - c. The presentation of an official transcript from an accredited college or university showing completion of at least 30 semester hours of undergraduate work.
3. The applicant must agree to complete a minimum of 18 semester hours each academic year. The entire degree program must be completed within five years.
4. No application will be approved if a bachelor’s degree could be earned with 24 or fewer semester hours of additional undergraduate work.

### **Also, please note the following:**

- The number of admissions under this category is extremely limited by our accrediting bodies. Once the maximum number of students has been admitted under this category, further applications may be received, but no action will be taken by the Admissions committee until an opening is available. Furthermore, you should be aware that even if space is available admission is not automatic. The Admissions Committee looks very carefully at the application to see if the applicant’s circumstances are truly “extraordinary.”
- Applications are considered in the order received (see the note below, for a list of items that must be submitted before an application will be considered).
- Readmission after a semester in which as student does not enroll is not guaranteed and is conditional upon position availability and the approval of the admissions Committee.
- Admission under this program is available both for the M.Div and M.A.R. degrees.
- Before an application will be considered the applicant must provide (1) a completed application for admission, including all required documents [personal essay, references, photograph, transcript(s), and an application fee]; (2) a comprehensive work history showing types of work done, advancements made, and any courses/workshops/training taken to improve job skills; and (3) a detailed statement of the extraordinary circumstances which make application under this exception necessary. Testing will not be scheduled until all required material has been received.

## **C. Non-Degree**

Non-degree seeking students are those who are pursuing studies not directed toward graduation and who take a class for credit. Individuals wishing to take classes on a non-

degree basis are expected to hold a bachelor's degree or its equivalent and complete all admission procedures. Non-degree seeking students may receive academic credit for up to twelve credit hours before being required to commit to a degree program.

#### **D. Auditors**

Auditors are those students who take a course without receiving academic credit for that course. Students who take a course as an auditor may not receive credit for it later unless they retake the course for credit. Auditors must complete an application and be accepted as an Auditor. Admission for auditors is granted for one semester only. A new application is required for each term. Applications for auditors are available from the Director of Admissions or online at [www.memphisseminary.edu](http://www.memphisseminary.edu).

Permission of the instructor may be required before a student can audit a course. Auditing is permitted only if space is available after new student registration.

#### **E. Continuing Education**

Continuing Education at MTS is designed to provide opportunities for the personal enrichment of clergy and laity through classroom sessions, conferences, seminars, special lectures, and participation in workshops. One Continuing Education Unit (CEU) is equal to ten contact hours. Continuing Education programs do not award academic credit.

### **Admissions Procedures**

Deadlines for application to the MDiv, MAR(Religion)(MAR)\*, MACM and MAYM programs are as follows: August 10 for the fall semester; January 10 for the spring semester; and May 10 for the summer term. Each applicant for a degree program is required to furnish the Director of Admissions of the seminary with:

- 1) an application for admission on a form provided by the seminary
- 2) official transcripts of all undergraduate and graduate work
- 3) two copies of a personal essay
- 4) a Goals of Theological Education form
- 5) three Seminary Reference forms
- 6) a recent photograph
- 7) a \$45 application fee.

\*Also requires a 7-10-page academic writing sample that demonstrates your ability to write at an academic level befitting Master's level work.

The following qualifications concerning academic competency should be noted carefully: (1) If application materials indicate academic weaknesses, especially in grammar and composition, the applicant may be required to come to the campus for an interview and preliminary reading/writing tests. (2) If significant academic deficiencies are revealed by the interview and the preliminary tests, further testing and remedial work may be required prior to admission.

Admission is by approval of the Admissions Committee. The committee meets periodically throughout the year. Before an application will be considered, the application materials listed above must be on file with the Director of Admissions.

#### **A. International Student Admission Procedures**

In addition to the procedures and documents outlined above, an international student must furnish the Director of Admissions of the seminary with: 1) a letter of approval from an appropriate official of the student's denomination or church; 2) a statement of plans for service or ministry in the country of origin; 3) certification of proficiency in the English language through the submission of a Test of English as a Foreign Language (TOEFL)

score (minimum 550 on the written test, 213 on the computer test, or 85 on the Internet test), and a Test of Written English (TWE) score (minimum of 4.5); 4) evidence of financial resources for educational and living expenses for the period of study planned; 5) proof of adequate funds for travel to and from the U.S.; 6) proof of health insurance with a U.S. insurer. The TOEFL code number for MTS is 1462.

## **B. Readmission**

A student who has been out of school for one semester must apply for readmission. Application must be sent to the Director of Admissions. Applications for former students can be obtained from Admissions or online at [www.memphisseminary.edu](http://www.memphisseminary.edu).

Students whose credits were earned at Memphis Theological Seminary prior to 1990 will be subject to re-evaluation of all previously granted credits before readmission. A student under academic suspension, or who has been counseled or required to leave school for other reasons, must apply in writing to the VPAA/Dean. Readmission under these circumstances must be approved by the Admissions Committee.

## **C. Transfer Students**

The number of credits transferred cannot exceed 42 semester hours toward the degree of Master of Divinity, Master of Arts in Christian Ministry 18 or 12 semester hours toward the degree of Master of Arts (Religion). No transfer credits may be applied toward the Master of Arts in Youth Ministry degree. Courses with a letter grade of C or better are considered for transfer credit and will not be calculated in a student's grade point average at Memphis Theological Seminary. Transfer credit will only be given for courses completed at institutions that are accredited by the Association of Theological Schools or by the appropriate regional accrediting agency.

## **D. Second Degree**

Each degree program has a specific intent. During the course of a degree program a student might determine that a change in program will better comply with career goals or a call in ministry. This change can take place prior to degree completion with permission of the VPAA/Dean. In the event that a second degree is sought, completed course work cannot be credited toward more than one degree, with the exception of 18 hours of 10000 or 20000 level courses transferred between those programs.

## **E. Degree Change**

Students who wish to change their degree program must first consult with their adviser. The student must also submit to the Admissions committee an application for degree change. This application shall include a confidential letter submitted by the student's faculty advisor that assesses the student's suitability for the new degree program. Additionally, the student shall submit an essay in which she or he explains in detail the rationale for the proposed change. Part of this rationale must include a list of seminary courses the student has already taken and the student's plan to complete the new degree. The application will be forwarded to the Admissions committee for review. A decision will be made by the Admissions Committee regarding the merit of the proposed change in degree program.

## **Registration**

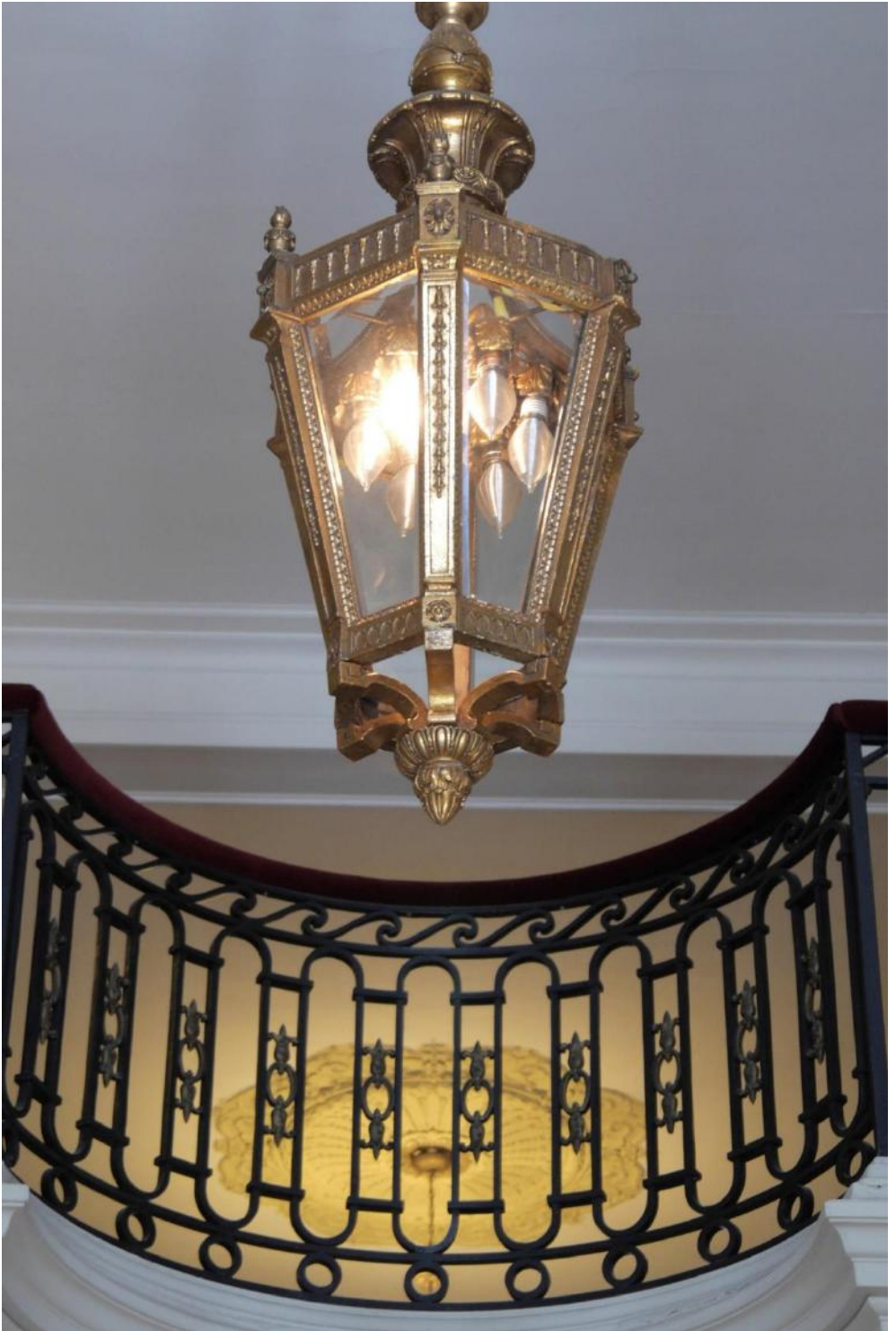
All first time students of MTS are required to attend New Student Orientation, which is scheduled by the Admission's office (see Academic Calendar). During this time, students will register for classes in the upcoming school term. Student ID cards will also be made during New Student Orientation.

Registration for returning students will take place at a time scheduled by the Registrar's office (see Academic Calendar). Registration information, procedures, and forms are available electronically via email and on the web site, each semester prior to the opening of registration.

Prior to registration, the degree sheet checklist is reviewed, and courses are selected during an appointment with the assigned academic advisor during Advising Week (see Academic Calendar). After advising, the student's academic advisor releases the student for registration. Students will not be able to register until their advisor releases them for registration. All registration for returning students is done online via the Student Portal in CAMS at <http://mtsestudent.memphisseminary.edu>.

All students are required to complete a vehicle registration form with Facilities, and method of payment form with the Bursar's office to complete the registration process.





# ACADEMIC PROGRAMS

## Goals of Theological Education at Memphis Theological Seminary

**Scholarship:** Theological education at MTS provides person with the ability to engage in theological reflection on the practice of ministry within the various contexts in which it takes place and to exercise competent leadership in the life of the church and the world.

**Piety:** Theological education at MTS shapes lives that are sustained by the knowledge and love of God through practices that embrace diversity and which work for the flourishing of all creation.

**Justice:** Theological education at MTS, within the context of an inclusive community, develops leaders who are confronted by an challenged to transform the injustices of the world.

## Master of Divinity Program

The Master of Divinity (M.Div.) degree at MTS requires a minimum a three years of study. Its purpose is to prepare persons for ordained ministry and for general religious leadership responsibilities in congregations and other settings. The MDiv curriculum reflects the mission of MTS by introducing students to theological scholarship, fostering their growth in a spiritual faith and practice, and promoting the capacity to engage in the ministry within a variety of contexts that will lead toward the just transformation of the church and the world. Master of Divinity curriculum intends to shape lives devoted to scholarship, piety and justice in these ways:

### Scholarship

1. Enable students to gain knowledge of religious heritage through the study and critical interpretation of scripture, history, and Christian doctrine.
2. Engage students in theological reflection and the acquisition of skills for ministerial leadership in light of cultural contexts and global realities within which the church carries out its mission.

### Piety

3. Expose students to personal and communal relationships that deepen self-awareness and accountability.
4. Support student growth in openness to diverse perspectives and the expressions of love for God and neighbor.

### Justice

5. Immerse students in transformative encounters with personal and systemic injustice.
6. Call students to critical, creative, and compassionate responses to injustice guided by religious faith.

## A. Master of Divinity Degree Requirements

Note: 6 of the first 9 hours taken must be 10000 courses; 9 of the first 18 hours taken must be 10000 courses; 15 of the first 35 hours taken must be 10000 courses; and 20000 courses may be taken concurrently with 10000 courses. Formation for Ministry classes must be taken the 1st, 2nd and last semesters while at MTS.

Area	Course Title	Concentration	
Required (14 Courses)	OT 10000	Introduction to Interpreting the Old Testament	3
	NT 10000	Introduction to Interpreting the New Testament	3
	HT 10000	Christian Heritage I	3
	HT 20000	Christian Heritage II	3
	ET 20000	Introduction to Christian Ethics	3
	CM 20000	Context and Models for Mission and Evangelism (Includes Field Education	3
	WP 30000	Introduction to the Theology and Practice of Worship	4
	WP 40000	Introduction to the Theology and Practice of Preaching	4
	PM 20000	Theology and Practice of Pastoral Ministry	4
	PC 20000	Introduction to Theology and Practice of Pastoral Care	3
	EM 20000	Introduction to Christian Education and Spiritual Formation	3
	FM 10108	Formation for Ministry I	1.5
	FM 20108	Formation for Ministry II	1.5
	PC 01151	Clinical Practicum	3
Electives In Specified Areas of Study	Old Testament (OT)		3
	New Testament (NT)		3
	Church History (CH)		3
	Theology (TH)		3
	CH/TH		3
	EM/PC/PM/WP		3
	EM/PC/PM/WP		3
	Interfaith/Cultural Elective		3
	Interfaith/Cultural Elective		3
	*One of which must be an immersion		
Free Electives (4 courses)	Free Electives		12
Integrative Seminar	Taken after 60 credit hours have been completed		3
<b>Totals</b>	<b>31 courses</b>		<b>84</b>

**Additional Graduation Requirements:** M.Div. students are required to earn 8 Theological Colloquia credits, complete Stage II of Profiles of Ministry and earn no less than a 2.00 cumulative grade point average.

### **Formation for Ministry**

All degree-seeking students are required to take Formation for Ministry classes during their first, second and last semesters. Formation for Ministry involves students in a process of spiritual formation that integrates scholarship, piety and justice as foundational for the practice of ministry. These classes bring together students, faculty members and experienced ministers in discussion groups centered upon covenants of accountability that integrate shared readings, spiritual practices, reflection papers, and engagement in social justice. Meeting times are arranged at the beginning of each semester.

**Interfaith/Intercultural** Interfaith/Intercultural courses are designed to help students grow in their familiarity and understanding of social, cultural, and/or religious difference. The goal of interfaith/intercultural courses is not only to develop awareness of diversity, but also to attend to the inclusion of marginalized people in various contexts. As such, interfaith/intercultural courses engage students in a comparative approach to religious and/or cultural difference, help them to understand the dynamics of marginalization, and ask them to consider both of these factors in relation to a life of Christian faith.

Criteria for an Interfaith/Intercultural Immersion courses in addition to meeting the requirements set forth above for Interfaith/Intercultural courses, an Interfaith/Intercultural immersion course must also ensure that at least fifty percent of the classroom time takes place in settings outside of the traditional classroom. Immersion courses give student the opportunity to experience and learn from people and organizations directly involved with ideas and issues related to the course.

**B. Theological Colloquia:** The colloquia are intended to provide theological learning opportunities beyond the classroom through dialogue and exposure to scholarship, preaching, teaching, and the life work of scholars, practitioners, and leaders who exemplify the mission goals of MTS. A listing of “approved” events that will fulfill this requirement will be published on the electronic website bulletin board and postings on campus. Traditionally, these approved events have consisted of MTS-sponsored lecture series; however, students may obtain approval to attend a limited number of events not sponsored by MTS to earn colloquia credits.

It is expected that all Theological Colloquia credit will be earned by students attending the approved events; however, if a student is unable to attend the colloquia events in person, he/she may earn up to 50% of the colloquia credits by viewing video tapes of the missed lectures. Most lecture series tapes are available in the MTS library. Students may submit a one-page synopsis for each lecture missed to the Registrar’s Office no later than one calendar month after the first date of the lecture series missed. All written documents are required to be written in compliance with the current version of the MLA Handbook.

### **C. Ordination Requirements**

Many denominations require a course on polity, history or doctrine specific to their denomination. Students seeking ordination from other denomination affiliations not listed below should consult their denominational officials to ascertain current requirements and procedures.

#### **Christian Church (Disciples of Christ)**

CH 03735 Disciples of Christ Polity, History and Doctrine  
3 credit hours

#### **Cumberland Presbyterian**

CH 03834 Cumberland Presbyterian History and Doctrine  
3 credit hours PM 03111 Cumberland Presbyterian Polity and Program  
3 credit hours

### **Presbyterian Church (U.S.A.)**

Candidates from any PCUSA presbytery must successfully complete Greek, Hebrew and exegesis courses in both Old and New Testaments. It is recommended that all PCUSA students consult with their presbytery's Committee on Preparation for Ministry. The Presbytery of the Mid-South requires candidates for ordination to complete successfully courses in Reformed Theology and PCUSA polity.

### **United Methodist**

PM 02829 Early Methodism: History, Doctrine, and Polity 3 credit hours

PM 03213 American Methodism: History, Doctrine and Polity 3 credit hours

### **Little Rock Instructional Site**

Memphis Theological Seminary offers courses leading to the Master of Divinity degree on the campus of Arkansas Baptist College, located at 1621 Dr. Martin Luther King Drive, Little Rock, Arkansas.

Courses are taught one Friday each month for four months in both the fall and spring semesters, from 8:00 a.m. to 6:00 p.m. These courses are taught by Full-time professors of Memphis Theological Seminary.

\* A few courses in your senior year must be taken on the campus in Memphis.

\*\* Courses taught at the Little Rock extension site are not accredited by the University Senate of the United Methodist Church for ordination candidates in the UMC.

## Master of Arts (Religion)(MAR) Program

The Master of Arts (Religion) (M.A.R.) at Memphis Theological Seminary is designed for persons who want to prepare for further graduate study or acquire a general theological education not oriented toward ministry.

The M.A.R. degree curriculum seeks to accomplish the following:

- 1) Students will be able to understand, appreciate, and use a critical approach to biblical studies.
- 2) Students will be able to understand the historical development of Christian doctrine and to incorporate its ongoing significance for life of faith.
- 3) Students will gain insight into the way religion and cultural context shape one another.
- 4) Students will complete a thesis that demonstrates the development of a methodology, bibliography, and the use of critical research skills.
- 5) Students will complete a thesis that explores in depth a theological topic.

### Core Requirements

Area	Course Title	Credit Hours	
Religious Heritage	NT 10000	Introduction to Interpreting the New Testament	3
	OT 10000	Introduction to Interpreting the Old Testament	3
	HT 10000	Christian Heritage I	3
	HT 20000	Christian Heritage II	3
Cultural Context	ET 20000	Introduction to Christian Ethics	3
<b>Total Core Hours</b>			<b>15</b>
Electives	Students must take 15 credit hours of electives, 9 of which must be in the area in which they seek to focus their thesis.		15
Integrative Seminar and Thesis	Students must complete an integrative seminar during the second semester of coursework that will prepare them for completing their thesis. The Integrative Seminar will assist students in developing a methodology, bibliography, and theoretical foundation for their thesis. Students shall receive 3 credit hours for completing the Integrative Seminar and an additional 3 credit hours upon completion of the thesis		6
<b>Total Credit Hours</b>			<b>36</b>

**Additional Graduation Requirements:** MAR students are required to earn 6 Theological Colloquia credits and earn a minimum 2.00 cumulative grade point average.

### Sequencing of Courses

Note: 6 of the first 9 hours must be 10000 courses; 9 of the first 18 hours taken must be 10000 courses; 15 of the first 35 courses must be 10000. 20000 courses may be taken concurrently with 10000 courses.

### MAR Thesis Requirements

The Thesis shall be between 50 and 75 pages, plus bibliography, and written in compliance with the current version of the MLA Handbook. If the thesis is in an area of biblical study, the student must take 6 hours in the appropriate biblical language. In developing a thesis topic, students should take 6-9 hours in the area in which they are writing the thesis. In addition to the presentation of thesis research in integrative Seminar II, there will be an oral defense of the thesis.

The VPAA/Dean will assign thesis advisors based on recommendations of the seminar professor and in consultation with the student and faculty. Readers will be approved by the VPAA/Dean in consultation with the student and faculty members. No faculty member may supervise more than one M.A.R. thesis per academic year.

The final draft of the thesis will be submitted to the reader no later than 45 days prior to the end of the semester. Upon receipt of the final draft, the date of the oral defense will be scheduled. Two corrected copies of the thesis will be submitted to the MTS library for binding no later than one week prior to graduation.

Students may change tracks prior to the final submission of the thesis. Thereafter, changes must be approved by the VPAA/Dean.

## **Master of Arts in Christian Ministry (MACM)**

The Master of Arts in Christian Ministry is designed to integrate biblical and theological studies with practical training for a specialized ministry. The degree offers students the opportunity to integrate theological reflection with the practice of lay professional ministry or other Christian service in various Christian organizations. This degree would help to prepare persons to serve as lay, deacon, or recognized ministers in a specialized form of ministry. It is not a degree for those preparing for pastoral leadership within a congregation.

The M.A.C.M degree curriculum seeks to accomplish the following:

1. The ability to engage in critical and constructive theological reflection within the practice of a specialized ministry.
2. Develop knowledge of the theological, ethical, and pastoral dimensions of the practice of a specialized ministry.
3. Attainment of the theoretical knowledge and practical skills that enables the employment of best practices for specialized ministry, including the integration of spiritual formation and ministry.
4. Integration of theological knowledge, skills in issue analysis, and ministerial practices within a specialized ministry.

### **Core Requirements**

#### **Religious Heritage**

Provides instruction in Christian religious heritage, including Scripture, theology, and church history.

OT 10000 Intro to Interpreting the Old Testament	3
NT 10000 Intro to Interpreting the New Testament	3
HT10000 Christian Heritage I	3
HT10000 Christian Heritage II	3
	(12)

#### **Cultural Context**

CM Context and Models for Mission and Evangelism (includes field education)  
3

Two additional courses to gain understanding of the broader social context in which the student's specialized ministry is performed. Of the two courses, one must involve field education or be an immersion course. (6)

(Courses in this area must be drawn from Context and Mission, CM, Ethics, ET, African American Studies, AA, or Theology and Arts, TA)

#### **Practice of Ministry**

Provides the opportunity for theological reflection on and knowledge of the practice of ministry in relation to the student's area of specialization. Of the two courses which address the student's area of specialization, one of which must include field education or a practicum

(6) (Courses in this area must be drawn from Pastoral Care, PC, Parish Ministry, PM, or Educational Ministry, EM, Worship and Preaching, WP)

Practice of Ministry Required Elective 3  
Practice of Ministry Required Elective with field education or practicum or immersion 3

### **C. Personal and Spiritual Formation**

Provides an opportunity for students to grow in personal faith, emotional maturity, moral integrity, and public witness.

Formation for Ministry 3

### **Specialization Requirements**

Christian Ministry Integrative Seminary and Project 3

### **Three Elective Courses**

Electives are to be selected consistent with a particular ministry specialization (9)

(United Methodist Deacon Track Students are be required to take six hours in United Methodist History, Doctrine, and Polity).

**Total Credit Hours: 42**

### **Christian Ministry Seminar and Project**

Designed to be the “capstone” course students will integrate their theology and practice of a specialized Christian ministry in relation to a final project that involves the development of a theological vision for the practice of Christian ministry within a particular specialization.

The project requires an integrative paper supported by biblical, historical, and theological foundations in which the student demonstrates capacity for scholarship, knowledge of skills for the practice of specialized ministry, and the ability to articulate a vision of ministry.

### **Specializations**

The specializations for the MACM degree program have been designed in light of the mission of Memphis Theological Seminary and the strengths of the faculty. Students will be assigned a faculty advisor who will guide the student in course selections in Cultural Context and the Practice of Ministry so that those reflect the specialized ministry in which the student chooses to focus. In addition to the Christian Ministry Seminar and Project, students will have 21 hours of course work in their area of specialization.

**The Master of Arts in Christian Ministry offers specializations within three different areas.** All three specializations share the common core of required courses in Bible, theology, and church history, along with requirements in the areas of the social context for ministry and the practice of ministry. The latter requirements are shaped with regard to the student’s specialization and include practicum and immersion components. The program provides the basic educational requirements for ordination as deacon in the United Methodist Church.

1. *The Social Justice Ministry specialization* is intended for those preparing for ministry with persons and organizations addressing systemic injustice. Students may wish to focus their study in relation to a context such as urban ministry, rural ministry, or prison ministry. Specialized course work should address such topics as theological analysis of power, cultural dynamics, social institutions and social change, social movements, and community organizing.

2. *The Christian Education specialization* is intended for those preparing for ministry as directors and teachers of Christian Education within congregational and other settings. Course work should address such topics as approaches to pedagogy, faith formation, and curriculum development as related to particular demographic groups.



**Additional Graduation Requirements:** MAR students are required to earn 6 Theological Colloquia credits and earn a minimum 2.00 cumulative grade point average.

### **Formation for Ministry**

All degree-seeking students are required to take Formation for Ministry classes during their first, second and last semesters. Formation for Ministry involves students in a process of spiritual formation that integrates scholarship, piety and justice as foundational for the practice of ministry. These classes bring together students, faculty members and experienced ministers in discussion groups centered upon covenants of accountability that integrate shared readings, spiritual practices, reflection papers, and engagement in social justice. Meeting times are arranged at the beginning of each semester.

**Ordination Requirements** Students seeking to be ordained a Deacon within the United Methodist church should consult with their conference regarding requirements for ordination. In addition to courses in Old and New Testament, theology, church history, evangelism, mission of the church in the world, and worship/liturgy, students seeking ordination must also take United Methodist Doctrine, Polity, and History (fulfilled through taking PM 03212 Early Methodism: History, Doctrine, and Polity and PM 03213 American Methodism: History, Doctrine, and Polity). United Methodist students are encouraged to be active in the Methodist House of Studies program at MTS.

**Interfaith/Intercultural** Interfaith/Intercultural courses are designed to help students grow in their familiarity and understanding of social, cultural, and/or religious difference. The goal of interfaith/intercultural courses is not only to develop awareness of diversity, but also to attend to the inclusion of marginalized people in various contexts. As such, interfaith/intercultural courses engage students in a comparative approach to religious and/or cultural difference, help them to understand the dynamics of marginalization, and ask them to consider both of these factors in relation to a life of Christian faith.

Criteria for an Interfaith/Intercultural Immersion courses in addition to meeting the requirements set forth above for Interfaith/Intercultural courses, an Interfaith/Intercultural immersion course must also ensure that at least fifty percent of the classroom time takes place in settings outside of the traditional classroom. Immersion courses give student the opportunity to experience and learn from people and organizations directly involved with ideas and issues related to the course.

### **Master of Arts in Youth Ministry (MAYM)**

The Master of Arts in Youth Ministry (MAYM) degree at Memphis Theological Seminary is designed for persons who want to broaden and deepen their theological understandings and develop a practical skill base for ministry with youth in the church and the world. Candidates for the order of deacon in the United Methodist Church can meet ordination requirements with this degree. The curriculum equips students with basic theological disciplines while exploring deeply practical theology with young people.

#### **The educational goals of the MAYM degree are that:**

1. Students will achieve fluency in practical theologies of youth ministry.
2. Students will develop competency in leadership development, teaching, discipleship, and youth counseling.
3. Student will demonstrate their ability to connect the practical theology to the practice of youth ministry.

#### **The MAYM degree curriculum objectives seek to accomplish the following:**

1. Provide instruction in knowledge and skills that lay a foundation for theological reflection on the practice of ministry with young people.
2. Create opportunities for personal and critical reflection on religion within a communal setting.

3. Promote an increase in the knowledge and love of God and neighbor.

## A. Master of Arts in Youth Ministry Degree Requirements

The Master of Arts in Youth Ministry is a specialized ministry degree designed to equip students for competent leadership in Youth Ministry. Students will be prepared to teach, disciple, and counsel youth in congregations and other settings. Student will be required to complete 48 graduate credit hours and a church internship in order to complete the degree.

### Core Courses

Area	Course Title	Credit Hours	
Religious Heritage	NT 10000	Introduction to Interpreting the New Testament	3
	OT 10000	Introduction to Interpreting the Old Testament	3
	HT 10000	Christian Heritage I	3
	HT 10000	Christian Heritage II	3
	CM 20000	Context & Models for Missional Evangelism	3
	CM 20000	Mission of the Church	3
<b>Total Core Hours</b>		<b>18</b>	

### Youth Ministry Courses

Area	Course Title	Credit Hours	
	YM 02352	Theological Foundation of Youth Ministry	3
	YM 02456	Advanced Studies in Youth, Church, and Culture	3
	YM 32352	Communicating the Gospel to Youth	3
	YM 02656	Youth Minister as Pastor and Leader	3
<b>Total YM Courses</b>		<b>12</b>	

	Formation for Ministry (Semester 1)	1
	Formation for Ministry (Semester 2)	1
	Formation for Ministry (Last Semester)	1
<b>Total FM Hours</b>		<b>3</b>

### Youth Ministry Practicum

Area	Course Title	Credit	
<b>Hours</b>	YM 03462	Practicum (Semester 1)	3
	YM 03463	Practicum (Semester 2)	3
<b>Total Practicum Hours</b>		<b>6</b>	

<b>Electives</b>		<b>9</b>
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\*Electives are required for United Methodist ordination. The Book of Discipline of the United Methodist Church (§ 315) requires that all seeking ordination take seminary-level courses in “Old Testament; New Testament; theology, church history; mission of the church in the world; evangelism; worship/liturgy; and United Methodist doctrine, polity and history”.

## **B. Statement on Contextual Education at MTS**

Contextual Education at Memphis Theological Seminary is central to our commitment to equip students for ministry in the real world. Through the integration of experience and critical reflection, students prepare to practice ministry that is theologically grounded and contextually aware. This contextual education takes place in three different settings: 1. practicums in which students practice a particular pastoral skill, 2. Fieldwork within specified courses, and 3. Immersion courses.

Practicums require students to practice a particular pastoral skill. Practicums are generally embedded in specified courses, with 20 hours or more dedicated to helping students develop skills such as preaching, organizational leadership, or leadership within worship. Skill development takes place within a setting in which a student is mentored by an experienced practitioner.

Each student also completes a semester-long clinical practicum. This practicum involves doing pastoral care under supervision in a ministry setting. Students are required to perform 6 hours of clinical work and group reflection per week. Possible settings include a medical center, an acute care hospital, a children’s hospital, a parish-based counseling center, a home for senior adults, and a program for the homeless.

Fieldwork engages students in up to 15 hours of contextualized learning within a specific setting related to a course. Students typically select a site for their fieldwork from a variety of ministries or non-profit agencies. Fieldwork is designed primarily for students to gain exposure to particular contexts for ministry.

Immersion courses feature half or more of class time taking place in settings outside of the traditional classroom. Among the possibilities within immersion courses are visits to historic sites, prison or jail visits, meetings with pastors or community organizers, international travel, or direct service with a vulnerable population. Immersion courses seek to give students an in depth look at a particular issue or historical period in light of theological concerns.

### **Theology and Practice of Pastoral Ministry Practicum**

In *Theology and Practice of Pastoral Ministry (PM 20000)*, students may suggest a supervisor (who must be approved by the instructor) or may select from an approved list of supervisors. All approved supervisors must have an MDiv or its equivalent and at least five years of experience in parish ministry. The supervisor must also agree to the following responsibilities:

\*Advise the student regarding career goals in ministry and the preparation necessary to accomplish those goals.

\*Advise the student in the process of planning and executing the Supervised Ministry plan. This plan must specify what the student will be doing and what the student expects to do and to learn during the time of supervised ministry.

\*Assist the student in the process of understanding the congregation and maintain a creative relationship with the leaders and members of the congregation.

\*Hold bi-weekly (minimally) meetings with the student to discuss personal and professional growth, as well as progression of the supervised ministry.

\*Complete final evaluation of the student at end of semester. The final evaluation must address the student's learning goals and evaluate the student's work in the ministry setting.

Student's practice and help the student reflect on this context for ministry.

\*Instruct the student in the denominational theology and practice of the rites of the church (baptism, Lord's Supper, marriage, burial).

\*Continue professional development of both supervisor and student through reading, conference, seminars, etc.

\*Contribute knowledge and suggestions to Memphis Theological Seminary for revisions and improvements in the Supervised Ministry program.

\*Participate in the Supervised Ministry Orientation for Supervisors. Students will engage in a minimum of 20 hours in their Supervised Ministry site.

### **Clinical Practicum**

*In Clinical Practicum (PC 01151)* students will do a practicum on a site and with a supervisor prearranged and approved by Memphis Theological Seminary or one approved by the course instructors. This practicum involves doing pastoral care under supervision in a ministry setting. Possible settings include a medical center, an acute care hospital, a children's hospital, a parish-based counseling center, a home for senior adults, and a program for the homeless. Students are required to perform a minimum of 3 hours of clinical work per week along with 3 hours of group reflection per week.

Chaplain supervisors must have completed an MDiv degree and either a unit Clinical Pastoral Education (CPE), a training program of the American Association of Pastoral Counselors (AAPC), or be members of the Association of Professional Chaplains or some other reputable accrediting agency. Occasionally, exceptions are made to these guidelines if a highly-experienced hospital chaplain with a good reputation is identified as a potential supervisor. Supervisors in other settings must have completed an MDiv degree or at least a master's level degree in theological studies, and must be a director of the ministry site. Supervisors must meet weekly with the student to discuss with the student the student's learning goals for the practicum.

Supervisors must submit an evaluation of the student's work and learning in the ministry context at the completion of the practicum.

The classroom instructors of the course are also both Diplomates in the AAPC, which includes extensive training in supervision.

### **Fieldwork courses including *Context and Models for Mission and Evangelism***

*In Context and Models for Mission and Evangelism (CM 20000)* and other designated fieldwork courses, students will do fieldwork under supervisors who are the executive staff at the field sites selected. In congregations, these individuals are usually pastors and in non-profit institutions they are usually the executive director.

All sites and supervisors must be approved by the instructor. All of those serving in supervisory roles must agree to a "Field Education Agreement," which stipulates that "the site supervisory advises the student regarding appropriate responsibilities and objectives for the placement. During the placement, the site supervisor provides substantive opportunities for the student to observe and contribute to the organization's mission, supervises the student's service learning, and makes herself/himself available for an interview with the student about the site,"

### **C. Ordination Requirements**

Students seeking to be ordained a Deacon within the United Methodist church should consult with their conference regarding requirements for ordination. In addition to courses in Old and New Testament, theology, church history, evangelism, mission of the church in the world, and worship/liturgy, students seeking ordination must also take United Methodist Doctrine, Polity, and History (fulfilled through taking PM 03212 Early Methodism: History, Doctrine, and Polity and PM 03213 American Methodism: History, Doctrine, and Polity). United Methodist students are encouraged to be active in the Methodist House of Studies program at MTS.

## **Christian Church (Disciples of Christ)**

CH 03735 Disciples of Christ Polity, History and Doctrine 3 credit hours

## **Christian Methodist Episcopal**

PM 03313 Doctrine and Polity of Christian Episcopal Church 3 credit hours

## **Cumberland Presbyterian**

CH 03834 Cumberland Presbyterian History and Doctrine 3 credit hours

PM 03111 Cumberland Presbyterian Polity and Program 3 credit hours

## **Presbyterian Church (U.S.A.)**

Candidates from any PCUSA presbytery must successfully complete Greek, Hebrew and exegesis courses in both Old and New Testaments. It is recommended that all PCUSA students consult with their presbytery's Committee on Preparation for Ministry. The Presbytery of the Mid-South requires candidates for ordination to complete successfully courses in Reformed Theology and PCUSA polity.

## **United Methodist**

M 02829 Early Methodism: History, Doctrine, and Polity 3 credit hours

PM 03213 American Methodism: History, Doctrine and Polity 3 credit hours

## **Center for Recovery Ministry**

**Memphis Theological Seminary in Partnership with Church Health Center of Memphis**

### **Brief History and Statement of Purpose**

Established in 2014 through a partnership between Memphis Theological Seminary and the Church Health Center of Memphis, the Center for Recovery Ministry provides spiritual, psycho-social, and practical resources for clergy, congregations, and community agencies to effectively minister to individuals and families who are struggling with addiction. Based upon the 12 Steps recovery model of treatment, the Center provides in-class training for all students at Memphis Theological Seminary and serves as a community-wide resource for existing and new ministries of addiction recovery. Partnering with congregations, church judicatories, and community service agencies, the Center for Recovery Ministry aims to "spread the gospel" that liberation from addiction is possible through the grace of God and the caring support of others

### **Course Offerings**

All students enrolled in the Master's degree programs at Memphis Theological Seminary will receive a full class introduction to Recovery Ministry as part of the required Introduction to Pastoral Care course. This introduction covers the fundamentals of the twelve step recovery model and prepares students for advanced course offerings in the field. Each Fall Semester, a full 3 credit hour course, Pastoral Care and Addictions, is offered to all students as an elective in pastoral care. In successive semesters, students may elect to take additional courses in spirituality and recovery, including Soul Notes; Cardiognosis: A Knowing of the Heart; God and the Other; Prophetic Imagination; and The Beloved Community. Also offered through the Center for Recovery Ministry are periodical workshops, where the practical issues related to recovery ministry are explored, with particular attention being paid to congregational models and the particular cultures that are indigenous to churches and their community,

### **Leadership**

Dr. John Kilzer serves as the Director of the Center for Recovery Ministry. A graduate of the University of Memphis (B.A., M.A.), Memphis Theological Seminary (M.Div.), and Middlesex University, London (Ph.D.), John is an ordained United Methodist minister and accomplished musician. In recovery since 2000, John serves as the leader of Recovery Ministries at St. John's United Methodist Church in Memphis where he pioneered and

shepherds a dynamic ministry of recovery called The Way.

## **Doctor of Ministry Program**

### **A. Purpose and Objectives of the Program**

The Doctor of Ministry (DMin) degree is a terminal degree in the practice of ministry. It is offered to persons who are engaged in ministry and who wish to develop excellence in the practice of ministry. This is not a research degree preparing candidates for academic careers; its purpose is to help candidates become excellent practitioners of ministry.

The Doctor of Ministry (DMin) degree arises out of the purpose and mission of Memphis Theological Seminary. This educational community shares in the mission of the Church in the world by contributing to the formation of persons for service in the Church. Within the body of Christ, some are called to be formed as pastoral ministers to serve and guide the Church in its formation as the people of God, to order the Church for ministry to the world, and to prepare God's people for works of service.

Formation for pastoral ministry is not merely personal development, but a process of formation in and with a community of believers. Because formation for ministry is a process, the DMin degree is in continuity and coherence with the basic M.Div. degree and with experience in the practice of ministry. Also because formation is a process, the DMin degree is designed to continue the formation of pastors in order to amplify at a doctoral level their theological skills, analytical and integrative proficiency, spirituality, knowledge and competence for ministry.

In light of the Seminary's commitment to formation of persons for service and leadership in ministry, the image that shapes the DMin degree at Memphis Theological Seminary is servant leadership. This image derives from the biblical concept of diakonia. A pastoral minister is one who serves in and with a community of believers and one who leads a community of believers in service. In and with a community, a servant/leader nurtures faith, identifies the context, scope, and shape of ministry in the world, and enables the development of skills and commitment for ministry.

The Doctor of Ministry curriculum seeks to accomplish the following:

1. Students will refine the theological basis for ministry in their area of specialization and will contribute to the body of knowledge as it relates to the practice of ministry by completing a ministry project reflecting their theological basis for ministry and their understanding of sound research.
2. Students will demonstrate an understanding of the concepts and attitudes on issues related to the student's context of ministry.
3. Students will demonstrate ministry skills at an advanced level of professional competency and demonstrate new skills in leadership, vision, conflict management, care systems, and/or other strategies for accomplishing effective ministry.
4. Student will think, plan, and act creatively in transcending traditional approaches to ministry by the use of innovative concepts and methods.

The four student learning outcomes for the DMIN degree at Memphis Theological Seminary are the following: Student Learning Outcome 1 - Students will refine the theological basis for ministry in their area of specialization and will contribute to the body of knowledge as it relates to the practice of ministry by completing a ministry project reflecting their theological basis for ministry and their understanding of sound research principles. Student Learning Outcome 2 - Students will demonstrate an understanding of the concepts and attitudes on issues related to the student's context of ministry. Student Learning Outcome 3 - Students will demonstrate ministry skills at an advanced level of professional competency and demonstrate new skills in leadership, vision, conflict management, care systems, and/or other strategies for accomplishing effective ministry. Student Learning Outcome 4 - Students will think, plan, and act creatively in transcending traditional approaches to ministry by the use of innovative concepts and methods.

The Doctor of Ministry degree requires at least three years of study after admission and must be completed within six years.

## **B. Admission**

The early admission deadline is July 31. Applications completed by the early admission deadline will be reviewed by August 31. The regular deadline for application for admission is October 1. Applications completed by October 1 will be reviewed by October 30.

Requirements for admission:

- 1) participation in full-time practice of ministry for a minimum of three years after receiving the M.Div. degree;
- 2) an M.Div. degree or its equivalent from an accredited seminary with a minimum grade point average of 3.0 on a 4.0 scale; however, if there are strong recommendations and a demonstrated promise of success, a candidate may be accepted whose GPA is not lower than 2.75. Each entering class is limited to no more than 20 percent of participants whose GPA is lower than 3.00;
- 3) recommendations from at least three persons evaluating the applicant's qualifications for admission;
- 4) assessment of the applicant's theology of ministry and an assessment of her or his practice of ministry through a reflection paper;
- 5) endorsement by the appropriate supervising body indicating that the applicant is engaged in the full-time practice of ministry and showing the congregation's or constituency's support for applicant's pursuit of the DMin degree, such as granting the necessary time for the program and a willingness to be involved as a setting for field study;
- 6) assessments of the applicant's ministry by selected constituents among whom the applicant ministers;
- 7) Interviews with the Director of the DMin Program and members of the DMin Committee at Memphis Theological Seminary.

## **Master of Divinity Equivalency Criteria**

Admission to the DMIN program requires an MDiv degree, or its educational equivalent from an institution accredited by The ATS (ATS, Standard E.4.2).

Memphis Theological Seminary employs the following template to determine whether an applicant who does not currently hold an accredited MDiv degree has met the minimum number of master's-level courses and hours to qualify for MDiv equivalency. Ministerial experience alone is not considered the equivalent of or a substitute for the master's degree.

•To be considered for MDiv equivalency in Memphis Theological Seminary's DMIN program, an applicant must have earned at least 72 master's-level credit hours along with significant ministerial leadership.

• Significant ministerial leadership is defined as at least three years of professional ministry.

• Additionally, instruction in the following areas must constitute part of the 72 credits:

Biblical and Theological Studies - 12 credits distributed as follows

- 3 credits in Introduction to New Testament
- 3 credits in Introduction to Old Testament/Hebrew Bible or Theology
- 3 credits in Introduction to Theology
- 3 credits in Introduction to Church History

• If it is determined that the applicant's educational background does not meet the equivalent of an MDiv, the DMIN program will designate specific "leveling courses" as a pathway to gain equivalency.



- The meeting of MDiv equivalent does not result in the conferral of the MDiv degree.
  - Its sole purpose is to qualify the applicant for admission to the DMIN program.
  - Regular per-credit tuition will be charged for credits needed for leveling courses.
- The DMIN Program Director, in consultation with the DMIN Committee, will evaluate the portfolio and report their findings directly to the applicant.

The MDiv equivalent evaluation will yield one of three possible results:

*18 credit hours or less of leveling work required:* Applicants with 18 credit hours or less of required leveling work to be completed may be granted permission to begin the DMIN program, depending upon the extent of their previous theological course work. Their status in the program remains 'provisional' until all leveling courses are completed.

*19-30 credit hours of leveling work required:* Applicants with 19 to 30 credit hours of leveling work to be completed may proceed with the application process, but they will not be permitted to begin program coursework until they have reduced the balance of required leveling work to 18 credit hours or less.

*More than 30 credit hours of leveling work to be completed:* If the applicant needs more than 30 credit hours of leveling work to achieve MDiv equivalent, s/he is ordinarily considered ineligible for the DMIN program.

The process of admission to the DMin degree program at MTS begins with submitting an Application for Admission with the \$60.00 application fee. The Application for Admission and other application forms must be completed and the transcripts and all required materials must be received by October 1 prior to the January entering date. The DMin Committee approves admission. Persons who skip a seminar or are terminated from the program for any reason must be re-admitted.

### **C. Enrollment and Registration**

The schedule for enrollment and participation in the DMin seminars does not correspond to the schedule of the Master's level courses nor the fiscal/academic year of MTS. When a person is admitted to the degree program, the admissions office automatically registers the students for the first seminar. Course work begins in January.

### **D. Seminars**

Students are required to earn 36 hours in the DMin degree program. Five hours are earned in each of five seminars, totaling 25 hours. Students may earn the final eleven hours in the two phases of the Project in Ministry study program.

After admission to the DMin degree program is approved, a participant completes five seminars in sequence. Each seminar requires advance preparation, a two-week residency, and a reflection paper. A faculty member prepares a syllabus, a bibliography, assigned readings and other assignments, leads the seminar, and evaluates learning. The student must have a "B" average to be considered for candidacy.

Memphis Theological Seminary offers six tracks or courses of study in the DMin program:

- 1. Leadership in Ministry (DM 10000)**
- 2. Faith and Health (DM 20000)**
- 3. Theology & Arts (DM 30000)**
- 4. Korean DMin (DM 40000)**
- 5. Preaching (DM 50000)**

## **6. Pastoral Therapy Track (DM 6000)**

Currently, MTS offers six DMin tracks or courses of study: Leadership in Ministry, Faith and Health, Theology & Arts; Korean DMIN; Preaching; Pastoral Therapy. The Leadership in Ministry track is designed primarily for persons who are serving in a ministerial role and want to enhance their competence as leaders. The Faith and Health track seeks to reclaim the intersection of faith and health, and assist learners to reflect on individual, congregational, communal and global wellness through a scholarly consideration of the benefits, elements, and complexities of faith and health promoting the intersection of Scripture, Tradition, and Context. The purpose of the Theology & Arts track is enable students to see the intersection of Christian theology and the arts and to discover practical ways the two may affect their ministry practices. The Korean D.Min. degree enables pastors whose first language is Korean to study their ministries and the unique challenges of ministry in a cross-cultural setting. The Preaching track is offered by Memphis Theological Seminary in a city known for its soulful Delta heritage and the ongoing struggle for justice, so this track will assist learners in their abilities to identify and address issues that emerge from this trilogy of influences through academic investigation, analysis and ordering of a variety of data for the purpose of authenticating and enriching themselves for a ministry of faithful preaching. The Pastoral Therapy specialty educates students in the history of pastoral care and counseling, addictions and treatment methods, psychiatric and pastoral diagnosis, the integration of theology and psychology in clinical work, family therapy and parent education, developmental psychology, group work, ethics, cultural sensitivity, and humanistic and existential theories of psychotherapy. Students must earn 36 hours in the degree program, 25 hours in the five seminars and 11 hours in the project in ministry. By the end of the second seminar, each student is assigned a faculty advisor who works with the student in the project in ministry phase of the program.

### **Residency courses in the Leadership in Ministry Track (DM 1000)**

**DM10001 Theological Reflection (5 hrs).** This seminar is concerned with the pastor's ability to reflect or think theologically on the issues that arise in the context of ministry. The ability to engage in theological reflection is fundamental to ministry. Without it, ministry becomes shallow, visionless, and merely functional. Theological reflection enables us to draw insight from our theological resources, to look for and discern the active presence of God in our midst, to become more acute in our theological perception, to invite others to see their life and calling in relation to God, and to challenge the church to be more insightful and faithful. Through theological reflection, we can learn to see our ministry as a vocation lived in the power of the Holy Spirit.

**DM10002 Spirituality and Worship (5 hrs).** This seminar centers on the role and function of pastor and people as growing disciples. Participants will increase their understanding of personal and corporate Spiritual Formation in the context of their own congregations, and further develop personal and corporate disciplines.

Through this seminar, participants will explore ways in which personal and corporate spiritual disciplines can influence their ministries and the ministries of those in their congregations. They will increase their understanding of Spiritual Theology and its components. Through this seminar participants will also increase their understanding of and ability to engage in theological reflection. Each participant's work in the seminar and the reflection paper are the bases for evaluation.

This seminar also focuses on the pastor's role in congregational worship and as preacher in that worship, especially as that role expresses the pastor's understanding of servant ministry. It seeks to explore the theological underpinnings of homiletics and liturgics, to evaluate the participant's own congregational worship and preaching perspectives, and to re-examine resources and necessary skills that enable the pastor to serve responsibly and effectively as preacher and worship leader.

**DM10003 Context for Ministry (5 hrs).** This seminar enables participants to develop a local strategy of ministry rooted in biblical and theological models of ministry for effective missiological engagement with a variety of cultures. It will train leaders to reflect conceptually on their biblical theology of ministry and mission, and to analyze their local context internally and externally.

Participants will develop greater competency in their abilities to: (1) identify and assess the congregation's tradition and memory through understanding its primary religious language, i.e., its images, metaphors, myths, worldviews, stories, and biographies; (2) create and use research tools in order to identify the congregation's identity, context, program, and process; (3) identify and assess the cultural and demographic contexts in which a congregation finds itself; (4) reflect theologically upon the congregation's identity and praxis; and (5) develop a program of ministry out of congregational studies and reflection.

**DM10004 Christian Education and Pastoral Care (5 hrs).** This two week seminar provides participants with the opportunity to explore the disciplines and practices of religious education and pastoral care, and the pastor's role in each of these elements of ministry. The students will be introduced to the most current materials in each area and will create strategies for ministry in each of the areas.

The first week of the residency will focus on Christian Education. Students will explore the congregation as the basis for the ongoing ministry of spiritual formation and Christian education. Students will examine current trends and methodologies by evaluating, designing and implementing the ministry of Christian spiritual formation in the congregational setting. Specifically, students will develop greater competency to identify and assess the congregation's identity, context, program, and process; identify the congregations' cultural and demographic context; and, in light of these, consider ways to increase spiritual formation programming in the congregation.

**DM10005 Preaching and Worship (5 hrs).** The practices of preaching and worship are central to the ministry of Jesus Christ in the church and the world. This course will provide an opportunity for advanced study and reflection on these practices in the life of the contemporary church. Through critical engagement with contemporary scholarship, participants will grow in their knowledge of the fields and explore their own theological commitments in light of changing cultural trends. Individuals will have an opportunity to improve skills in sermon design and delivery within the context of the seminary setting and to engage in peer review.

## **Residency courses in the Faith and Health Track (DM 2000)**

**DM20001 Healthy Souls, Healthy Bodies (5 hrs).** This seminar is a reflective exploration of human embodiment, and the spiritual, mental and physical issues that maximize opportunities for health. The seminar is designed for participants to assess, evaluate, rediscover and begin to redirect the state of his or her personal overall health of body and soul. Assessment tools, honest reflection, discussions, and assigned readings from texts and scripture will help participants with both the discovery process and a plan for creating positive lifestyle changes. Contributing factors and influences such as culture, family/ church practices, heredity, socio-economic status, and individual spiritual disciplines will be explored. As a caring learning community begins to develop, it is expected that participants will hold each other accountable for desired lifestyle changes.

**DM20002 Biblical Faith & Human Health; Health as Urban Ministry (5 hrs)** This seminar will assist participants in their inquiry into the biblical, biological and theological foundations for faith and health studies. Further, students will make on-site visits to places in urban America where persons live on the margins and have limited access to good health care. One of the challenges in the Faith and the Health of Communities program is to discover ways to embrace and empower those relegated to the margins of our

society, especially in terms of the brokenness of individual and community health; students will have opportunity to explore causes and possible solutions.

**DM20003 Building Healthy Communities of Faith (5 hrs).** Students will explore how to design, plan and build healthy faith communities, and ways of improving health through alternative approaches. Students will visit the Interfaith Health Program and Church Health Center in Memphis; additionally, students will visit the Carter Center, Centers for Disease Control, CARE, and Emory Global Health Initiative, all in Atlanta, Georgia.

**DM20004 Religious Faith and Public Health: Global Perspectives (5 hrs).** This seminar enables participants to consider global issues related to the health of individuals and institutions, and to develop greater competency in analyzing, assessing, and adapting ministries in the light of a globalized world. We highlight five key issues: poverty, environmental destruction, economic globalization, multi-faith issues, and the need to nurture a deep spirituality from which ministry and mission flow. This is a required Immersion course.

**DM20005 Religious Faith and Public Health: An Integrative Seminar (5 hrs).** This seminar will provide a contextual view of faith and health in congregations and public service organizations. It will include a clinical component designed to provide advanced pastoral care training and will focus on religious health assets designed to expand the leadership capacities of religious professionals working on the boundaries of faith and public health practices.

Leaders of congregations and institutional ministries will be helped to address individual, community, and global health issues with vision steeped in theological realities and practice committed to forming new alliances.

## **Residency courses in the Theology & Arts Track (DM 3000)**

### **DM30001 Insight - Theological Reflection (5 hrs).**

This course assists the learners to reflect theologically on issues which arise in the context of ministry. Where do we see God active in the world? What is God doing in my life/ministry and in my context's life? Week One's theme is "Emergence - The Role of the Artist/Theologian." Week Two's theme is: "Aesthetics, Method and Practice." The seminar will seek to create an interface between artistic disciplines, philosophies of liberation and cultural responsibility (ethics). Calling upon resources from the arts, learners will engage in developing their theological reflection skills.

### **DM30002 Faith - Art and Theology in Classical, Historical, and Postmodern Contexts (5 hrs.).**

This course seeks to reflect on methods of biblical and art interpretation: the historical method (explores circumstances and events that gave rise to these texts; namely, what occurred and "why?"); the literary method (explores biblical texts so as to determine their symbolic narrative worlds, authorial perspectives and determines date and place of origin, intended audience, reason for writing, styles, and themes); and the contemporary method (observes the influence these texts have on the contemporary reader). Particular attention will be given to selected themes and their significance for contemporary artists. Week One: "Classics and Innovation - Art and Faith;" Week Two: "Bible - Faith and Tradition."

**DM30003 Art, Justice and Community Building (Beloved Community: Art in Rural and Urban Contexts (5 hrs).** This course will focus on building what Dr. Martin Luther King, Jr. called "the beloved community," the community of God which is comprised of justice and equality and compassion for all. How might artists assist in building such a community? Week One's theme is: "Art in the Rural Context." It will be

an Immersion to Kentucky, holding conversation with Appalachian Artists, perhaps an interface with AMERC and the Appalachian Travel Group. Week Two's theme is: "Art in the Urban Context (Memphis)."

**DM30004 Art and Justice in International Perspective (a required immersion off campus)**

(5hrs.).This course will focus on listening to voices from other parts of the globe. It intentionally will seek to listen to those who live on the margins. This seminar seeks to develop a local theology of ministry rooted in a biblical and theological model of ministry, reflect on this local theology in a global world, and nurture a deep spirituality of ministry and mission.

**DM30005 Beyond Performance - Theology and Art in Context (i.e., Health, Prison, Congregation) (5 hrs.).**

This seminar focuses on the participant's context for ministry. Specifically, the seminar will consider the doctrine of the church (ecclesiology) and the acquisition of skills to identify, assess, and build ministry from the context's tradition and memory, identity, and demographic and cultural contexts. It is a time of personal discernment, with students developing their identity as a researcher about the context's ministry, analyzing the context of setting for ministry, building relationships with faculty and peers, and developing a learning community.

**Residency courses in Korean Doctor of Ministry Degree Track (DM 4000)**

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**DM1 Theological Reflection – 5 credits (January Residency)**

This seminar is concerned with the pastor's ability to reflect or think theologically on the issues that arise in the context of ministry. The ability to engage in theological reflection is fundamental to ministry. Without it, ministry becomes shallow, visionless, and merely functional. Theological reflection enables us to draw insight from our theological resources, to look for and discern the active presence of God in our midst, to become more acute in our theological perception, to invite others to see their life and calling in relation to God, and to challenge the church to be more insightful and faithful. Through theological reflection, we can learn to see our ministry as a vocation lived in the power of the Holy Spirit.

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**DM2 Pastoral Care and Skills in Pastoral Counseling – 5 credits (July Residency)**

Religious leaders are called upon to provide short-term counseling for persons with specific concerns. Essential skills for brief counseling include learning to listen, assessing needs, offering appropriate responses, and recognizing limits of time and knowledge. This course will focus on skill building, personality theories, spiritual development, and strategies for short-term counseling. Methods may include didactics, discussion, case studies, theological reflection, verbatim, and role plays.

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**DM3 Congregational Renewal and Growth - 5 Credits (January Residency)**

This course provides students with the skills and competencies needed to turn around, reinvigorate, and propel established churches and organizations into more effective ministries that are strategically positioned for missional engagement in the 21st century.

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**DM4 Interpreting Scripture and Biblical Exposition - 5 Credits (July Residency)**

This course equips students to interpret Scripture in a way that leads to effective and compelling teaching, preaching and communication to move God's people into God's

mission. It focuses on understanding the pastor as biblical interpreter and communicator, and seeks to empower ministry leaders to envision, interpret, teach, and preach the gospel with clarity and conviction within their cultural contexts.

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## **DM5 Preaching and Worship – 5 credits (January Residency)**

The practices of preaching and worship are central to the ministry of Jesus Christ in the church and the world. This course will provide an opportunity for advanced study and reflection on the practice of preaching and worship in the life of the contemporary church. Through critical engagement with contemporary scholarship, participants will grow in their knowledge of the fields and explore their own theological commitments in light of changing cultural trends. Individuals will have an opportunity to improve skills in sermon design and delivery within the context of the seminary setting and to engage in peer review.

## **Residency courses in Preaching (DM 50000)**

Begins July 2016

The student will be admitted into the D. Min. program having declared either the Theology & Arts ministry track or the Preaching track. Students will take the three core courses together, then two courses in either Theology & Arts or Preaching.

### **Phase One. The Core Courses**

Students are in residency for the two-week courses. The courses are:

DM1 *The Bible – Faith, Tradition and Classics* (July 2015)

DM2 *Theological Reflection and Photography* (January 2016)

DM3 *Context for Ministry* (July 2016)

### **Phase Two. The Practice of Ministry**

Students are in residency for the two-week courses. They will take the following courses listed below. In each course, the student will develop an in-ministry project which builds on work done in the ministry setting.

*Theology & Arts*

(DM4 – January 2017)

- *Beyond Performance – Theology and Art in Context: Health, Prison, Congregation, Storytelling*

(DM5 – July 2017)

- *Art and Justice in International Perspective, Immersion*

*Preaching*

(DM4 – January 2017)

- *Preaching as Interpretation*

(DM5 – July 2017)

- *Preaching as Social Transformation*

### **Advancement to Candidacy**

Satisfactory completion of Phases I and II courses (a “B” average or higher) and a thorough examination of the academic work by the Doctor of Ministry Committee.

### **Phase Three. The Doctoral Project**

DM6 (5 hours) **May – July 2015 (Acquiring Project Knowledge and Skills);**

**August – October 2015 (Implementation of Project)**

(Independent Study with Faculty Advisor)

## **Residency courses in Pastoral Therapy Track (DM 60000)**

### **DM6001 Anxiety Viewed from Psycho-therapy that is informed by Theology (5 hrs.)**

Anxiety can be seen as the essential presenting problem in psychotherapy. We look at this from various perspectives that create the foundation for pastoral diagnosis.

**DM 60002 Advanced Studies Pastoral Care & Counseling (5hrs)** Cleaning wisdom about the human condition from pastoral care and counseling history and developing an understanding of pastoral diagnosis.

### **DM 60003 Advanced Studies in Human Development (5hrs)**

Understanding stages of psycho-social-biological development, stages of faith, stages of inward change, and their application to teaching and counseling.

### **DM 60004 Addiction Treatment & Family Recovery (5hrs)**

Study AA's 12 steps characteristics of addiction, relationship problems that addiction cause, and effect on childhood development

### **DM 60005 Integration of theology and Psychology in Clinical Practice (5hrs)**

Students will engage with theologians and psychotherapists who speak to human condition from the dual perspectives of psychology and theology.

### **DM 60006 Project Design Paper (5hrs)**

Students must demonstrate in depth understanding of two clinical theories inherent in the Project Plan.

### **DM 60007 Project Report (6hrs)**

Students must address issues that meet state guidelines as well as contribute a unique approach to pastoral counseling ministry.

## **Project in Ministry**

In addition to the five seminars, students will implement a project and write a project report. Growth in the practice of ministry that demonstrates integration of the theory and practice of ministry on a doctoral level is the central objective of the project. An advanced level of formation for ministry that is evident in the candidate's understanding of ministry and in the candidate's skill and competency to serve and lead the congregation or constituency in being a community of faith in the world is the basis upon which the project advisor evaluates the candidate.

The **Project in Ministry** aims to achieve a higher level of ministry for the candidate and the constituency through reflection on and implementation of ministry as indicated in the six objectives of the DMin degree. The Project of Ministry gives the candidate the opportunity to concentrate on a specific area of ministry that is related to a particular field of study approved by the DMin Committee. The project fulfills all the objectives of the DMin degree. Through self-initiated ministry, learning takes place for the candidate and the constituency. The candidate demonstrates the ability to lead in the improvement of ministry, and the candidate and the constituency grow in concepts and practices of ministry.

The **Project in Ministry** is completed in two stages: DM10006/DM20006/DM30006 Project Development and DM10007/DM20007/DM30007 Written Project Report and Oral Review. A passing grade in DM6 is awarded upon approval of the Complete Project Proposal (which includes a strategy for implementation) by the DMin Committee and approval of the manuscript on “reflection on project knowledge and skills” by the faculty Advisor. The process for completing DM10007/DM20007/DM30007 is the following: the candidate’s written project report is evaluated by three faculty members and reviewed orally by the candidate before a panel of faculty members.

In each seminar, beginning with DM10001/DM20001/DM30001, a workshop on the project in ministry will be offered.

**E. Academic progress throughout the degree program:** The grading system for the DMin program is the following: Students will earn a letter grade for each seminar (A, A-, B+, B, B-, C+, C, C-, F). The DMin Committee will review the grades of all students after each semester. Students who receive a C grade or lower will be placed on probation. Two Cs in the program means the person is terminated from the program. After the fourth seminar, the student must have a B average as one criterion for being voted into candidacy.

**F. Course Completion:** Written coursework for any of the DMin seminars is due to the professor at a time set by the professor (normally between 45 and 60 days). However, after 90 days, if no paper has been submitted, a student will receive a grade of F and will be terminated from the program.

**G. Workshops and Consultations with Faculty:** Each participant is expected to participate in the project workshops and consultations with the project advisor and to maintain satisfactory progress in the project in ministry. In extraordinary circumstances, a person may be excused from attending a workshop or consultation with project advisor provided (a) that permission of the Associate Dean is secured in advance and (b) that satisfactory progress is being maintained in developing the project in the context of ministry.

**H. Admittance to Candidacy:** A student in the DMin degree program must be admitted to candidacy after successful completion of DM4 and no later than the end of DM5. Requirements for application for admission to candidacy include (a) a complete project proposal approved by the faculty advisor and D. Min. Committee and (b) a B average in the first four DMin seminars.

**I. Time Limits for DM10006/DM20006/DM30006 and DM10007/DM20007/DM30007:** In the normal course of events, a student is expected to complete DM6 and DM7 within a two year period starting at the conclusion of DM5 and ending with graduation in May two years following. Any exceptions to this time must be reviewed and approved by the DMin Committee.

**J. Termination from Program:** When a participant has failed to maintain satisfactory progress in the DMin degree program, the person is dropped from the degree program and notified by the Associate Dean.

**K. Readmission to the Program:** Any request for readmission to the program from a student who has been terminated from the Doctor of Ministry program for failure to maintain satisfactory progress as stipulated by the program policies must be made to the Doctor of Ministry Committee in writing. The request must be made no later than six months after the student was terminated from the program. The request will be reviewed, and, if deemed appropriate by the Committee, an interview with the student will be scheduled. If readmission is granted, the Committee will establish a time line for completion of the program with the student. No further exceptions will be granted.

**L. Graduation Requirements:** DMin students must have completed all work pre-



scribed within the time limits established by the program or through the Doctor of Ministry Committee. The student must receive a cumulative grade point average of 3.00 in all seminars and for the final project.

**M. Student Grievance Procedure:** If a student has a personal or academic grievance with anyone involved in the Doctor of Ministry program, the student should first contact that person. If the matter cannot be resolved satisfactorily, the student has the right to submit a formal written complaint to the Doctor of Ministry Committee. A meeting shall be arranged to meet or communicate with each party. A decision shall be rendered by the Committee and shall be considered final.

**N. Policy on Late Work:** When a participant is unable to complete work on time because of illness, death or illness in the immediate family, or other unavoidable circumstances, the participant may request an extension of time. To request an extension of time, the participant shall submit the request in writing to the Associate Dean prior to the date the assignment is due. The Associate Dean shall forward the request to the professor(s) concerned, who may grant an extension of time not to exceed 60 days beyond the original due date.

If the reasons for late work are other than those described above, the professor(s) concerned may grant an extension of not more than 60 days beyond the original due date for the assignment but shall appropriately penalize the tardy work. Any exception to the foregoing procedures must be made by a committee consisting of the professor(s) leading the seminar, the participant's advisor, the VPAA/Dean, and the Associate Dean as chair. Any work not completed within the extension of time granted shall be awarded a grade of F unless (a) permission of the Associate Dean is secured in advance and (b) satisfactory progress is being maintained in developing the project in the context of ministry.

# Certificate Programs

## Faith and Health

The Certificate Program in Faith and Health is available to degree and non-degree seeking students. It is intended to provide further education for clergy, laity, and health care professionals. The curriculum will explore intersections of health and wholeness in congregations, communities, and in the lives of individuals. Students will earn a total of 18 graduate level hours during the Certificate program. This program is offered in collaboration with Methodist Healthcare's Interfaith Health Program and The Church Health Center. See the Director of Admissions for further information.

## Graduate Certificate in Addiction Counseling (DAAC)

The Graduate Certificate in Drug and Alcohol Addiction Counseling (DAAC) program at Memphis Theological Seminary is a specialized ministry program designed to equip students with knowledge and skills needed for competence in addiction counseling.

### Graduate Certificate Program of Study and Course Descriptions

#### **PC 60000 Selected Topics in Substance Abuse Counseling (3 hrs.)**

To include; (a) Ethics in counseling, (b) treating special populations, (c) developing the philosophy of treatment, (d) application preparation, (e) testing preparation.

#### **AC 50000 Domains of Substance Abuse Treatment - Part Two (3 hrs.)**

A continuation of the Eight Domains of Addiction Counseling and the counseling skills needed for each domain. Course has a specific emphasis on the domains of Case Management, Referral, Continuing Care/Discharge, and Ethics..

#### **AC 40000 Domains of Substance Abuse Treatment - Part One (3 hrs.)**

An introduction to the Eight Domains of Addiction Counseling and the counseling skills needed for each domain. A specific emphasis on the first four domains including: Intake/Screening, Assessment, Treatment Planning, and Documentation.

#### **AC 30000 Special Topics in Substance Abuse Treatment (3 hrs.)**

An introduction to the use of (a) Cognitive Theories of treatment (b) Crisis Counseling and suicide intervention theory, and (c) certain marriage and family theories, such as, General Systems Theory as it applies to Families, The Family Disease Model, and Bowen's Theory of Family Systems. Most students will need to continue their education in these areas in order to develop proficiency necessary to function at a professional level.

#### **AC 20000 Co-Occurring Disorders (3 hrs.)**

Introduction to (a) the nature of common mental health disorders that co-occur with substance abuse, and (b) common approaches to evaluating persons for these disorders, as well as common management strategies in agency settings.

#### **AC 10000 Introduction to Substance Abuse Counseling (3 hrs.)**

Introduction to the nature of substance abuse treatment including (a) and overview of the Eight Domains, (b) certain terms and definitions, including: substance use versus abuse as found in the DSM-5 language, (c) the stages of use, the stages of discovery, (d) recovery and spirituality, (e) selected theories of addiction, (f) fundamentals of substance abuse counseling, including certain skills, Seven Core Therapeutic Conditions, MI and MET.

**The Dr. James L. Netters Certificate in Congregational Ministry** is designed for persons who are active in congregational life, but not interested in pursuing a Masters level degree. This certificate program aspires to prepare Christian leaders (lay and clergy) to offer competent leadership in congregational life.

**The Program of Alternate Studies (PAS)** is a non-degree course of study leading to ordination for Cumberland Presbyterian ministerial candidates unable to attend Seminary due to extenuating circumstances. Presbyteries decide whom to send to PAS. When PAS students and/or graduates later attend Memphis Theological Seminary, no credits transfer; they are beginning students. However, those who have completed the Program of Alternate Studies testify to being well prepared for the seminary journey.

In addition, PAS provides Cumberland Presbyterian-related courses necessary for ordination for seminary graduates coming from other churches into this denomination, as well as for current seminary students attending schools other than Memphis Theological Seminary. In cooperation with the Board of Missions of the Cumberland Presbyterian Church, PAS provides an avenue by which cross-cultural ministers (Korean, Hispanic, Sudanese, for example) may obtain their ministerial education while also becoming acquainted with the denomination through interaction with other PAS students, instructors and staff. A few PAS students are lay people not seeking ordination. The highlight of the year is the annual Summer Extension School at Bethel College in McKenzie, Tennessee, in the month of July. PAS offices are housed in Cumberland Hall on the MTS campus.

Weekend Extension Schools in various locations around the denomination are conducted by the Director of PAS in the fall, winter and spring months. Clergy and lay persons from other denominations are always welcome.

## **Certificate in Methodist Studies**

**The Methodist House of Studies** serves as a “community within the community” for students from Wesleyan/Methodist backgrounds. With a dynamic curriculum in Wesleyan Studies, an active and growing on-campus fellowship, and exciting opportunities for extracurricular activities, the Methodist House offers students a solid foundation of Wesleyan Theological formation. As a Seminary approved by the United Methodist University Senate, we are deeply committed to formation within the Wesleyan Tradition. Our Methodist students can gain a deeply Wesleyan theological formation within the larger MTS environment.

While attending MTS Methodist students may complete a Certificate in Methodist Studies. Available to any student enrolled in one of the master’s degree programs at MTS, the certificate offers a way to focus a significant amount of coursework in the area of Wesleyan Studies. Earning the certificate involves successfully completing 15 hours in courses carrying the “Wesleyan Studies” designation, in addition to participating actively in the community life of the Methodist House of Studies. There is no additional cost for the certificate beyond normal tuition and fees needed to earn the degree. ([www.methodisthouse.org](http://www.methodisthouse.org)).

## **Center for Recovery Ministry**

**Memphis Theological Seminary in Partnership with Church Health Center of Memphis**

### **Brief History and Statement of Purpose**

Established in 2014 through a partnership between Memphis Theological Seminary and the Church Health Center of Memphis, the Center for Recovery Ministry provides spiritual, psycho-social, and practical resources for clergy, congregations, and community agencies to effectively minister to individuals and families who are struggling with addiction. Based upon the 12 Steps recovery model of treatment, the Center provides in-class training for all students at Memphis Theological Seminary and serves as a community-wide resource for existing and new ministries of addiction recovery. Partnering with congregations, church judicatories, and community service agencies, the Center for Recovery Ministry aims to “spread the gospel” that liberation from addiction is possible through the grace of God and the caring support of others

## Course Offerings

All students enrolled in the Master's degree programs at Memphis Theological Seminary will receive a full class introduction to Recovery Ministry as part of the required Introduction to Pastoral Care course. This introduction covers the fundamentals of the twelve step recovery model and prepares students for advanced course offerings in the field. Each Fall Semester, a full 3 credit hour course, Pastoral Care and Addictions, is offered to all students as an elective in pastoral care. In successive semesters, students may elect to take additional courses in spirituality and recovery, including Soul Notes; Cardiognosis: A Knowing of the Heart; God and the Other; Prophetic Imagination; and The Beloved Community. Also offered through the Center for Recovery Ministry are periodical workshops, where the practical issues related to recovery ministry are explored, with particular attention being paid to congregational models and the particular cultures that are indigenous to churches and their community,

## Leadership

Dr. John Kilzer serves as the Director of the Center for Recovery Ministry. A graduate of the University of Memphis (B.A., M.A.), Memphis Theological Seminary (M.Div.), and Middlesex University, London (Ph.D.), John is an ordained United Methodist minister and accomplished musician. In recovery since 2000, John serves as the leader of Recovery Ministries at St. John's United Methodist Church in Memphis where he pioneered and shepherds a dynamic ministry of recovery called The Way.

## ACADEMIC INFORMATION AND SERVICES

### Family Educational Rights & Privacy Act

Memphis Theological Seminary complies with the Family Educational Rights and Privacy Act of 1974, as amended, commonly referred to as FERPA, or the Buckley Amendment. The Act was enacted to protect the privacy of educational records. Under FERPA, students have the following rights regarding educational records:

- 1) the right to inspect and review the student's education records;
- 2) the right to request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights;
- 3) the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the Act and the regulations authorize disclosure without consent.
- 4) the right to file with the U.S. Department of Education a complaint concerning alleged failures by the institution to comply with the requirements of the Act and the regulations; and
- 5) the right to obtain a copy of the institution's student records policy. The procedures to be used by Memphis Theological Seminary for compliance with FERPA are contained in a current catalog. Copies of the policy can be found in the Registrar's Office. Questions concerning the Family Educational Rights and Privacy Act may be referred to this office.

Directory information can be given out to any requester at the discretion of the seminary. Directory information is defined by Memphis Theological Seminary as any information that includes: the student's name, home address, e-mail address, home telephone, photo- graphs, degree programs, dates of attendance, enrollment status, undergraduate and graduate degrees and dates. Students may withhold directory information from being released outside the seminary community by notifying the Registrar in writing.

## **Registration**

All first-time students to MTS are required to attend New Student Orientation which is scheduled by the Admission's Office (see the Academic Calendar). During this time, students will register for classes in the upcoming school term. Student ID cards will also be made during New Student Orientation.

Registration for returning students will take place at a time scheduled by the Registrar's Office (see the Academic Calendar). Registration information, procedures, and forms are available electronically via email, and on the website, each semester prior to the opening of Registration.

Prior to registration, the degree sheet checklist is reviewed and courses are selected during an appointment with the assigned academic advisor during Advising Week (see Academic Calendar). After advising, the student's academic advisor will release the student for registration. Students will not be able to register until their advisor releases them for registration. All registration for returning students is done online via the Student Portal in CAMS at <http://mthsstudent.memphisseminary.edu>.

All students are required to complete a vehicle registration form with Facilities and a Method of Payment form with the Bursar's Office to complete the Registration process.

## **Course Schedule**

The course schedule is published in hard copy and on the website before advising and registration begins for each semester. It includes the following information: course number, course title (pre-requisite follows title, when space permits), cred hours, days, time, room/location and instructor's name. Each course that requires a prerequisite bears an (\*) asterisk within the course number area. In cases where the length of the course titles does not permit space for prerequisites, please see reverse side of schedule or the accompanying information sheet. Changes made to the course schedule after publication will be made available on-line through the internet at [www.MemphisSeminary.edu](http://www.MemphisSeminary.edu).

## **Academic Advising**

Upon admission to the M.Div., M.A.C.M. and M.A.R. programs, each student is assigned an Academic Advisor. The faculty advisor counsels the student with respect to the planning of the student's course of study, assists the student with course registration, and serves as a guide for the student in making decisions about academic goals. A student may change his/her advisor by filing a request with the Registrar.

## **Policy on Adding/Dropping Courses**

After officially registering for the fall or spring semesters, students can adjust their schedules according to procedures stipulated in the Student Handbook and the academic calendar. A student who wishes to add or drop courses after a semester begins may do so upon acquiring the appropriate forms from the Registrar. After the drop period, a student may withdraw from a course by completing the appropriate form from the Registrar's Office. In this case, a grade of "W" will be recorded on the transcript. (See the Drop/Add Policy regarding the fees associated with this process on page 39.)

The Registrar prescribes specific times during the academic year for a student to add or drop a class. However, during the January and summer sessions, a student can only drop classes thirty (30) days prior to the first day. Students will not be permitted to drop classes on the first day of class or thereafter during any of the January or summer sessions. In extenuating circumstances, a student may drop one (1) week prior to class after submitting a written request for approval to the VPAA/ Dean. Class cancellations are determined by student enrollment. This policy on enrollments during the intensive sessions enhances our ability to host world-renowned scholars who have excelled in varied areas of theological training.

## **Withdrawal**

Students who desire to withdraw from Memphis Theological Seminary must complete the appropriate form from the Registrar's Office. Although a request should be made in person, permission to withdraw in writing can be granted in special situations. Withdrawal after the deadline must be approved by the VPAA/Dean.

## **Theological Colloquia**

The requirement of theological colloquia credits in the degree programs at MTS is intended to expand students' learning by exposing them to experts and ideas in religious studies which go beyond our curriculum. MTS Lecture Series are designed with this goal in mind. Other events, both on and off campus, may provide theological colloquia credit for MTS students when they meet the following criteria:

- They must offer significant *educational* content in the area of religious studies.
- They must be presented in an educational format (lecture, workshop, etc.).
- They must be conducted by a scholar or recognized expert in her or his field.
- They must receive MTS faculty approval as a colloquia event during a regular faculty meeting prior to the event (faculty meets the 3<sup>rd</sup> Monday of each month).

Because the goal is to expand student learning, students may receive no more than 2 colloquia credits from "Theology and the Arts" events (or from any other single institution or program).

## **Lectureships**

One or more series of special lectures are given in the fall and spring semesters each year and are listed in the Academic Calendar. These lectures are open to the public and are occasions for alumni/ae and friends of the seminary to visit the campus. All lectureships supported through the generosity of the endowments are listed below.

An MTS lecture series focuses upon a theme or issue of importance to the contemporary church. Lecturers and preachers are invited to engage the theme, present their research, and dialogue with the community.

### **Bowen Lectures**

A lectureship was established by the Board of Trustees honoring the Bowen family who lived near Waverly, Tennessee, and who left their farm for the support of Bowen's Chapel

Church and, after it ceased to exist, for the education of Cumberland Presbyterian Ministers. This lectureship provides the opportunity for the seminary faculty to share their re- search and study. The lectures are given every three years. Former Bowen lecturers have included Dr. Virgil H. Todd, Jr., Dr. Joe Ben Irby, Dr. William T. Ingram, Jr., Dr. John E. Gardner, Dr. W.E. Knickerbocker, Dr. Robert L. Brawley, Dr. Clinton O. Buck, Dr. Paul B. Brown, Dr. Ronald Cole-Turner, Dr. V. Steven Parrish, Dr. Paul Dekar, Dr. Mitzi Minor, Dr. Robert S. Wood, and Bro. Jeffrey Gros, FSC.

### **C.S. Lewis and His Friends Lectures**

This lectureship was established in honor of Dr. Waldo E. (Knick) and Sandra H. Knickerbocker. Dr. Knickerbocker was Professor of Church History for 32 years and served as Academic Dean from 1978 to 1981. During that time Mrs. Knickerbocker was also very involved in the life and ministry of MTS in many ways, including serving as Acting Administrator of the Doctor of Ministry Program and as a consultant to the Doctor of Ministry students. The purpose of this lectureship is to educate students about the life and

writings of C.S. Lewis and the lives and writings of the following persons who were influential in the life and writings of C.S. Lewis: Warren Lewis, J.R.R. Tolkien, Charles Williams, Owen Barfield, Dorothy Sayers, Joy Davidman Lewis, and G.K. Chesterton. The inaugural lecture was presented in 2008; lectures and will be held a minimum of every three years.

### **Dr. Barbara A. Holmes Lectures in African American Studies**

Rev. Sam Mickens (M.A.R. '04, M.Div. '06) established an endowment to fund the annual lecture series during Black History Month (February), and at his request, the seminary renamed the lectures in honor of Dr. Barbara A. Holmes, Vice-President of Academic Affairs/Dean (2005-2010). Dr. Holmes was the first African American woman to be Dean of Faculty in the 150+ year history of the seminary. The inaugural lecture of the Dr. Barbara A. Holmes Lectures in African American Studies was presented in February 2009.

### **J.W. Stiles Lectures**

A lectureship has been established in memory of the Rev. Dr. J.W. Stiles. In the course of a long and fruitful ministry, Dr. Stiles served as pastor, editor and seminary professor. These lectures are given every fourth year. Stiles lecturers have included Dr. James Sanders, Dr. Thomas W. Ogletree, Dr. Walter Harrelson, Dr. Frank Rogers, and Dr. Melva Costen.

### **Johns Lectures**

In 1945, an endowment was provided by the bequest of Mrs. S.B. Johns in memory of her husband, the late S.B. Johns, for a series of lectures. The Johns Lectures are given every fourth year. Johns lecturers have included Dr. Shirley Guthrie, Dr. James I. McCord, Dr. James H. Nichols, Dr. Sara Little, Dr. William Barr Oglesby, Jr., Dr. Jay McDaniel, and Dr. Melva Costen.

### **Virgil H. and Irene R. Todd Lectures**

The endowment for this lectureship was established by the Todds to encourage excellence in Old Testament studies and "to promote a deeper understanding and appreciation of the Old Testament. Dr. Todd was Professor of Old Testament at Memphis Theological Seminary for 32 years, and during most of that time Mrs. Todd was a member of the administrative staff of the seminary. Lecturers have been Dr. Walter Brueggemann, Dr. Renita Weems, Dr. Denise Hopkins, Dr. Clinton McCann, and Dr. Terence Fretheim.

### **Virgil L. and Della M. Lowrie Lectures**

This lectureship was established in honor of the late Rev. Virgil L. Lowrie, who served in the Texas Synod, and his wife, Mrs. Della M. Lowrie, a former Greek teacher in Cumberland College, Leonard, Texas. These lectures are given on alternate years. Lowrie lecturers have included Dr. Saphir P. Athyal, Dr. Johan Christian Beker, Dr. Edward P. Wimberly, Dr. Donald Armentrout, Dr. Barbara Hargrove, Dr. Dick Austin, Dr. James Ellor, Brian Wren, and Dr. G. Scott Morris.

**William T. and Virginia H. Ingram Lectures** This lectureship was established by the Ingrams in appreciation for their Christian heritage in the Cumberland Presbyterian Church, especially for their parents, the Rev. and Mrs. W.T. Ingram, Sr., and the Rev. and Mrs. J. Will Howell. The lectures are dedicated to the Ingram's children, Tom and John, their wives and children. Lecturers have included Dr. Herman Norton, Dr. Norman Horner, Dr. Langdon Gilkey, Dr. Rosemary Reuther, Dr. Gerald Anderson, Dr. Hubert W. Morrow, Dr. Samuel Hugh Moffett, Dr. Carl Dudley, Dr. Jürgen Moltmann, Dr. Martin Marty, Mr. Leon Howell, Dr. J. Deotis Roberts, Dr. Robert S. Wood, Dr. Carver Yu, Dr. Molly Marshall, Rev. Masaharu Asayama, Dr. Leonora Tubbs Tisdale, Dr. Wallace Charles Smith, Dr. Gayle Felton, and Dr. Dorothy Bass.

# Library

The mission of the Memphis Theological Seminary library is to enable the preparation of persons for ministry by providing library resources and services appropriate to the seminary degree programs.

The library catalog can be accessed through the MTS Web Home Page or at [library.memphisseminary.edu](http://library.memphisseminary.edu). The library staff is committed to providing access to scholarly and practical resources in theology and religion through the acquisitions, organization, management, and preservation of the collections and through supportive reference and instructional services.

## Resources

As of August 1, 2015, the MTS Library houses 70,000 books, 16,000 bound periodical volumes, 1,500 microforms, and 1,600 audio/visual items, and numerous MTS DMin projects and Master of Arts (Religion) (MAR) theses. The library actively subscribes to 340 periodicals. The collection directly supports the curriculum of Memphis Theological Seminary by providing a strong teaching and research collection in all major areas of theological studies and additional holdings in related areas.

The MTS Library holds special collections in the areas of Cumberland Presbyterianism, Martin Luther King, Jr., and C.S. Lewis and the Inklings. Among highlights are photocopies of Martin Luther King Jr.'s manuscripts and correspondences, rare journal issues and pamphlets written or edited by C.S. Lewis, and a comprehensive collection of books about Cumberland Presbyterian history and theology.

The library subscribes to four online database services: EBSCOHOST, which provides access to the ATLA Religion Database, Old Testament Abstracts and New Testament Abstracts; OCLC's First Search, which provides access to the WorldCat database, Religion and Philosophy Collection, the Tennessee Electronic Library, which provides access to numerous databases including the Philosophy and Religion Index and Expanded Academic Index; and the Oxford African American Studies Center which provides more than 1,500 full-text articles. Together, these services provide comprehensive bibliographic information for major publications in theology, religion, and related fields. They also supplement the collection with substantial full-text access. The services are password protected and may be accessed by MTS Community through the library link of Inside MTS.

## Facilities and Services

The library consists of four floors. Staff offices, reference and serials materials, reserves and the circulation desk are on the first floor. The first floor also contains a reading room, the audio-visual collection, rare books, the Martin Luther King, Jr. collection, a photocopier for print materials, microforms, and computers, printers, and a scanner. The second floor contains the computer lab and the beginnings of the book collection. The third and fourth floors consist entirely of the book collection.

The library provides a variety of services including reference and inter-library loan. Inter-library loan services are only available to MTS students, staff and faculty. MTS library staff regularly conducts library workshops on various topics and resources.

Local patrons and students from area schools may also use the library during normal operating hours. The library's operating hours are adjusted periodically to meet the demands of the seminary community. Generally, the library is open longer when classes are in session.



## **Area Library Resources**

Memphis Theological Seminary has reciprocal library usage agreements with several local seminary, college/university and special libraries through the Memphis Area Library Council (MALC). Some of these include: Christian Brothers University, Harding School of Theology, LeMoyné-Owen College, Memphis College of Art, and Mid-America Baptist Theological Seminary, Rhodes College, Southwest Tennessee Community College, Temple Israel, the University of Memphis and the University of Tennessee Health Science Center. A valid MTS identification card is required to gain circulation privileges at these libraries.

## **Library Memberships**

The Memphis Theological Seminary library and its staff are members of several international, regional and local library organizations. These include: The American Theological Library Association (ATLA), The American Library Association (ALA), The Lyrasis Library Network, SirsiDynix User Group, The Tennessee Theological Library Association (TTLA), TENN-SHARE, and the Memphis Area Library Council (MALC).

## **Library Policies**

Each student must have a seminary-issued identification card in order to check out library material. Books will normally circulate to MTS students for a four week period and may be renewed for a similar period if the book has not been requested by another borrower. Doctor of Ministry students may check out books for a six-month period. Non-student users will be limited to three books, with a check-out period of two weeks and one renewal. Prior to the due date, library materials may be renewed through the Internet using assigned PIN numbers, or by phoning the library circulation desk. Reserve materials circulate for the period of time designated by the instructor. Students should pay careful attention to the due date when checking out reserve materials and should cooperate with their classmates in the use of these materials.

Fines will be assessed and collected on all overdue materials. The fine schedule is as follows:

\$0.20 per day for circulating materials

\$1 per day for reserve materials, audio-visuals and theses

Fines are due and payable when the material is returned. However, fines will not accrue on days the library is closed, and the amount of the fine will not exceed the price of the book or other material. Unpaid fines are added to the student's account in the MTS Business Office and will be subject to the same treatment as other delinquent accounts.

The Memphis Theological Seminary Library is committed to maintaining the confidentiality of its patrons, including patron records. However, the MTS library obeys all laws and court ordered requests for information from legally authorized governmental authorities. The library may also release unpaid fines and replacement costs to the MTS Business Office and, if the patron is a student, to the Registrar and Records Office.

Passwords to subscription search services such as OCLC FirstSearch and the EBSCOhost are for students, faculty, and staff of Memphis Theological Seminary only. These services are purchased based on the seminary's enrollment and paid for by the seminary. Other patrons may request librarian-mediated online searches. This does not apply to the seminary's online catalog, which is free to any user.

Children must be attended by an adult when in the library. The library staff cannot assume responsibility for unattended children. Children under 12 should not be left unattended in the library while parents are in class.

# ACADEMIC POLICIES

## Grading System

The following letter and point grading system is used at Memphis Theological Seminary:

A	=	4.00	C+	=	2.33
A-	=	3.67	C	=	2.00
B+	=	3.33	C-	=	1.67
B	=	3.00	D+	=	1.33
B-	=	2.67	D	=	1.00
			F	=	0.00

Other notations that may appear on a student's record are as follows:

**AU** Audit; no credit is given

**I** Coursework is Incomplete

**W** Withdrawn after the normal drop period

**P** Pass; credit given but receives no point value

### Fail

If a grade of F (Fail) is given in a Pass/Fail course, the F is used in computing the grade point average. Practicum courses are graded on a Pass/Fail scale.

### Incomplete

The grade of I (Incomplete) is assigned when a student is unable to complete work on time because of illness, death in the immediate family, or other unavoidable circumstances. A student may request an extension of time. To make a request, a student should contact the Professor. The professor may grant the extension for not more than 30 days beyond the last day of the term in which the course is taken. If the reasons are other than those specified above, the professor may grant the extension for not more than 30 days beyond the last day of the term in which the course is taken, but shall lower the grade by one letter. Any exceptions to these procedures must be made by a committee consisting of the VPAA/Dean, the professor and the student's advisor. If the course is not completed within the extension of time granted, an automatic grade of F will be assigned.

### Withdraw

The grade of W (Withdraw) is assigned for a student who officially drops course or withdraws from the seminary prior to or on the last day to withdraw. The last day to drop a course or withdraw from the seminary is indicated for each semester on the academic calendar. The "W" grade is non-punitive and appears on the student's transcript.

## Grade Appeal Policy

A student who has evidence he or she has been assigned a grade in a capricious, prejudicial, or arbitrary manner may appeal the assigned grade by following the procedures listed below. These procedures must be initiated no later than two weeks after the beginning of the subsequent academic semester (or term).

1. The student should first discuss the grade in question with the instructor involved and document the outcomes of this meeting. Although this first step is highly encouraged, if the student feels uncomfortable discussing the grade with his / her instructor, the student can discuss the matter with his/her advisor.

2. If not satisfied, the student should refer the matter to the Academic Dean, who will seek to mediate the matter. The dean will request a meeting of the student, the instructor, and, at the discretion of the student, the student's advisor.

3. If the mediation is unsuccessful, the student may appeal the case to the Judicial Committee by written request to the Academic Dean. Within four weeks from the beginning of that semester (or term), the student must complete a form obtained from the Academic Dean's office with the signatures of all persons mentioned in Steps 1 - 2 of the Grade Appeals Policy to show that he or she followed these steps. The Academic Dean will refer the case, along with all relevant documentation, to the Judicial Committee.

4. The Judicial Committee's chairperson will schedule a hearing on the case. Prior to the hearing, the Judicial Committee's chairperson will verify that the procedures described in Steps 1-3 have been followed and that all parties involved understand the purpose of the hearing, which is to determine whether a grade has been assigned in a capricious, prejudicial, or arbitrary manner.

5. The Judicial Committee will conduct a hearing with the student and the faculty member to adjudicate the matter. The faculty member and the student in question each may be represented by a non-voting faculty member of their choosing.

6. The findings and judgements of the Judicial Committee will be communicated to the Academic Dean, the instructor and the student involved. If a grade needs to be changed, the Academic Dean will confer with the instructor and inform the Registrar's Office. Since the purpose of the Committee is to review charges of capricious, arbitrary, or prejudicial grading, and since such review is not an infringement on an instructor's academic freedom, the judgement of the Committee is final.

7. All records of the proceedings and decisions of the Judicial Committee are kept on file in the Office of the Academic Dean.

### **Academic Grievance Process**

1. Students may appeal a final course grade following the Grade Appeal Policy. The same process may be used for other academic complaints in which a student believes a faculty member has acted in a manner that is capricious, prejudicial, or arbitrary in relation to the student's academic work. All records of the proceedings and decisions are kept on file in the office of the Vice president of Academic Affairs/Academic Dean.

**Appeals:** Any appeal of an original decision must be made in writing. Students have the right to appear before the person or persons to whom the appeal has been made.

- Academic appeals: Students requesting academic appeals must complete a Grade Appeal Form and submit it to the Vice President of Academic Affairs/Dean's office.

### **Policy on Submission of Late Papers**

The timely completion of assignments in the fulfillment of the requirements for each course is an important and expected practice in seminary education. First, it allows students to learn the subject matter and master skills at the rate prescribed by the professor of the course. Second, assignment deadlines provide the same platform for all students to submit their work, thereby creating greater fairness in the evaluation of that work of ministry.

If that student cannot submit an assignment by the intended deadline, the student should contact the professor before the assignment by the intended deadline, the student

should contact the professor before the assignment is due in order to request an extension. The professor may or may not grant an extension based on the circumstances presented. If the student fails to turn in an assignment on time without contacting the professor, the student will receive a 0% on that assignment. If, in a case in which an extension has been negotiated with the professor, the student fails to turn in an assignment by the date of the agreed upon extension, the student will receive a 0% on that assignment. If a student is unable to complete the final assignments for a class on time, she or he must contact the professor before the final week of the term in order to request an ‘incomplete’ for the course. Failure to do so will result in receiving a grade of 0% for the final assignments. (See the policy for “incompletes” in the Student Handbook.) Exceptions to these procedures are left to the discretion of each professor.

## **Academic Standing**

### **Master’s Level Programs**

To remain in good academic standing, a student must maintain a minimum cumulative grade point average (GPA) of 2.00. If a student’s cumulative grade point average falls below a 2.00, the student will be placed on ACADEMIC PROBATION at the end of that semester. In the next semester, a student who fails to achieve at least a 2.00 GPA will be placed on ACADEMIC SUSPENSION. A student who achieves at least a 2.00 semester GPA but has not attained a cumulative 2.00 GPA will be placed on PROBATION CONTINUED. Failure to have attained a cumulative GPA of 2.00 and return to good academic standing by the end of that semester will result in the academic suspension of the student from the seminary.

Any student who fails a course for the second time or who fails three courses in any one semester will be suspended at the end of that semester. A student suspended for poor scholarship will not be eligible for reconsideration of admission for at least one semester. To be considered for readmission after the period of suspension, a student must demonstrate competence and commitment to theological education. The student should contact the Director of Admissions and schedule an appointment with the VPAA/Dean. Readmission is by action of the Admissions Committee. In the case of suspension, a student’s ecclesiastical judicatory may be informed.

## **Student Records**

Students have the right to inspect their own academic record (from which transcripts are made), and are entitled to an explanation of any information recorded in it. Transcripts from other schools on file with MTS cannot be copied and given to the student or a third party. Students have the right to examine all other items contained in their own records on file with the Registrar, except such items to which access may be waived.

Faculty and administrative officers of the seminary who have a legitimate interest in the material and demonstrate a need to know will be permitted access to the academic records of any student.

### **Transcripts**

A transcript will be released only upon written request of the student, and only if all financial obligations have been met. When submitting a transcript request, the request should include the address to where the transcript should be mailed. Any transcript mailed directly to a student will be stamped “Issued to Student.” There is no charge for the first transcript but subsequent transcripts are \$5 per copy.

## **Class Attendance**

Punctual class attendance is a requirement of every course. A student who is absent from a class is responsible for reporting the reason for the absence directly to the professor. Absences may adversely affect the grade received in the course. If absences in a course for any reason exceed one-third of the class sessions, the student will receive an F in the course. Professors may set a more stringent attendance policy in specific courses. These

policies will be specified in the course syllabus.

### **Recordings**

Use of tape recorders in the classroom must be negotiated with the professor. By virtue of enrollment in any course, students agree to abide by this policy.

### **Classification**

Students pursuing an M.Div. degree are classified as a junior prior to the completion of 27 semesters hours, as a Middler on completion of 27 to 53 semester hours, and as a senior on the completion of a minimum of 54 semester hours. A student pursuing an MAR, MACM or MAYM degree is classified as junior prior to the completion of 24 hours.

### **Time Limit**

Students may complete the degree requirements as stated in the catalog for the year in which they enter the seminary or in the catalog of any subsequent year, providing the catalog is not more than five years old. The time limit for completion of degrees is five years for the M.A.R. and MAYM degree, and seven years for the M.Div. degree. The VPAA/Dean must approve any extensions of time.

### **Course Load**

Full-time study is defined as enrollment in at least 9 semester hours during each fall and spring term. For financial aid purposes, 6 semester hours is generally regarded as full-time enrollment. During the interim terms, enrollment in 3 semester hours is full-time. During the summer semester, enrollment in 6 semester hours is full time. Specific scholarships may have additional course load requirements.

The M.Div. degree can be completed in three academic years with an average load of 30 hours each year. The M.A.R., M.A.C.M. and MAYM degree can be completed in two academic years with an average load of 24 hours each year. It is recommended that the time for earning a degree be extended if the student is engaged in remunerative work that requires 20 hours per week or more.

### **Independent Studies**

The Independent Study option is designed to give students an opportunity to conduct independent research in specialized areas as selected by the student and approved by the professor. A student may also complete an Independent Study in a designated elective course during a term when the course is not being offered in the regular schedule. The Independent Study Contract should explain clearly and thoroughly the purpose of the study and how it relates to the student's studies and degree program. It should also demonstrate that, careful thought and planning has gone into the preparation of the contract.

To enroll in an Independent Study, a student must have a minimum GPA of 3.0 and must have earned at least a B in the foundational course of that particular field of study. In addition, the student must have completed 24 hours of study if enrolled in the MAR, MACM, or MAYM degree programs and 44 hours of study if enrolled in the MDiv degree program. MAR, MACM, or MDiv students may take no more than 6 total credit hours of independent studies during their program of study and no more than 3 credit hours with one faculty member. MAYM students, as part of a cohort degree program, are limited to 3 total credits of independent study.

### **Transfer Credit**

Hours completed from other graduate institutions may be considered for transfer if the graduate institutions are accredited by the Association of Theological Schools (ATS) or by the appropriate regional accrediting agency.

ATS or other regional accrediting agency approval does not indicate courses will

automatically be accepted for transfer. In order to be considered for transfer an official transcript must list the course with a letter grade or number grade equivalent to a C or better. Supervised practicum and/or field education courses must have a grade of credit such as P for pass or S for satisfactory.

Primary concern is given to transfer credit requests in the core and core-elective requirements. Course syllabi or course descriptions are examined to determine the 'level of instruction', quantity and quality of students' academic performance, critical thinking, and theological reflection to ensure they are all comparable to the level of expectations of Memphis Theological Seminary regarding student learning outcomes for the respective degree programs.

For Free Electives, up to six graduate credits of courses completed outside of religious or theological studies may be considered for transfer credit, contingent upon establishing a reasonable connection to the degree program being pursued at Memphis Theological Seminary. Classes completed outside of religious or theological studies may not be considered for substitutions for core or core-elective requirements.

The number of credits accepted for transfer cannot exceed 42 semester hours toward the Master of Divinity (MDiv) degree. The number of credit hours accepted for transfer cannot exceed 21 semester hours for the Master of Arts (Religion) (MAR) degree. No transfer credits may be applied to the Master of Arts in Youth Ministry (MAYM), Master of Arts in Christian Ministry (MACM) and the Doctor of Ministry (DMin) degree.

Students with similar undergraduate coursework required in the master's level degree programs may be considered for advanced standing; however, no undergraduate coursework may be received for transfer at Memphis Theological Seminary. The request for advanced standing must be approved by the Vice President for Academic Affairs/Dean (VPAA/Dean) in consultation with the appropriate professors. When such a substitution is made, students are required to complete the same number of hours in the corresponding field.

Students desiring to take a course at another graduate institution while concurrently enrolled at MTS, for which transfer credit at MTS will be sought, must obtain prior approval from the VPAA/Dean. A maximum of six hours of credit may be obtained off-campus during concurrent enrollment, excluding biblical languages and Clinical Pastoral Education (CPE).

### **Process for transfer request:**

All transfer requests must include official transcripts, syllabus or course descriptions and a formal request that courses be considered for transfer credit. The Registrar makes decisions on all transfer requests that are within the parameters set by faculty,

## **Graduation**

A graduation ceremony is conducted annually at the end of every spring semester. All students who have completed degree requirements and settled all financial accounts with the seminary are eligible to participate.

An Intent to Graduate form must be filed with the Registrar no later than the last day to add or drop classes in the fall semester of the academic year in which the student will graduate. This includes students who intend to graduate in December, May or July of that academic year.







## **Alumni Association**

Graduates of MTS, The Cumberland Presbyterian Seminary in McKenzie, and the Program of Alternate Studies (PAS) are eligible as alumni to join the MTS Alumni Association. Benefits of membership are available through the Alumni Affairs Department. Annual dues are \$20 or \$100 lifetime.

The mission of the Alumni Association is to maintain a mutually beneficial and continuing relationship between alumni and the seminary, which may lead to Board of Trustee service, volunteerism, financial support, and prayer.

For more information contact Sherry Henson, Director of Alumni Affairs, at [shenson@MemphisSeminary.edu](mailto:shenson@MemphisSeminary.edu).

## **Honors and Awards** (master's level program)

Honors will be awarded for academic excellence as indicated by overall grade point averages as of the semester prior to graduation and as indicated below.

3.85 - 4.00 Summa Cum Laude

3.75 - 3.84 Magna Cum Laude

3.50 - 3.74 Cum Laude

**Alston Award** is given annually to an outstanding male and female African American student to recognize academic accomplishment and leadership and to encourage additional graduate study. It was established by Bishop Bettye Alston, a graduate of MTS, Rev. Neasbie Alston, and the Alston Family Evangelistic Association.

**Hoyt Hickman Award** is presented to a graduating student who has shown superior academic and practical skill in liturgy. It is sponsored by the Order of Saint Luke.

**Mary Elliot Miller Award** is given annually to an outstanding female student. It was established by the children of Mary Elliot Miller in memory of their mother, who was an MTS alumna.

**Virginia Howell Ingram Award** is given on alternate years to a student for the best research paper and to a faculty member for the best research proposal in Cumberland Presbyterian Studies. It was established by Dr. William T. Ingram, Jr., former President of MTS, in honor of his wife, Virginia H. Ingram.

**Woosley Scholarship Award** is given annually to a female student with a cumulative grade point average of 3.5 or above who has demonstrated some form of leadership in her ministry, church or community. Details regarding the application process are available under the Other Scholarships heading.

## FINANCIAL INFORMATION

All tuition and fees are due on or before the first day of classes. No student will be permitted to register until all outstanding accounts to the seminary are paid in full. Students who have pre-registered and have an outstanding balance, will be subject to administrative withdrawal. Any exceptions to this policy must be evaluated by the business office. All tuition and fees listed in this catalog are subject to change.

Everything possible will be done to assist applicants in their search for financial resources for their education at MTS.

### TUITION FEES

\$520 per semester hour

Admission Application / D.Min.	\$45/\$60
Admission Application / Addiction Studies Certificate	\$45
Admission Application /Netters Certificate	\$15
Admission Application PAS Certificate	\$35
Audit	\$390
Auditor Application	\$15
Auditor Activity Fee (fall and spring)	\$10
Drop/Add	\$40
Commuter Housing	\$30 per night
Late Registration	\$90
Activity Fee / D.Min. (Fall & Spring)	\$50
Activity Fee (Summer/One-Week Intensives)	\$15/70
Activity Fee (DAC, Pastoral Care & Counseling)	\$80
Activity Fee (Netters Certificate)	\$10
DMin Continuation Fee	\$100 per residency
DMin Immersion Trip	\$85 per semester hr.
Graduation Fee*	\$200
Transcripts*	\$5
Immersion Trip Fee (MAR, MAYM, and MDiv)	Varies per course
Returned Check Fee	\$35

\*Graduation fee is payable at the beginning of the final semester. This fee includes diploma, invitations and rental of cap, gown, and hood.

\* Transcripts cannot be issued until all seminary accounts are paid in full.

### **Clinical Pastoral Education (CPE)**

Students engaged in CPE for MTS credit (includes PC01251, PC01350 and PC01353) will be charged the cost of tuition for those hours minus the charge (up to \$400) assessed at the CPE site. It is the student's responsibility to show evidence of paid on-site charges to the Bursar in order to reduce the seminary's tuition charges.

## Payment of Fees

Payment of all tuition and fees may be made by check, cash, VISA, MasterCard or Discover Card.

### Refund and Repayment Policy for fall and Spring Semester Courses

The refund policy of Memphis Theological Seminary with regard to educational charges for fall and spring classes is as follows:

<b>Withdrawal Period</b>	<b>Refund Amount</b>
<b>Add/Drop Week</b>	
1 <sup>st</sup> week after Add/Drop week	100% less drop fee of \$40
2 <sup>nd</sup> & 3 <sup>rd</sup> weeks after Add/Drop week	80% less drop fee of \$40
4 <sup>th</sup> & 5 <sup>th</sup> weeks after Add/Drop week	60% less drop fee of \$40
6 <sup>th</sup> plus weeks after Add/Drop week	40% less drop fee of \$40

Medical withdrawals are possible if supported by a physician's statement.

### Refund and Repayment Policy for January and Summer Intensive Courses

The refund policy of Memphis Theological Seminary with regard to educational charges for January and summer classes is as follows: Withdrawal at least 30 days prior to beginning of class – 100% less \$40 transaction fee; less than 30 days prior to beginning of class NO REFUND.

The VPAA/Dean reserves the right to refund a greater percentage of tuition charged in the case of medical withdrawals supported by a physician's documentation.

## Finance Charges

A finance charge will be added to any account with an outstanding balance. Finance charges are subject to change.

## Financial Assistance

The following forms of tuition benefits, scholarships and federal financial aid are available to students enrolled at Memphis Theological Seminary. For additional information on any other external financial resources, please contact the Director of Admissions.

## Tuition Benefits

Special tuition reductions are available for the following classifications of students:

- Auditors over 65 years of age
- Cumberland Presbyterian International students seeking a degree to qualify for ordination
- MTS alumni auditors
- Seminary personnel

## Veteran's Benefits

Memphis Theological Seminary is approved for persons wishing to study under the provisions for educational benefits for veterans of the U.S. military services. Information regarding benefits available should be obtained directly from the nearest office of the

Department of Veteran's Affairs. Inquiries regarding assistance by the seminary in processing applications should be addressed to: Registrar, Memphis Theological Seminary  
168 East Parkway South, Memphis, TN 38104-4395.

## Scholarships

The list of available scholarships at Memphis Theological Seminary includes the following:

**African American Student Academic Scholarship:** This scholarship is for a limited number of African American students who graduated from undergraduate studies with a cumulative GPA of 3.50 or above on a 4.00 scale, and who are enrolled for nine hours or more in each of the fall and spring semesters and three hours or more in the summer.

The scholarship will furnish 40% tuition costs throughout the program, provided that the student maintains both MTS semester and cumulative GPAs of 3.5 or above. Should the student fail to maintain the required GPAs and the nine semester hours' enrollment in any one semester, he/she will not be eligible to receive the scholarship funds for the following semester. If the student regains both semester and cumulative 3.5 GPAs and enrollment in the required number of hours, he/she will be eligible for the scholarship the following semester. The scholarship cannot be continued to a second degree program. Apply to the Director of Admissions.

**Cumberland Presbyterian Honor Scholarships:** Full tuition may be awarded each year to two students who had an undergraduate cumulative GPA of 3.50 on a 4.00 scale and who are enrolled in the Master of Divinity program. The scholarship monies include the 60% service loan allotment. The Honor Scholarship may be continued each semester as long as the student maintains a seminary cumulative GPA of 3.50 or above. Should a student fail to maintain the required GPA, the scholarship will be dropped for the semester immediately following. Should the student regain the required GPA, the student may re-apply. The scholarship cannot be continued to a second degree program.

**Cumberland Presbyterian Service Loans:** Cumberland Presbyterian students may apply for financial assistance in the form of service loans for up to 60% of tuition. The note for the service loan contains a stipulation which calls for cancellation of the note after a period of service in the Cumberland Presbyterian Church as set forth in the service loan agreement. An exit interview with the Director of Financial Aid is required prior to graduation. Follow-up monitoring will be conducted following graduation on an annual basis in order to ascertain that recipients are fulfilling their service loan obligations.

**Denominational Loans/Scholarships:** Many denominations have programs of financial assistance for persons studying for the ministry or other church vocations. Students and prospective students are encouraged to investigate these sources of financial aid. The seminary will assist, if required, in processing applications.

**Dr. Henry Logan Starks Scholarships:** This scholarship may be awarded each semester to African American students enrolled in a master's level degree program who have and maintain both semester and cumulative GPAs of 3.00 or higher. Entering students are not eligible in their first semester, but may apply at the appropriate time during the first semester for an award for the second semester through the Director of Financial Aid.

Applications for all scholarships are accepted on an annual basis. All applications should be submitted no later than May 30<sup>th</sup> prior to the beginning of each academic year. A student must be enrolled each semester for a minimum of 6 semester hours. If a 3.00 or better GPA is maintained, the scholarship will be awarded for the following semester. **Students must apply annually for this scholarship. It does not automatically renew.**

Should a student fail to maintain the required GPA, the scholarship will be dropped for the semester immediately following. The student is eligible for the scholarship to be reinstated once both the semester and cumulative GPAs are raised to 3.00 or higher.

**Students who receive the African American Student Academic Scholarship are not eligible to receive the Dr. Henry Logan Starks Scholarship.** The application deadline for the Dr. Henry Logan Starks Scholarship is May 30.

**International Scholarships:** Limited scholarships of up to 70% are available for International students. The scholarship cannot be continued to a second degree program. The student must be enrolled for nine hours or more in each of the fall and spring semesters, and three hours or more in the summer. Apply to the Director of Admissions.

### **Other Scholarships**

For scholarships below, please apply in writing to the Director of Financial Aid no later than Early Spring Registration. Unless otherwise indicated, students are eligible to apply for any of the following scholarships upon enrollment. Students who receive the African -American Student Academic Scholarship are not eligible to receive any of these scholarships. Semester and cumulative grade point averages of 3.00 and enrollment of six semester hours in a degree-seeking program are required unless otherwise specified in the information listed below.

**Cora Hawkins Crutchfield Scholarship:** This scholarship established by Dr. Carmichael Crutchfield (M.Div. '93, DMin '02) in memory of his wife is available for married Christian Methodist Episcopal (CME) pastors attending MTS. Scholarships are awarded to qualifying students in the fall semester only, after the drop date.

**Bernice A. Humphreys Scholarship:** This scholarship is available for Presbyterian students. Preference is given to students under the care of a PCUSA Presbytery and seeking one of the Master degrees

**Cardelia Howell-Diamond Scholarship:** This scholarship is to provide support for a female student from a Cumberland Presbyterian church in the Lubbock, Texas, area, a Cumberland Presbyterian Church in Presbytery del Cristo (to the presbytery which includes the Lubbock, Texas, area), or in the absence of a student fulfilling those requirements, a female student in any presbytery of the Cumberland Presbyterian Church.

**Crystal Monique Mickens-Wells Scholarship:** This scholarship provides an opportunity for an African American student to go on the immersion trip to Mexico as a way of enhancing the overall seminary experience. It was established by the Rev. S.H. Mickens (MAR '04, MDiv '07) and his family in memory of his daughter Crystal, a teacher, scholar and wife who died November 8, 2004.

**Gadsden Area Churches Scholarship:** This scholarship fund is available for a Cumberland Presbyterian student from the Gadsden, Alabama, area.

**H. W. Durham Foundation Scholarship:** This scholarship, established in 2009, will provide support for five students who meet the established criteria. Qualified students are over the age 55, enrolled full-time, exhibit strong promise for excellence in ministry, are able to articulate faith in a compelling way, and demonstrate financial need. Priority is given to those who are incoming, first-year students who have little, if any, denominational support. (Continuation of this scholarship is dependent on funding from the foundation.)

**Henry Clay and Alfreda Gibbs Buntyn Scholarship:** Full-time, degree-seeking Christian Methodist Episcopal (CME) students are eligible to apply for this scholarship which is available in one annual disbursement and awarded to one student who demonstrates financial need.

**Margaret M. Dirks Scholarship:** This recipient must be a member of the PCUSA

seeking an M.Div. degree and ordination. Written and signed verification from a PCUSA denomination official is required. Also required is a cumulative GPA of 2.5 from an undergraduate degree and the completion of one full semester at MTS with a cumulative GPA of 2.5 may re-apply in subsequent years if continued eligibility is maintained.

**Kemmons Wilson Foundation Scholarship:** This scholarship provides \$5,000.00 for three in-coming, new students who are enrolled full-time, have answered God's call to ministry as a second career and can demonstrate a financial need. Applications and supplemental information must be completed by July 1. Once selected by the scholarship committee, individual students are eligible to renew the award for two more years based on maintaining a full-time status and a cumulative 3.0 GPA.

**Memphis Inter-Denominational (MID) Fellowship:** This book scholarship is available for one full-time first-year African American female student pursuing a Master of Divinity degree. Each student will be required to submit an application for consideration. Applications will be available beginning July 1 and due by September 1.

**Mississippi Area Churches Trust Fund:** This scholarship is available for a Cumberland Presbyterian student from the former Mississippi Presbytery of the Cumberland Presbyterian Church.

**Rev. Robert Lee Truax Jr. Award for Academic Achievement Endowment Fund:** This cash award is distributed each November to students who qualify. Recipients must have an undergraduate cumulative GPA of 3.50 or above on a 4.00 scale with at least 24 undergraduate semester hours in Mathematics, Philosophy, Psychology, or Sociology; must have and maintain a cumulative GPA of 3.50 at MTS; must have completed 48 semester hours at MTS within the past 24 months; and must currently be enrolled at MTS for at least 12 semester hours.

**The Woosley Scholarship Award:** This scholarship is awarded to a female student who is currently enrolled in the Master of Divinity, Master of Arts in Christian Ministry or Master of Arts (Religion) degree program. The scholarship will be awarded annually in the spring to a student who plans to graduate from MTS the following academic year. The student must have a cumulative grade point average of 3.5 and have demonstrated some form of leadership in her ministry, church or community. The student should forward application and evidence of accomplishment to the Director of Financial Aid.

**(NOTE: The availability of endowment-funded scholarships is contingent upon interest earned on the endowment.)**

### **United Methodist Students Only**

**Arkansas United Methodist Scholarship:** Established by the Arkansas United Methodist MTS Alumni Association in 2010, this scholarship will be awarded each year at the Arkansas Annual Conference. The association will determine at their lunch meeting the number and amount of any award to be given for the coming fall semester. The scholarship is awarded to student(s) after successful completion of the first semester and will be applied to tuition and/or fees:

**B.L. Holder and Jewel Looper Holder Endowment Fund:** United Methodist students from any Annual Conference may apply for scholarships from this endowment.

**Bettye and Dick Hendrix Scholarship:** This scholarship fund is available for a United Methodist student from Arkansas.

**Dawson Ministerial Scholarship:** This scholarship is available to any United Methodist student of the Memphis Annual Conference who is a deacon candidate and has completed at least one year of seminary studies and who meets the criteria of the grant. Details and applications are available in the Financial Aid Office.

**Mary Guice Memorial Scholarship:** United Methodist students from Mississippi may apply for scholarships from this endowment.

**Margaret I. Gunn Memorial Fund:** This fund assists United Methodist students currently under the guidance of the Board of Ministry of the Memphis Annual Conference.

**Paul Blakenship Scholarship:** Those eligible to apply as a Blankenship Scholar shall be enrolled at Memphis Theological Seminary seeking a Master's degree; shall have completed and earned a minimum of twelve credit hours; shall have an overall grade point average of 3.0 or better; shall be a current member in good standing of a United Methodist Church within the Memphis Conference; and shall have held membership in that same United Methodist Church for at least two consecutive years before submitting an application. Recipients may re-apply for this scholarship; however, preference will be given to applicants who have not been previous recipients.

**Richard M. and Martha Carol Baker Scholarship:** This scholarship is available for a United Methodist student from the Memphis Annual Conference after successful completion of the student's first semester.

**Tri-Mu Bible Class Scholarship:** United Methodist students who are being educated to serve as pastors may apply for this scholarship.





# Federal Financial Aid

Loans under the Federal Stafford Subsidized and Unsubsidized Loan Program are available to degree-seeking students who are enrolled in at least six hours per semester. Students make initial application to determine financial eligibility through the Office of Financial Aid. The U.S. Department of Education (USDE) requires a Statute of Limitations referred to as Quantitative Measure Maximum Timeframe (QMMT) in which students may take advantage of receiving Federal Student Aid (FSA). The QMMT at Memphis Theological Seminary (MTS) measures both terms of enrollment and hours earned. This means that once the timeframe expires, the student is not eligible to receive Federal Student Aid. For FSA purposes, each degree has a different QMMT based on the time limit policy that is set forth by MTS. A chart which outlines the QMMT increments is available for review and distribution from the Financial Aid Office upon request. Students who are enrolled in less than half-time status do not make the progress that is required for them to graduate within the QMMT. The timeframe starts with the first enrollment period at MTS and expires/stops at the end of the QMMT. More fully, if a student earns the number of hours required for a degree program that he/she is enrolled in before the QMMT expires/stops, he/she will not be eligible to receive FSA for any hours that exceed the degree requirements for graduation. Periods that students are enrolled but not receiving FSA count towards the QMMT. Although we count summer hours completed towards the hours measurement, we do not count summer (non-standard terms) towards the QMMT of the progress. Only long semester (standard terms which are fall and spring) periods of enrollment are counted. See time limits listed below.

**Master of Arts (Religion) (MAR) Five Years 36 Hours**

(NOTE: For students who earn the M.Div. degree at MTS and return to earn the MAR, their QMMT will be structured based on the number of hours that they are required to complete in their program.)

**Master of Arts in Christian Ministry (MACM) Five years 42 Hours**

**Master of Arts in Youth in Ministry (MAYM) Five years 48 Hours**

**Master of Divinity (MDiv) Seven Years 84Hours**

(NOTE: For students who earn the MAR degree at MTS and return to earn the MDiv, their QMMT will be structured based on the number of hours that they are required to complete in their program.)

**Doctor of Ministry (DMin) Five Years 36 Hours**

Refer to the Doctor of Ministry sections on enrollment and registration and seminars in the MTS catalogue for further details. Students who receive FSA need to complete the DMin program within four years.

## **Financial Aid Office Code of Conduct:**

All institutions participating in any Title IV loan programs are required to create and implement a code of conduct. The code must be published on the institution's website. The code of conduct that the MTS Financial Aid Office operates under includes the following:

- 1) No entering into revenue-sharing arrangements with lenders.
- 2) No accepting of gifts of more than nominal value from lenders, guarantors and loan servicers.
- 3) No compensation for performance of consulting services for lenders.
- 4) No assigning of lenders to first-time borrowers.
- 5) We will not refuse to certify a loan based on the borrower's choice unless the lender has deactivated from the loan program.

- 6) No participation in opportunity pools with lenders.
- 7) We will not permit lender staff members to assume institutional call center or financial aid office staff functions.
- 8) If any of our staff serve as advisory board members, they will not be allowed to be compensated, except for reasonable expenses incurred as a result of that service, such as travel expenses.
- 9) We will not passively process or certify a loan for a student based solely on completion of a FAFSA without his/her permission to move forward.

# STUDENT HANDBOOK

The student handbook provides guidance and information for students attending Memphis Theological Seminary. It includes general information about services and expectations for the student community. In addition, each student shall be held responsible for rules or policies either listed elsewhere in seminary publications or promulgated and announced by authorized administrative seminary officials.

**Community Life** Memphis Theological Seminary seeks to be a Christian community of study, worship, fellowship, and service. Persons with various backgrounds, cultures, and denominational traditions come together in the spirit of ecumenical cooperation in theological education. The seminary welcomes varied theological understandings and practices of the Christian faith, and affirms the contributions of all members of the community. While the community is residentially dispersed, its members are united by the common purpose of theological education carried out in the context of concern for the Christian Church and its differing ministries. Though diverse in race, gender, tradition and theological understanding, the common bond of love in Jesus Christ binds the community together.

The Seminary community carries out its life together in various ways. Worship draws the community together every week for praise of God and occasional celebration of Holy Communion. Classes meet on weekdays and nights to stimulate theological understanding and to enhance preparation for Christian ministry. Fellowship occurs around the coffee pot in the Great Hall, in the student center, and at various dinners and social events throughout the year. Annual lectureships bring leading scholars to the seminary to affirm and challenge our Christian vision and witness. Student groups are organized to increase leadership and identity within the community, including Women in Ministry, the Student Senate, and various denominational groups. In these ways, MTS seeks to invite all participants into an inclusive and reconciling community.

## **Academic Freedom**

As the Holy Spirit forms Memphis Theological Seminary into a community of faith that shares in Jesus' ministry of love and justice to the world, participants experience growth through the process of theological education. The seminary respects the uniqueness of each person's intellectual and spiritual growth in discipleship and affirms the freedom of individual conscience in dialogue with the wisdom of Christian tradition. Therefore, every professor and student at Memphis Theological Seminary shall have that freedom of thought, discussion, and action which is required in the individual and communal pursuit of truth. The exercise of academic freedom also entails respect for the purposes of the seminary and the responsibility to support its objectives.

## **Language**

Believing that God creates and redeems humanity by 'word' and 'word made flesh,' the MTS community takes seriously the agency of language within the classroom and the sanctuary. The use of inclusive language in writing and speaking expresses respect for all persons. It promotes reconciliation and harmony while affirming every member of the human family as no less than a child of God. In our language by, to, and about human beings, we require the use of inclusive language in accordance with standard academic practice. In our language by, to, and about God, we encourage the use of the full range of Biblical language and metaphors, affirming with the Great Tradition of Christian history that God is neither male nor female, and that the fullness of God is beyond all human naming.

## **Hillard Hall**

Hillard Hall, located adjacent to Cumberland Hall, provides community learners space for eating, studying and lounging. Other amenities include office space, a conference room and restrooms.

## **Student Assessment**

Memphis Theological Seminary assesses student and institutional progress. Degree seeking students are required to participate in the educational assessment essays and the Profiles of Ministry program. The educational assessments of theological education (e.g., scholarship, piety and justice) will be conducted in three phases for students in the Master's degree programs. On admission to Memphis Theological Seminary, students will be asked to conduct a self-assessment of what they hope to accomplish through their seminary experience. Both at the midway point of the degree program, at 24 hours for the Master of Arts (Religion), and 43 hours for the Master of Divinity, and on completion of the degree program, students will be asked to assess their progress in light of the goals. They will be asked to share their reflections with their academic advisor. The reflections will then be considered by the faculty in future planning and evaluation.

Students are also given the chance to provide feedback about each course they take using the student evaluation of instruction form. A comprehensive survey is administered often, covering all aspects of the institution. Other programs and events also use written evaluation forms to obtain student input. Candidates in the Doctor of Ministry program will conduct assessments after each segment of the program.

## **Student Services**

### **A. Student Governance**

The official representative of the student body of MTS is the Student Senate. The scope, membership and powers of the Senate are outlined in the Student Senate Constitution, which may be obtained from any member of the Student Senate.

The Senate has responsibility to express and interpret student opinions to the faculty and administration, to be involved in achieving student goals, to be involved in the execution of those policies which the Senate has power to execute, to keep the student body informed on matters of student interest, and to participate in the provisions, coordination and regulation of cultural, educational, social, and recreational programs which benefit the seminary community.

The Student Senate is composed of the Executive Committee (president, vice-president, secretary, and treasurer) and at least 7 representatives. A faculty advisor serves as a liaison with the faculty and an administrative advisor serves as a liaison with the administration. Elections are held at the end of each academic year for the next year.

The Student Senate meets monthly. Any student, faculty member, or member of the administrative staff may propose agenda items or gain the privilege of addressing an issue before the Senate by contacting a member of the Senate, who will bring the request to the next meeting for consideration.

### **B. Commuter Housing**

The seminary owns several housing units adjacent to the main campus. Commuter housing is available for students who live outside the metropolitan area. Commuting students may rent a room for the same night(s) in each week for the whole semester. A new application is required each semester.

Commuter housing fees are \$30 per night and are to be paid to the Business Office. Applications for commuter housing are available from the Housing Coordinator in the Facilities and Safety Department (also located on the website), and are to be returned to that office. The policies for Commuter Housing are listed on the application. For more detailed information, please contact the Housing Coordinator.

### **C. Parking**

Student parking, with the exception of handicapped students and students living in Campus Housing, is on the main parking lot on the west side of Lindenwood Christian Church. Lindenwood Church is located directly across Union Avenue from the seminary campus. Spaces for parking by handicapped students are reserved in the seminary's parking lots. To occupy a handicapped parking space, the student must display an official handicap decal or License from the appropriate state. Cars not so identified will be towed.

Only students living in Campus Housing are permitted to park at student housing. These students must have appropriate housing decals. All cars are to be parked on paved areas only. Students found in violation of the parking arrangements shall be issued a warning ticket upon the first violation, and a \$25 fine thereafter. Students receiving 3 or more violations in a semester will be subject to a disciplinary hearing with the Executive Director of Admissions and Student Services and the Director of Facilities.

Open parking is available after 5:00pm behind Founders Hall and Cumberland Hall.

### **D. Placement**

Executive Director of Admissions and Student services is available to consult with students and advise them on job placement; however, students are encouraged to use such services available to them in their own denominational organization in finding work opportunities. Because of its relationship to the Cumberland Presbyterian Church, the seminary is able to give particular attention to the placement of Cumberland Presbyterian students, both during and after their matriculation. Inquiries about placement should be sent to the Executive Director of Admissions and Student services.

### **E. Activities**

**Community Worship:** The seminary community meets weekly in the P. F. Johnson Chapel of Founders Hall. The seminary chaplain plans and directs community worship.

**Women's Issues in Ministry:** The Student Senate sponsors special activities each year in which particular attention is given to issues that arise in the changing roles of women in culture, and particularly in the church. This program may include special lectures, forums, workshops, or displays by women who are prominent scholars, teachers, and ministerial leaders.

**African American Celebration:** Each year during February, Memphis Theological Seminary engages in a celebration of African American history, culture and religion. Sponsored by the Student Senate, the program includes special lectures by prominent African American scholars, teachers, ministers, and other leaders. Particular attention is given to the African American experience in the Christian religion and the significance of that experience in theological education.

**Fellowship Meals/Breaks:** Fellowship meals are held at various times throughout the academic year. Students, faculty, staff and their families are invited.

Theological Colloquia for the seminary and the wider community are offered annually in the fall and spring.

### **F. Care and Counseling**

Support is always available at MTS for students, faculty, and staff who need assistance with personal and familial concerns of a confidential nature. MTS employs a chaplain who is available to assist persons who may need counseling. Those seeking such support may speak with the chaplain, the Executive Director of Admissions and Student Services or another member of the faculty or staff.

## **Students' Rights and Responsibilities**

Memphis Theological Seminary was founded on Christian principals by the Cumberland Presbyterian Church and proudly continues its church relationship as an institution dedicated to seeking and imparting truth.

Memphis Theological Seminary does not discriminate on the basis of race, color, national or ethnic origin, sex, age, or handicap in administering its educational policies and school-related programs. Attendance at Memphis Theological Seminary is a privilege and not a right. No student will be dismissed except in accordance with prescribed procedures.

Students applying for admissions do so voluntarily and are free to withdraw at their pleasure, subject to compliance with the regulations governing withdrawal and to the fulfillment of their financial obligations to the seminary. Upon matriculation at Memphis Theological Seminary, each student agrees to be bound by the rules, policies, procedures, and administrative regulations in effect at the time of admission and as changed by duly constituted authorities. By admission as a student at Memphis Theological Seminary, a person acquires the right to pursue the course of study to which he or she is admitted, and to be treated with the dignity appropriate to an adult person in all matters relating to the seminary. In the same spirit, the student shall comply with the rules and regulations of the seminary.

Students will be provided with the opportunity to participate in the development of rules and procedures pertaining to seminary affairs to the extent that such participation and the results thereof, as determined by the board of trustees or its designated agent, are consistent with orderly process and with the policies and administrative responsibilities of the board of trustees and the administration. The seminary expects students to conduct themselves with dignity, courtesy, responsibility, and integrity, and with due respect for the rights of others, realizing that sobriety and morality are not only characteristics of a mature and responsible person, but are also essential to the maintenance of a free and orderly society.

Individuals associated with Memphis Theological Seminary represent a variety of viewpoints. The seminary fosters the free expression and interchange of differing views through oral and written discourse and logical persuasion. Dissent, to be acceptable, must be orderly and peaceful and represent constructive alternatives reasonably presented. Coercion, threats, demands, vulgarity, obstructionism and violence are not acceptable. Demonstrations, marches, sit-ins or noisy protests that are designed or intended to disrupt normal institutional pursuits will not be permitted. However, academic and administrative procedures will protect individuals in the right of free expression and provide for prompt and appropriate action against those individuals who abuse such rights. Classes and routine operations will not be suspended except for reasonable cause as determined by the President.

### **Academic Misconduct**

Cheating on an examination or in the writing of assigned papers is an act contrary to the covenant into which the student enters when enrolled in Memphis Theological Seminary, and is incompatible with the nature of the Christian life.

Cheating on an examination includes, but is not limited to, using notes or other materials not authorized by the professor when answering a question, copying from another student, soliciting answers, or intentionally providing answers to other students. Plagiarism in writing assigned papers is defined as using materials in a paper without citing the author or authors, or copying a paper or article or portions of either written by another person and representing it as one's own work.

Ideas borrowed or paraphrased from another writer must be cited. All material taken word-for-word from any other source must be in quotation marks, with citation following, even if the quoted material is as short as five or six words. Failure to do so will be regarded as cheating. Furthermore, it is cheating to change a few words of someone else's work in order to avoid the need for quotation marks. However, phrases that are common theological

language, such as “the new quest for the historical Jesus,” do not need to be in quotation marks, since they occur in many sources. For more information, please see the section on plagiarism in the current issue of the “MLA Handbook for Writers of Research Papers” in the reference section of the library.

When a professor has evidence that a student has cheated on an examination or assigned paper, he/she shall check with the VPAA/Dean to determine whether the student has been reported in other incidents of cheating or suspected cheating. The professor shall confer with the student about the matter. If there have been no previous confirmed incidents of cheating, the professor shall determine a penalty and advise both the student and the VPAA/Dean in writing. At the request of the student or the professor, the VPAA/Dean may confer with the student. A record of the incident shall be placed in the student’s file. Should the professor, when consulting with the VPAA/Dean, determine that cheating by the student has been confirmed previously, the professor shall confer with the student and advise him/her that a grade of F shall be given in the course. A report of the incident shall be made in writing by the professor to the VPAA/Dean.

After a third offense has been filed with the Registrar’s Office, the VPAA/Dean shall confer with the student and suspend him/her from school, and shall place a record of the action in the student’s file. Any appeal from actions taken shall be made in accordance with the “Grievance Procedure for Students” contained in this Handbook. It is the responsibility of any member of the seminary community to report any cheating incident to a member of the faculty or to the Academic Dean as soon as possible.

### **Personal Misconduct**

Students are expected to participate in seminary life and study in a constructive manner. Behavior which is disruptive to the seminary community life will be regarded as grounds for probation or suspension. In cases of such behavior, the VPAA/Dean shall determine whether probation or suspension is warranted. If a student has been placed on probation due to disruptive behavior, such probation shall ordinarily be for one semester. If no further disruptive behavior is reported, the student shall be removed from probation the following semester.

If the VPAA/Dean determines that a student’s behavior warrants suspension, the VPAA/Dean shall convene the Admissions Committee, which will decide if suspension is warranted. If a student who has been suspended wishes to remain in good standing, he or she must request this from the Admissions Committee in writing. The Admissions Committee shall decide the matter.

## **Title IX Discrimination, Harassment, and Retaliation Policy**

Memphis Theological Seminary desires to have a campus community which values people and is characterized by integrity, diversity, fairness, and compassion. MTS is committed to complying with laws on sexual misconduct, including Title IX and the Jeanne Clery Act. The Seminary has policies and procedures to prevent and respond to incidents of sexual misconduct. MTS is committed to providing and maintaining a safe environment, and will not tolerate discrimination, harassment, retaliation, or any form of intimidation by any person in any form directed against students, faculty, or staff of the institution. The Seminary will take prompt and appropriate action when complaints of discrimination, harassment, or retaliation are registered, including appropriate disciplinary action up to dismissal against the perpetrator, if the complaint is substantiated and such discipline is deemed necessary. This Policy applies to conduct on campus and at Seminary sponsored events and programs off-campus. It also covers other off-premises conduct if that conduct adversely impacts the ability of a MTS student or employee to participate safely and comfortably in the life of MTS.

Enforcement of this Policy will be coordinated by the Director of Student Services, who shall serve as Title IX Coordinator. The Title IX Coordinator is responsible for seeing that institutional procedures are followed in investigating all allegations or complaints of discrimination, harassment, or retaliation involving faculty, staff, students, and campus visitors.

## **Discrimination Prohibited**

Discrimination is defined as unequal, adverse treatment of an individual because of his or her race, color, national origin, sex, age, disability, veteran's status, or other protected status, as those terms are defined by applicable federal law. Harassment based on any protected characteristic also constitutes discrimination. Discrimination on the basis of sex is prohibited by Title IX of the Education Amendments of 1972, 34 C.F.R. Part 106, and other laws. Federal law also prohibits discrimination on the basis of each of the above characteristics. It is MTS policy to comply with all of these laws.

## **Retaliation Prohibited**

Retaliation is defined as adverse action against an individual who has (1) complained about alleged discrimination, harassment or retaliation, (2) participated as a party or witness in an investigation relating to such allegations, or (3) participated as a party or witness in a court proceeding or administrative investigation relating to such allegations.

Retaliation

by any member of the campus community, including students, faculty and staff, is prohibited by federal law and violates MTS Policy.

## **Harassment Prohibited**

Harassment, regardless of its nature, involves unwelcome verbal or physical conduct that implicitly or explicitly demeans an individual or group based on personal characteristics, and:

- affects tangible job or education benefits, or
- interferes unreasonably with the education, work or other institutionally sponsored activity of a student, employee or campus guest, or
- creates an intimidating, hostile, or offensive environment for education, work or other institutionally sponsored activity.

MTS strives to be a community in which all persons are treated with respect. MTS will not permit harassment and considers harassment based on race, color, national origin, religion, sex, age, disability, veteran's status, or other protected status as those terms are defined by federal law unacceptable.

## **Racial and Ethnic Harassment Defined**

MTS is a multi-cultural community of learning. In order to support the entire community, all members of the community need to develop sensitivity to, and an educated awareness of, other cultures, nationalities and ethnic differences. Demeaning or harassing comments or acts which are racially or ethnically motivated are contrary to the spirit of the MTS community. Harassment on the basis of race, color or national origin can include verbal or physical behavior that explicitly or implicitly demeans the race, color, or national origin of an individual or individuals. Examples of racist or ethnically insensitive harassing conduct include, but are not limited to:

- Verbal assaults that demean the color, culture or history of any person or persons, and/or that perpetuate false stereotypes. Examples include name-calling, racial slurs, slang references and ethnic jokes.
- Nonverbal behavior that demeans the color, culture or history of any person or persons and/or that perpetuates false stereotypes. Such behaviors may include gestures, portrayals, graffiti or acts of exclusion.
- Intimidation through threats of force or violence or threats of interference with an individual's education, work or other activity.
- Physical contact or assault because of an individuals' race, color or national origin.



## **Harassment on the Basis of Sex Defined**

Harassment on the basis of sex is a violation of Title IX of the Education Amendments of 1972. Harassment on the basis of sex includes (1) verbal or physical behavior that explicitly or implicitly demeans the gender of an individual and (2) sexual harassment. In the education context, sexual harassment may be defined as follows:

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment of a student when submission to or rejection of the conduct by an individual is used as the basis of academic decisions affecting the student or the conduct has the purpose or effect of unreasonably interfering with the student's academic performance or creating an intimidating, hostile, or offensive environment.

Sexual harassment can be verbal, visual or physical. It can be overt, as in the suggestion that a person could get a higher grade by submission to sexual advances. The suggestion or advance need not be direct or explicit – it can be implied from conduct and circumstances. Sexual harassment can also consist of persistent, unwanted attempts to change a professional or educational relationship to a personal one, particularly where the attempts involve an abuse of power. The potential for abuse of power is inherent in certain relationships, such as professor and student, or supervisor and subordinate. Members of the MTS community who hold positions of authority should be especially vigilant to this inherent risk in certain relationships and situations. However, harassment among peers is also prohibited.

Harassment on the basis of sex can range in severity from sexist remarks, unwelcome sexual flirtations and inappropriate put-downs of individuals or classes of people, to serious physical abuses such as sexual assault and rape.

The following list illustrates, but does not exhaust, the possible forms of harassment on the basis of sex. The examples are generally arranged in ascending order of severity.

1. Behavior that draws unwanted attention to the gender or sexual identity of another person, such as whistling, leering or ogling, in such a way as to create a hostile environment, e.g., through repetition or in combination with other forms of harassment.
2. Communication (verbal or non-verbal) which creates a hostile environment. Examples of such behavior, when repeated or pervasive, include unwelcome compliments about appearance, unwelcome requests for personal relationships (e.g., a date), comments with sexual innuendo, obscene gestures, insulting humor or jokes, crude language, graphic commentary about an individual's body, sexual prowess or sexual deficiencies, questions regarding sexual practices, derogatory or demeaning comments about women or men in general, whether sexual or not, displaying objects or pictures which are sexual in nature, sexually-oriented kidding, teasing or flirting. While a single instance of such communications does not create a hostile environment, repeated communications of this nature can create a hostile environment.
3. Verbal threats, directed at a person individually or as a group member.
4. Unwanted advances including sexual propositions, touching, patting, pinching, caressing, kissing, or brushing against another's body without threat of punishment for non-compliance and without promise of reward for compliance.

5. Unwanted advances including the types of behaviors mentioned above in number 4, whenever they are accompanied by promised rewards or reprisal for lack of cooperation. For example:
  - when submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education, or
  - when submission to or rejection of such conduct by an individual is used as the basis for academic decisions affecting the individual.
6. Non-consensual sexual activity (e.g., sexual activity with someone not capable of consent because of the influence of drugs, alcohol, or other incapacity, non-stranger rape).
7. Assault, physical violence or coerced sexual contact (e.g., rape).

## **Preventive Action**

Some instances of perceived harassment (within categories 1 and 2) may be the result of misunderstandings or miscommunications. Sometimes individuals unwittingly make insensitive or careless statements or exhibit behaviors that might be considered offensive but that are not intended to give offense. In such circumstances, ongoing problems may be avoided or prevented by early and direct communication with the offending party.

The communication should make clear to the offending party that his/her remarks and/or behaviors are unacceptable. Several approaches can be used:

- Verbal Confrontation - Explain why the particular comments or behaviors are viewed as offensive. Be firm and direct; make it clear that the comments and/or behaviors are to stop.
- Written Communication - Write a letter to the offending party, which includes a detailed description of the unacceptable comments and/or behaviors. Explain how these incidents are viewed and state that the comments/behaviors are to stop.

If the matter cannot be discussed comfortably directly with the offending party (or if direct preventive action is not successful in stopping the offending comment or behavior), pursue the alternatives below. A person has the right to proceed directly to file a complaint or confer with an advisor without first engaging in direct preventive action. (Note: direct preventive action is not recommended if the behavior in question involves physical contact or threats. Instead, proceed to a complaint or at least seek advice from the Seminary, as described below.)

## **Seeking Advice and Mediation**

Members of the MTS community who believe they have been subjected to discrimination, harassment or retaliation may seek the assistance of Title IX Coordinator, Deputy Coordinator, Title IX Advocates, or other Responsible MTS Employees. Each of these resources can provide direction to the appropriate official with whom to discuss a complaint and options.

A person may seek general guidance without identifying the person who is the subject of the concern or details of the situation. In that circumstance, the discussion will be entirely confidential and no action will be taken by the Seminary. If the person is identified, the Seminary may undertake an investigation regardless of whether a complaint is initiated because of the Seminary's obligations to all members of its community. However, the Seminary will take into consideration a person's wishes in making that decision, and will strive to maintain confidentiality to the greatest degree possible.

In all situations except those involving violence or non-consensual sex, a person may seek mediation. See Informal Complaint Procedure below.

# **Complaint Procedures for Discrimination, Harassment, and Retaliation Complaints**

Any person who is a member of the MTS community and believes that he or she has witnessed, or been subjected to, discrimination, harassment, or retaliation, by any other member or members of the MTS community (including campus visitors) may file a complaint. Complaints may also be initiated by a Responsible Employee based upon information they receive. Ideally, complaints should be made promptly in order to help assure a just and appropriate determination. However, there is no specific time limit on when a complaint may be made.

If the subject of the complaint is a student, a member of the faculty, a member of the staff, the complaint is directed to the Title IX Coordinator or Deputy Coordinator. If the person bringing the complaint is uncomfortable complaining to the individuals and offices identified above or is otherwise unclear as to where a complaint should be made, guidance may be sought from any Responsible Employee. A request may be made for either an Informal or Formal Complaint Procedure. The Seminary will strive to honor that request. However, the Title IX Coordinator in consultation with the Deputy Coordinator may determine the complaint should be handled through the formal complaint procedure. This determination is made based on the severity of the alleged offense and whether or not there is a previous history of complaints against the accused.

## **Informal Complaint Procedure**

1. The Title IX Coordinator or Deputy Coordinator will attempt an informal resolution of the complaint directly and privately with the person complained against, maintaining the anonymity of the complainant if he or she requests it, to the degree possible.
2. The Title IX Coordinator and/or the Deputy Coordinator and the complainant will seek an informal resolution of the complaint by meeting together with the subject of the complaint. The Title IX Coordinator or Deputy Coordinator will serve as mediator. The latter approach is not appropriate in situations involving physical contact or threats. In other situations, it will be taken only if the complainant agrees. In either approach, the Coordinator will help to clarify the parameters of appropriate conduct.
3. Each party may be accompanied in the informal procedures by an advisor of his or her own choice from the MTS community.
4. An informal complaint will be considered to have been resolved when all parties have stated their acceptance of the outcome of this procedure in writing to the official who has directed the procedure. It should be noted that in some instances, e.g., where the conduct in question has the potential to affect other members of the community, the institution may determine that further action is necessary despite the parties' resolution of the issue.

## **Formal Complaint Procedure**

Unless the Title IX Coordinator has already decided that the Formal Complaint Procedure must be followed, a complainant's request that the formal procedure be followed triggers a preliminary investigation of the facts by the Coordinator (or designee). The purpose of the preliminary investigation (which may consist solely of an interview of the complainant) is to determine whether there are grounds for further action, i.e., whether there is a reasonable basis for believing that a violation of the Seminary's policy may have occurred.

If the Coordinator determines there are grounds for further action, the Coordinator will:

1. Notify the subject of the complaint of the allegations
2. Offer the complainant an opportunity to present all information supporting the complaint
3. Endeavor to interview any witnesses identified by the complainant

4. Offer the subject of the complaint an opportunity to present all information in his/her defense
5. Endeavor to interview any witnesses identified by the subject of the complaint
6. Review any additional applicable evidence (e.g., incident reports or student files)
7. Determine, based on all the information presented, whether the complaint is substantiated.

In making the determination, the Coordinator uses a preponderance of the evidence standard, i.e. is it more likely than not that the violation occurred. If the Coordinator determines (at either the preliminary investigation stage or after the full investigation) that the complaint is not substantiated, the Coordinator will inform the complainant and the subject of the complaint of the determination and shall close the investigation. If the complainant disagrees with the determination, he/she may appeal the decision using the grievance procedures set forth in the MTS Student Handbook.

If the Coordinator determines that the complaint is substantiated, the Coordinator will identify appropriate corrective action, including, but not limited to, sanctions against the subject of the complaint.

1. If the subject of the complaint is a student, the Coordinator will determine the sanction.
  1. If the sanction is severe, i.e., suspension or dismissal, the Coordinator will refer the matter for hearing before a Student Conduct Panel. The SCP will be appointed by the Coordinator and will consist of the Coordinator (chair), two faculty members, two staff members, and two student representatives. The hearing will be private and both the complainant and student respondent will have the right to request substitution of one panel member. If the complaint involves a claim of non-consensual sex or other sexual violence, the panel shall not include student members, unless both the complainant and student respondent agree otherwise. Any appeal shall be taken to the Vice President for Academic Affairs/ Dean of Seminary. Grounds for appeal will be limited to substantial due process issues and whether there was adequate information to support a finding of responsibility.
  2. All other sanctions will be levied directly by the Coordinator, but the decision will be subject to the grievance process set forth in the MTS Student Handbook.
2. If the subject of the complaint is a faculty member, the Vice President for Academic Affairs/Dean of Seminary will determine the sanction.
  1. If the sanction is severe, i.e., suspension or dismissal, the Vice President for Academic Affairs/Dean of Seminary will follow the procedure stated in the MTS Faculty Handbook
  2. All other sanctions will be levied directly by the Vice President for Academic Affairs/Dean of Seminary. An appeal may be taken to the President utilizing the grievance procedure in the MTS Faculty Handbook.
3. If the subject of the complaint is a staff member, the appropriate Vice President will determine the sanction in consultation with the staff member's supervisor and any other Seminary official deemed appropriate. An appeal of the sanction may be taken to the Executive Team following the Grievance Procedure set forth in the MTS Employee Handbook.

Note: If the subject of the complaint is the decision-maker outlined in the procedures above, or in any other circumstance in which a change in identity of investigators or decision-makers is warranted, the President may appoint other appropriate administrators to hear the complaint and the defense, and to determine appropriate discipline, if any.

Pending the outcome of the Formal Complaint Proceeding, the Seminary, at its discretion, may take temporary measures to ensure the integrity of the proceeding and to safeguard the complainant and the Seminary community. Such measures may include limiting or suspending access to Seminary facilities and events.

## **Timeframe for Completion of Formal Complaint Proceeding**

The Formal Complaint Proceeding consists of multiple steps.

- The investigatory portion of the process will be completed within thirty days of the date the process is initiated, absent extenuating circumstances (e.g., unavailability of a critical witness) justifying a delay.
- The hearing portion of the process (if applicable) will be promptly completed in accordance with the MTS Student Handbook governing the process. In the case a Student Conduct Panel is convened, the determination by the SCP will be made within thirty days of an investigatory finding substantiating the complaint, absent extenuating circumstances. In the case of a Faculty appeal, the President's recommendation for final action will be transmitted to the Board of Trustees within thirty days of the Faculty appeal determination. In the case of a Staff appeal, the Executive Team's recommendation for final action will be determined with thirty days of the appeal.

## **Records of Proceedings**

An official confidential record will be kept of all informal and formal complaints. The record will ordinarily consist of a statement of the complaint itself, a list of meetings and conversations that comprised the procedure (identifying the time and place of meetings and the participants) and a statement by the administrative officer directing the procedure as to the resolution of the complaint, a copy of which will be provided to both the complainant and the charged party. All materials and records shall be confidential to the degree possible, and shall be maintained by the Title IX Coordinator separately from regular personnel or student files. However, in the event that a complaint is substantiated, documentation reflecting any resulting discipline may be placed in the offending person's student or personnel file, and the complainant notified in writing, if such notification is consistent with applicable law.

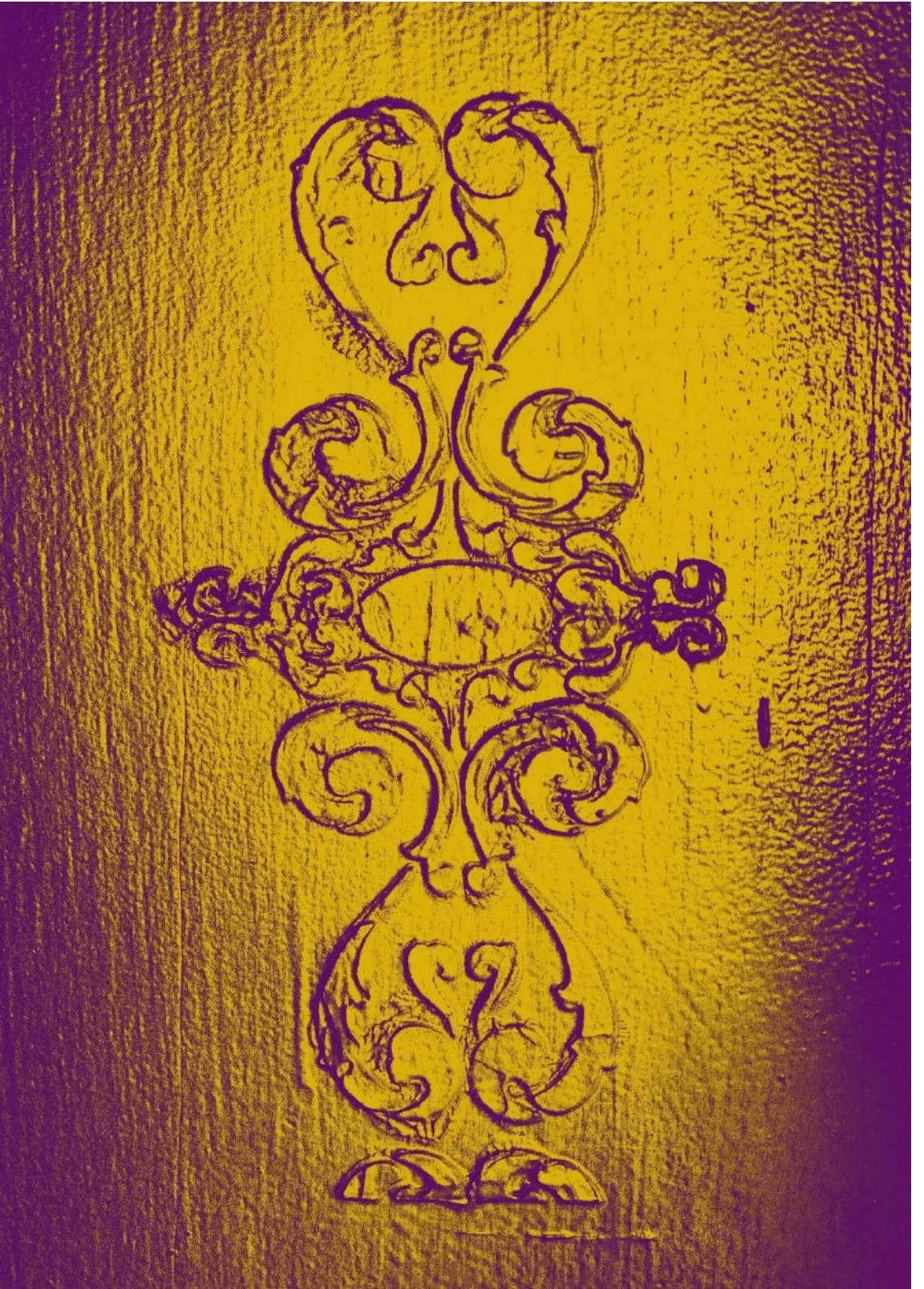
## **Rights and Obligations of the Parties**

Allegations of discrimination, harassment, or retaliation are generally sensitive in nature, can have a far reaching impact and may result from differing perceptions. Accordingly, it is imperative that such allegations be treated with respect for privacy of the individuals involved and be determined by an objective, informed third party if they are not resolved privately. To this end, it should be stressed that allegations should not be publicly disseminated. At the same time, any effort to intimidate the complaining party or a witness by any means, including confrontation outside this procedure, is prohibited. The MTS community will not tolerate retaliation against or intimidation of those who, in good faith, make complaints, participate in an internal investigation, or participate in an outside agency or court case, just as it will not tolerate the misuse of such complaints or this procedure for an improper purpose. MTS's collective goal is to ensure that the Seminary community is one where all members can work, live, and learn with dignity and in freedom.

## **Outside Remedies**

Nothing in this policy is intended to restrict an individual's right to pursue legal remedies in any agency or court and a person is not required to use this complaint resolution procedure before pursuing outside remedies. The right of a member of the MTS community to prompt and equitable resolution of complaints under this policy is not withdrawn by the individual's concurrent pursuit of legal remedies, such as the filing of a charge with federal, state or local agencies, initiating a lawsuit, or pursuit of a criminal complaint. However, external proceedings may take precedence over internal procedures in those instances where access to all relevant information is limited as a result of the external proceeding.





## STUDENT COMPLAINTS

The Director of Student Services is the first contact for all student complaints. Student complaints fall within the following three categories:

1. Grievances procedures for students at Memphis Theological Seminary are designed to ensure due process. The administration and the Student Senate have established processes for resolving concerns or complaints students may have with the seminary.
2. Complaints may be academic or non-academic. There is a grievance process and an appeal process for both types of complaint.

### Grievances

#### Non-Academic Grievance Process

1. Students with unresolved concerns or grievances excluding sexual harassment (see below) are asked to discuss the matter with the Director of Student Affairs to develop a plan to resolve the problem. If the matter is not resolved to the student's satisfaction the student may choose to submit a formal complaint to the Student Grievance Committee for further review. The Student Grievance Committee is composed of the Director of Student Affairs, the Associate Dean for Curriculum and Instruction, the director of Facilities, Safety and security, one faculty member appointed by the Faculty and one student appointed by the Student Government. The committee reviews the complaint and makes a resolution. The Director of Student Affairs informs the student of the decision. Records of grievances are kept in the office of Student Affairs.
2. **Sexual Harassment Policy:** Sexual misconduct/harassment includes but it is not limited to all crimes involving sexual conduct under state penal codes such as indecent exposure, indecency with a child, sexual assault, including attempting to create sexually suggestive, intimidating, hostile, or offensive behaviors. Individuals who believe they have been sexually harassed or are victims of other misconduct should report the misconduct through established formal procedures of the seminary to the Title IX Coordinator or Title IX Deputy Coordinator. Reports are kept in the office of the Director of Title IX and the Vice President of Academic Affairs/Academic Dean.

## Intellectual Property Policy

MTS recognize that research, writing, and creative activities are vital to the intellectual and spiritual growth of the seminary community, and that faculty must be free to choose and pursue areas of study and concentration, to share the results of their intellectual efforts with colleagues and students, and to retain the traditional academic freedoms for the conduct of scholarly work. It is intended that the application of this policy will take into consideration principles of open and full disclosure, overall equity, fairness to faculty, students, and staff, and the need for understanding and goodwill among the parties who have an interest in intellectual property.

### Purpose

- to foster the free and creative expression and exchange of ideas
- to preserve traditional practices and privileges with respect to the publication of scholarly works
- to establish principles and procedures for sharing income derived from copy-right table materials, patentable inventions, and other intellectual property produced at the seminary
- to protect the assets of MTS



## **Application**

This Policy is binding on MTS faculty, staff, and students as a condition of their participation in MTS research, teaching, and service programs and for their use of MTS funds, facilities or other resources.

## **Binding Nature of the Intellectual Property Policy**

This Policy is binding on MTS faculty, staff and students as a condition of their participation in MTS research, teaching and service programs and for their use of MTS funds, facilities or other resources.

**Extraordinary Resources** - Allocations of resources, either qualitatively or quantitatively, beyond those available to faculty under normal circumstances.

## **Faculty**

In keeping with traditions, Memphis Theological Seminary acknowledges that members of the faculty retain intellectual property to the work they create during the course and scope of their employment, including but not limited to copyright-able works such as books, articles, and artistic creations, unless the work is specifically commissioned by the seminary. If a work is specifically commissioned by the seminary, ownership of the intellectual property rights will be retained by MTS, unless negotiated otherwise by the faculty member and the seminary on a case-by-case basis.

**Institutional Works** - MTS shall retain ownership of works created as institutional works. Institutional Works include works that are supported by a specific allocation of MTS funds, that are created at the direction of MTS for a specific seminary purpose or that are developed in the course of a project arranged, administered or controlled by MTS. Institutional Works also include works whose authorship cannot be attributed to one or

a discrete number of authors but rather result from simultaneous or sequential contributions over time by multiple faculty and students. For example, software tools developed and appropriately attributed to a single or defined group of authors would constitute an Institutional Work. However, the mere fact that multiple individuals have contributed to the creation of a work shall not cause the work to constitute an Institutional Work.

**Intellectual Property** - The term intellectual property, as used in this policy, is defined as the tangible or intangible result of scholarship, research, development, teaching or other intellectual activity. The term does not include traditional products of scholarship prepared for dissemination outside the seminary community, such as books, monographs, articles, reviews, works prepared for worship or use by a church or denomination, and works of art, unless MTS commissioned the product.

**MTS Resources** - MTS resources are to be used for MTS purposes unless expressly designated other-wise and not for personal gain or personal commercial advantage, nor for any other non-seminary purposes except on a limited and incidental basis.

**Ordinary Resources** - The general resources of time, salary, staff assistance, travel funds, internal grants, release time, equipment available to any faculty member.

## **Staff**

While MTS acknowledges that staff members may create intellectual works outside the scope of their employment, all works created by non-faculty employees during the course and scope of their employment are considered works made for hire. The seminary retains ownership of all intellectual property rights to such works. For example, ownership rights to any literary work or computer software written by a staff member belongs to the seminary.

## **Student**

Students shall retain intellectual property rights to all works created while enrolled at MTS unless the works were specifically commissioned by MTS or, in the event the student is employed by MTS, products are works made for hire, as defined above.

## **Work for Hire**

The term “work for hire,” as used in this policy, is defined as work prepared by an employee with the scope of his or her employment or a work specifically ordered or commissioned by the institution, if the parties understand and agree in a signed writing before commencement of the work that the work shall be considered work for hire.

# **Students Use of Technology at Memphis Theological Seminary**

## **Purpose**

Memphis Theological Seminary recognizes the importance of using technological resources and new media in advancing the mission of the Seminary. Students are to be good stewards of these resources, using them wisely and ethically as they seek to advance the mission of the institution.

This policy provides guidance in how best to exercise the stewardship of these institutional resources. It is designed to describe the appropriate uses of Seminary’s technological resources by students. It applies to all students and to all the technological resources and services provided by Memphis Theological Seminary.

## **Definition**

**Technological resources** refers to any computer, mobile electronic device, computer peripheral, network equipment, server, internet access, technology service, copy machine, telephone, fax machine, email system, voicemail system, video-recording system, audio-recording system, or software application that the Seminary owns, leases, or operates.

## **General Policy**

Memphis Theological Seminary is the owner and/or provider of all its technological resources and regards their use as a non-transferable privilege arising from one’s role as a student enrolled at the Seminary.

As the owner and provider of these technological resources, the Seminary reserves the right to monitor and record all usage of such resources. The Seminary reserves the right to disable user access to its technological resources to protect the Seminary and/or its employees and students from harm. It is the responsibility of each user to know and comply with all applicable laws, standards, and policies and procedures of Memphis Theological Seminary.

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## **User Responsibility**

By using the Seminary’s technological resources, users are agreeing as a condition of use to accept personal responsibility for considerate, ethical, and responsible behavior in the use of the resources. Users are also consenting to the terms of this policy and the Seminary’s role in monitoring and overseeing its technological resources. Such

oversight includes but is not limited to monitoring intent usage and the content of email.

- Each user is responsible to use the Seminary's technological resources in compliance with all applicable laws and Seminary standards, policies, and procedures. It is the user's responsibility to review this policy and relevant policies in the Catalog and Student handbook to determine what restriction apply.
- Each user is responsible to use the Seminary's technological resources should at all times be professional and courteous and should contain only information that would be communicated face-to-face in the presence of other appropriate parties.
- Each user is responsible for the security of her or his account(s). It is the user's responsibility to protect each account with a secure password which will protect it from unauthorized use. It is the user's responsibility to change such password(s) as necessary to ensure ongoing, adequate security. If unauthorized use of an account is discovered, the user must immediately report this to the Information Technology Department immediately and change the account password.

### **Consequences of Misuse**

The Seminary will address misuse of its technological resources with regard to each given circumstance. Such misuse may result in, but will not be limited to, verbal or written notices, revocation of use privileges, or suspension/expulsion without taking an intermediate disciplinary measures.

### **Acceptable Use of Technological Resources**

The following represents a guide to the acceptable use of the technological resources of the Seminary. It is not intended to identify all acceptable uses but rather to indicate those uses that are generally consistent with the purpose of the Seminary's mission and vision. Students with questions about whether their intended use of technological resources fits within the scope of acceptable use should consult with the Academic Dean.

- Educational and academic activities relevant to being a student at the Seminary and other wise consistent with this and all other Seminary policies.
- Personal use of the Seminary's technological resources if they represent brief and incidental use of the resources and otherwise comply with this policy and all other Seminary policies.

### **Unacceptable Use of Technological Resources**

The following list is a guide to unacceptable uses of the technological resources of Memphis Theological Seminary. It is not intended to identify all forms of unacceptable use. Rather it seeks to indicate various types of uses that are inconsistent with the purpose of these resources. The Seminary reserves the right to decide what unacceptable use is and will address each such use as it deems appropriate.

- Using or attempting to use any Seminary technological resource without proper authorization. Additionally, no one shall assist n, encourage, or conceal from authorities any unauthorized use or attempt at unauthorized use of any Seminary technological resource.
- Endangering or attempting to endanger the integrity or security of any technological resource or willfully interfering with others' authorized use of these resources.
- Revealing or attempting to reveal any password for any Seminary technological resource to any unauthorized person.
- Misrepresenting one's identity or relationship to the Seminary for the purpose

- of obtaining or using the Seminary’s technological resources.
- Reading, altering, deleting, or attempting to read, alter, or delete any other person’s computer files or email without supervisor authorization. This rule applies regardless of whether the operating system of the technological resource permits these acts.
- Copying, downloading, installing, or attempting to install or use any software or data file in violation of applicable copyright laws, license agreements, any federal, state, or local laws, and the policies and procedures of the Seminary.
- Creating, installing, or knowingly distribution or attempting to create, install, or knowingly distribute computer viruses or other malicious programs on any Seminary technological resource, regardless of whether any harm results.
- Modifying, reconfiguring, or attempting to modify or reconfigure the software or hardware of any Seminary technological resource without proper authorization.
- Viewing, accessing, printing, or distributing indecent, obscene, or pornographic materials using any Seminary technological resource. Engaging in such activities or attempting to do so is strictly prohibited.
- Personal financial gain from the use of Seminary technological resources.
- Using any technological resource for sending unsolicited messages that engage in fundraising or advertising, or that send/forward email chain letters or spam.
- Unauthorized scanning of Seminary technological resources with electronic devices, scripts, or any forma of network monitoring.
- Disrupting any authorized monitoring of the Seminary’s technological resources, including any forma of eaves dropping on electronic communications.
- Violating any federal, state, or local laws.
- Violating any Seminary policy or operating procedure.

## **Recording of Class Sessions and Sponsored Events**

Effective education requires that class sessions and publicly sponsored events at MTS occur in a context of openness and trust that encourage all to participate and explore ideas together. The classroom, in particular, is a place of exploration and academic freedom grounded in trust and a shared pursuit of truth. Audio-Recording or Video-Recording class sessions or events sponsored by the seminary must therefore not occur ways that compromise the learning environment for all students

Students who wish to audio-record or video-record class sessions or sponsored events for private use must seek the permission of the instructor or speaker before engaging in such recording. Even when such permission is granted, the recordings are for personal use and may not be distributed electronically or through other means to any other party. If a student wishes to distribute the recorded material electronically or through other means, he or she must first receive written permission from the instructor or speaker. Such written approval must include a statement concerning the contests and exact uses to which the material may be put. Failure to receive permission to record for private use or failure to receive written permission for public distribution of materials is a violation of policy.

## **Guidelines Related to the Personal Use of New Media Unaffiliated with Memphis Theological Seminary**

The following guidelines are designed to assist students in using electronic and internet resources responsibly.

- **Understand how your role at the Seminary may affect how others interpret what you say.**
- If you choose to list your affiliation with the Seminary on a social network or new media venue, then you should conduct all communication on that site or

venue consistent with the standards of professionalism. What you publish online should never be attributed to the Seminary. If there is any possibility of confusion, you are encouraged to include on any new media site the following disclaimer: “This site is not an official publication of Memphis Theological Seminary.

- **You are a seminary student even when you are not on campus and are responsible for compliance with seminary policies and all federal, state, and local laws.** Conduct yourself at all times in a way that does not violate the condition of your enrollment at MTS, including but not limited to policies and laws related to sexual harassment or other form of harassment. You are also responsible for complying with all state, federal, and local laws related to your enrollment at the Seminary.
- **Know and comply with the terms of service of social networking sites and new media venues.** Be sure to understand and follow the terms of service of all electronic and internet services you use. You are personally responsible for compliance.
- **Respect the privacy of others.** Take care not to post private information concerning others such as email messages or contact information of employees or other students. Always be aware that the internet is public and that posting personal information about other people without their expressed consent is inconsiderate and can be dangerous.
- **Be thoughtful and respectful of Memphis Theological Seminary and its constituencies.** The ability of the Seminary to carry out its mission effectively depends upon its reputation in the broader community. Avoid derogatory remarks or negative characterizations of the Seminary or its constituents. If you have a complaint or grievance related to your work at the Seminary, address it privately through the appropriate procedures established at the Seminary. Remember that what you post will be read by many people; and given the fluidity and speed of electronic communication, what you communicate may be seen or heard even by those who are not your intended audience.

## **Other Policies**

### **Inclement Weather**

In the event of inclement weather in Memphis and surrounding areas that make driving conditions sufficiently hazardous to warrant closing the Seminary, information on closings and openings will be broadcast through EverBridge® Mass Communication System and through the local TV Stations: WREG3, WMC5, FOX13, and ABC24.

In some instances, severe weather conditions may exist in areas from which students commute, but the overall conditions in the Memphis area may not warrant closing the Seminary. In such instances, students should use their best judgment about attending class. Should hazardous conditions develop or worsen during the course of the day, classes for the remainder of the day, including night classes, may be canceled. In this case, information will be communicated as indicated above. Commuter students must make their own judgments concerning the road conditions and driving safety.

### **Statement on Morality**

The Board of Trustees urges students, faculty and staff to be sensitive to the standards of sexuality and morality espoused historically, traditionally and confessionally by the Cumberland Presbyterian Church.

## **Drug-Free Campus Policy**

As a federal contractor and/or grantee, Memphis Theological Seminary complies with the requirements of the Drug-Free Workplace Act of 1988. For this reason, MTS has established as a condition of enrollment/employment with the seminary the following drug and alcohol free work-place/campus policy.

MTS prohibits the possession, use or distribution of alcohol and illegal drugs by students on seminary property (including but not limited to Founders Hall, Cumberland Hall, Hilliard Hall, Brown Shannon Hall, Student and Guest Housing, Maintenance Office Facilities,

campus grounds, and parking lots) or as any part of the seminary's social functions. Communion wine may be used in chapel services with prior approval of the President. Students are to notify the MTS President or VPAA/Dean within five (5) days of any observed violation of this policy.

All students are subject to applicable laws related to this matter. Disciplinary action related to any MTS student/student employee who is in violation of this policy may include: oral reprimand, writ-ten reprimand, suspension mandatory successful participation in a drug abuse assistance or rehabilitation program or termination of student tenure student employment with the seminary.

The MTS staff and faculty stand ready to assist students who may need counseling and treatment for drug/alcohol-related problems.

## **Environmental Policy**

We, a community of believers in a nurturing Creator, affirm that God entrusts to us the gift of our world. We share our world with all of nature, one another, and our children. We sin when we disregard our responsibility in the world and when we ignore abuse of creation. We affirm our responsibility to God and to one another to be good trustees of all creation including animals, plants, and natural resources.

We celebrate all life and affirm nature's importance and inter-connectedness with our existence. We will encourage and create tangible opportunities for the nurturing of creation on campus and in our communities by initiation and participation in such activities as recycling programs, conservation efforts, carpooling, and pollution cleanup.

## **Food and Drinks Policy**

Food and drinks are prohibited in the library. Drinks only are permitted in classrooms. The deposit of cups and cans in waste containers will improve the housekeeping in the buildings and on campus grounds.

## **Health Insurance Policy**

Most students have their own private health insurance or insurance through their own church or denomination. International students are required to have health insurance. Within two months of becoming a student, Cumberland Presbyterians are eligible to apply to enter the denominational health insurance program. The seminary itself does not provide health insurance nor approve any particular insurance provider, but the seminary does make insurance information available through the office of Executive Director of Admissions and Student services.

## **Involuntary Withdrawal**

A student's continued enrollment at Memphis Theological Seminary is a privilege based not only on satisfactory scholastic status, but also on good emotional health. If, in the opinion of the administration, the student demonstrates evidence of an emotional disorder, the student may be referred by the administration to a seminary-approved psychiatrist for psychiatric evaluation. Refusal to obtain a psychiatric evaluation when properly requested to do so, or determination by the psychiatrist that withdrawal would be in the best interest of the student and the seminary, shall be the cause for involuntary withdrawal of the student from the seminary by the administration. Withdrawal in such cases shall normally incur no academic penalty for the term in which the student is enrolled and tuition refund, if any, shall be based on the schedule established for voluntary withdrawal.

The administration shall inform the student in writing of the effective date of the

involuntary withdrawal, and shall explain, in writing, the procedure for application for readmission to MTS. Application or readmission after withdrawal for psychiatric reasons will require evaluation by a seminary-approved psychiatrist. A person seeking readmission may choose to submit a written report from their own psychiatrist at their own expense. In no case shall readmission be granted after psychiatric withdrawal without the approval of a seminary-approved psychiatrist.

**Smoking Policy**

Smoking is prohibited in the facilities of Memphis Theological Seminary. For those who wish to smoke outside, there is designated area on the east side of the Student Center known as Brown Shannon building. Smoking must be done 25 feet from any entrance to seminary doors.







## CRIME STATISTICS

As reported to the Tennessee Bureau of Investigation's Crime On Campus Report published pursuant to the enactment of the "College and University Security Information Act of 1989" (Public Chapter No. 317) and to the Department of Education.

### Criminal Offenses - On campus

Criminal offense	Total occurrences On campus		
	2011	2012	2013
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible			
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	1	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Caveat:			

### Criminal Offenses - On-campus Student Housing Facilities

Criminal offense	Total occurrences in On-Campus Student Housing Facilities		
	2011	2012	2013
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible			
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Caveat:			

### Criminal Offenses – Non-campus

Criminal offense	Total occurrences in or on Non-campus buildings or property		
	2011	2012	2013
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-Forcible			
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	2	3	1
h. Motor vehicle theft	3	2	1
i. Arson	0	0	0
Caveat:			

### Criminal Offenses - Public Property

Criminal offense	Total occurrences on Public Property		
	2011	2012	2013
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible			
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	3	2	1
i. Arson	0	0	0
Caveat:			

## Hate Crimes - On campus

Occurrences of Hate crimes							
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0

Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0

### Hate Crimes - On campus cont.

Criminal offense	2011 Total	Category of Bias for crimes reported in 2011					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0
Caveat:							

### Hate Crimes - On-campus Student Housing Facilities

Occurrences of Hate crimes							
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/vandalism of property	0	0	0	0	0	0	0

Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0



**Hate Crimes - On-campus Student Housing Facilities cont.**

Criminal offense	2011 Total	Category of Bias for crimes reported in 2011					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0
Caveat:							

## Hate Crimes – Non-campus

Occurrences of Hate crimes							
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0

Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0

**Hate Crimes – Non-campus cont.**

Criminal offense	2011 Total	Category of Bias for crimes reported in 2011					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0
Caveat:							

## Hate Crimes - Public Property

Occurrences of Hate crimes							
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0

Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0

### Hate Crimes - Public Property cont.

Criminal offense	2011 Total	Category of Bias for crimes reported in 2011					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible							
Incest	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0
j. Simple assault	0	0	0	0	0	0	0
k. Larceny-theft	0	0	0	0	0	0	0
l. Intimidation	0	0	0	0	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0
Caveat:							

### Arrests – On- campus

Law Violation	Number of Arrests		
	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
Caveat:			

### Arrests - On-campus Student Housing Facilities

Law Violation	Number of Arrests		
	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
Caveat:			

### Arrests – Non-campus

Law Violation	Number of Arrests		
	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	1	0	0
c. Liquor law violations	0	0	0
Caveat:			

### Arrests - Public Property

Crime	Number of Arrests		
	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	1	0	0
c. Liquor law violations	0	0	0
Caveat:			



**Disciplinary Actions – On- Campus**

	Number of persons referred for Disciplinary Action		
Law Violation	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	1	0	0
c. Liquor law violations	1	0	0
Caveat:			

**Disciplinary Actions - On-campus Student Housing Facilities**

	Number of persons referred for Disciplinary Action		
Law Violation	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	1	0	0
c. Liquor law violations	1	0	0
Caveat:			

**Disciplinary Actions – Non-campus**

	Number of persons referred for Disciplinary Action		
Law Violation	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	1	0	0
c. Liquor law violations	0	0	0
Caveat:			

**Disciplinary Actions - Public Property**

	Number of persons referred for Disciplinary Action		
Law Violation	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0
Caveat:			

### Fires - On-campus Student Housing Facilities

Name of Facility	Street Address	Fires 2011	Fires 2012	Fires 2013
129/131	129 Roberta	0	0	0
135/137	135 Roberta	0	0	0
139/141	139 Roberta	0	0	0
143	143 Roberta	0	0	0
145	145 Roberta	0	0	0
2397	2397 Union	0	0	0
Total		0	0	0

Summary of Fires									
Name of Facility	2011			2012			2013		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
129/131	0	0	0	0	0	0	0	0	0
135/137	0	0	0	0	0	0	0	0	0
139/141	0	0	0	0	0	0	0	0	0
143	0	0	0	0	0	0	0	0	0
145	0	0	0	0	0	0	0	0	0
2397	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0



# MTS FACULTY

2015-2017

**Daniel J. Earheart-Brown, B. A., M. Div., Ph. D.**

*President, Professor of Theology*

B. A., Bethel College; M. Div., Memphis Theological Seminary; Ph. D., Union Theological Seminary, Virginia

**Janel Kragt Bakker, B. A., M. Div., Ph.D.**

*Assistant Professor of Mission, Evangelism and Culture*

B. A., Dordt College, Sioux Center, Iowa; M.A., Ph.D., Catholic University of America, Washington, D. C.

**Carmichael Crutchfield, B. S., M. S., M. Div., D. Min., Ph. D.**

*Assistant Professor of Christian Education & Youth Ministry*

B. S., University of Tennessee; M. S., University of Arkansas; M.Div., D. Min., Memphis Theological Seminary; Ph. D., Garrett Evangelical Theology Seminary

**Christopher B. Davis, Sr., B. A., M. A. R., D. Min.**

*Associate Professor of Preaching and Pastoral Ministry*

B. A., University of Arkansas; B. A., Arkansas Baptist College; M. A. R., Memphis Theological Seminary; D. Min., United Theological Seminary

**Peter R. Gathje, B. A., M. T. S., Ph. D.**

*Associate Dean for Curriculum and Instruction, Professor of Christian Ethics*

B. A., St. John's University; M. T. S., Candler School of Theology at Emory University; Ph. D., Emory University

**Mary Lin Hudson, B. A., M. Div., Ph. D.**

*Professor of Homiletics and Liturgics*

B. A., Bethel College; M. Div., Memphis Theological Seminary; Ph. D., Vanderbilt University

**John T. Kilzer, B. A., M. A., M. Div., Ph. D.**

*Director of the Center for Recovery Ministry*

B. A., M. A., Memphis State University; M. Div., Memphis Theological Seminary; Ph. D., London School of Theology/Asbury

**Courtney Pace, B. S., M. Div., Ph. D.**

*Assistant Professor of Church History*

B.S., University of Texas at Arlington; M.Div., George W. Truett Theological Seminary, Waco, Texas; Ph. D., Baylor University, Waco, Texas

**Paula L. McGee, B.A., MAR, M.Div., Ph.D.**

*Assistant Professor of African-American Studies*

B.A., University of Michigan; MAR, Vanderbilt University; M.Div., Interdenominational Theological Center; Ph.D., Claremont Graduate University

**Matthew T. Mathews, B. A., M. Div., Ph. D.**

*Professor of Theology*

B. A., Calvin College; M. Div., Candler School of Theology; Ph. D., Emory University

**Mitzi L. Minor, B. A., M. Div., Ph.D.**

*Mary Magdalene Professor of New Testament*

B. A., Auburn University; M. Div. and Ph.D., Southern Baptist Theological Seminary

**V. Steven Parrish, B. A., M. A., Ph.D.**

*Professor of Old Testament*

B. A., Bethel College; M. Div., Memphis Theological Seminary; M. A., Ph.D., Vanderbilt University

**G. Lee Ramsey, Jr., B. A., M. Div., Ph.D.**

*Professor of Pastoral Theology and Homiletics*

B. A., Emory University; M.Div., Candler School of Theology; Ph.D., Vanderbilt University

**Michael Turner, B.A., MAR, M.Div., Ph.D.**

*Assistant Professor of Wesleyan Studies*

B.A., Emory and Henry College; MAR Vanderbilt University; M.Div., Candler School Of Theology; Ph.D., Vanderbilt University.

**William-Marvin “Billy” Vaughan, M. Div.** *Director of Formation for Ministry Program* M. Div., Emory University

**Robert S. Wood, B. A., M. Div., D. Min., D. D.**

*Vice President of Academic Affairs/Dean; Director of the Doctor of Ministry Program; Clara Scott Professor of Ministry*

B. A., Bethel College; M. Div., Memphis Theological Seminary; D. Min., Vanderbilt University Divinity School; D. D., Bethel College

**Andrew Zirchsky, B. A., M. Div., Ph. D.**

*Assistant Professor of Practical Theology & Youth Ministry*

B. A., Northwest Nazarene University; M. Div., Ph. D., Princeton Theological Seminary

## ADJUNCT FACULTY

2015-2017

**Barry L. Anderson, B.A., M.Div., D.Min.**

*Director of Student Services*

B.S., Samford University; M.Div. and D.Min., Memphis Theological Seminary

**Eugene L. Gibson, Jr., B.Th., M.A.R., M.Div., D.Min.**

B.Th., Christian Bible College; M.A.R., Trinity Evangelical Divinity School; M.Div. and D.Min., United Theological Seminary.

**Micah Greenstein, B.A., M.A., M.A., Rabbinic Ordination**

B.A., Cornell University; M.A., Harvard University; M.A., Hebrew Union College-Jewish Institute of Religion; Rabbinic Ordination, Hebrew Union College-Jewish Institute of Religion

**Jerry L. Harber, B.S., M.Div., D.Min.**

B.S., University of Memphis; M. Div., Vanderbilt University; D.Min., Vanderbilt University

**Andrew McClung, B.A., M.Div., D.Min.**

B.A., Samford University; M.Div. and D.Min., Memphis Theological Seminary

**Ron McDonald, B.A., M.Div., D.Min.**

B.A., Hendrix College; M.Div., Union Theological Seminary; D.Min., Saint Paul School of Theology

**Gina M. Stewart, B.B.A., M.Ed., M.Div., D.Min.**

B.B.A., University of Memphis; M.Ed., Trevecca Nazarene College; M.Div., Memphis Theological Seminary; D.Min., Interdenominational Theological Center

**Don F. Thomas, B.A., M.Div., D.Min., Ed.M., LPC/MHSP**

B.A., University of Illinois; M.A., Northeastern Illinois University; D. Div., Christian Theological Seminary; D. Min., United Theological Seminary; D.Min., Chicago Theological Seminary; Ph.D., University of Memphis

**Eric Winston, B.S., M.A.R., M.Div., D.Min.**

B.S., Crichton College; M.A.R. and M.Div., Memphis Theological Seminary; D.Min., United Theological Seminary

## FACULTY EMERITI

**Clinton O. Buck, B.A., B.D., M.A., Ph.D.**

Professor Emeritus of Educational Ministry; B.A., Bethel College; B.D., Cumberland Presbyterian Theological Seminary; M.A., Northwestern University; Ph.D., Union Theological Seminary, Virginia

**Paul Dekar, A.B., M.Div., A.M., Ph.D.**

Professor Emeritus of Evangelism and Mission A.B., University of California (Berkeley); M.Div., Colgate Rochester Divinity School; A.M. and Ph.D., University of Chicago

**Waldo E. Knickerbocker, Jr., B.A., B.D., Ph.D.**

Professor Emeritus of Church History; Academic Dean B.A., Washington and Lee University; B.D. and Ph.D., Emory University

**Virgil H. Todd, B.A., B.D., M.A., Ph.D.**

Professor Emeritus of Old Testament B.A., Bethel College; B.D., Cumberland Presbyterian Theological Seminary; M.A., Scarritt College; Ph.D., Vanderbilt University

# FIELD EDUCATION SUPERVISORS 2015-2017

<p>           Rev. Denise Anders-Modest            Rev. Andy Andrews            Rev. Bobby Baker              Rev. Toy Brindley            Rev. Ron Carrier              Rev. Darryl Coleman            Rev. Miles Cook            Rev. John Crittle            Rev. Steve Delashmit            Rev. Birgitte French            Dr. LaSimba Gray            Rev. Jerry Hassell            Rev. Verlie Horton            Rev. Howard Johnson, Jr.            Rev. Sherry Ladd            Rev. Sharon Lewis-Karamoko            Rev. Charles McCaskey            Rev. David Moose            Dr. Rosalyn Nichols Rev.            Ronnie Peck            Rev. Rufus Slack, Jr.            Rev. Steve Stone            Rev. Kenny Windsor         </p>	<p>           Rev. Anthony Anderson            Rev. William Andrews, III            Rev. Frank Beck            Rev. Ron Buck            Rev. Warren Choile            Rev. William Connolly            Rev. Miles Cook            Rev. Lynn Dandridge            Rev. Autura Eason Hampton            Rev. Don Fuller            Rev. Bobby Green            Rev. Gary Heathcock            Rev. Terry Hunley            Rev. Eddie Jones            Rev. Virzola Law            Rev. Pat Ludlam            Rev. Ron McMillan            Rev. Gail Nelson            Rev. Don Park            Dr. Michael Qualls            Rev. Kip Rush            Rev. Bindy Snyder            Rev. Johnny Watson         </p>	<p>           Rev. Frank Anderson            Rev. Eric Bagwell            Rev. Gray Carlton            Rev. Deb Christen            Rev. Luke Conway            Rev. Cheryl Conway            Rev. Doy Daniels            Rev. Travis Fleming            Rev. Colleen Gibson            Rev. Jim Hamblin            Rev. Nanyc Hornsby            Rev. Jay Hutchens            Rev. David Kwak            Rev. Torn Letchworth            Rev. Martin McCain            Rev. Steven Miller            Dr. James Netters            Rev. Edward Parker            Rev. Jim Ratliff            Rev. Steve Shapard            Dr. Gina Stewart            Rev. Velma Weaver         </p>
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# CURRICULAR OFFERINGS

## AFRICAN AMERICAN STUDIES

At Memphis Theological Seminary there are courses with content of special relevance to students interested in African American studies. These courses are cross-listed with other disciplines, such as Church History, Theology, or Pastoral Care. To help students in their selection of such courses, the designation AA is used in conjunction with the discipline within which the courses fall. Only the discipline designation will be the course number that will appear on transcripts. African American Studies courses are as follows:

### **AA 06540 African Traditional Religions** (3 hrs.)

Indigenous religions of Africa are the focus of this course, which considers the relationship between traditional religions in various African cultures and their impact on an African understanding of Christianity. (See CM 06540).

### **AA 05301 Church And Society In The United Methodist And African-Methodist Traditions** (3 hrs.)

This is a cross-listed course (CH 05301/CM 05301) - please see CH 05301 for description.

### **AA 04390 Introduction To African American Religious Studies** (3 hrs.)

This class will introduce students to the academic study of African American religious studies. By engaging in a careful reading of books, essays, and other texts, students in this class will examine the theoretical, methodical, and practical applications that make up African American religious studies.

### **AA 04338 The Historical Development Of Black Religion In America** (3 hrs.)

This is a cross-listed course (CH 04338/CM 04338) - please see CH 04338 for description.

### **AA 04322 The Forgotten Prophet: Prophetic Rhetoric of Bishop Henry McNeal**

**Turner** (3 hrs.) This class will introduce students to the life and career and prophetic rhetoric of Bishop Henry McNeal Turner (1834-1915) of the AME Church. By engaging in a careful reading of Turner's writings and speeches, students in this class will examine the theoretical, methodical, and practical applications that made up Turner's discourses.

This is a cross-listed course (CH 004322 and or TH 04322).

### **AA 04321 The African American Prophetic Tradition** (3 hrs.)

Students in this survey class will examine the prophetic rhetorical tradition of African Americans. By engaging in a careful reading of texts that make up the African American oratorical and literary canons, students will examine; 1) how the African American prophetic tradition builds, forms, and transforms; 2) how this rhetoric critiques, challenges and charges all of society to live up to the ideals which it espouses; and finally; 3) how speakers adopt a "prophetic persona" in the delivery of their messages. Emphasis will be given to rhetorical strategies used and how these strategies changed and/or remained the same over time. This is a cross-listed course (SR 04321)

### **AA 04296 The Rhetoric Of Martin Luther King, Jr.** (3 hrs.)

This is a cross-listed course (CM 04296/SR 04296/TH 04296) please see SR 04296 for description.

### **AA 04179 African American Religious Thought** (3 hrs.)

This course examines four important areas in African American religious thought: (1) The problem of religious knowledge, (2) the problem of God, (3) the problem of evil and suffering, and (4) the problem of human fulfillment. The discussion will focus on the ways that African American thinkers (bell hooks, Howard Thurman, James Cone, Delores

Williams, and Anthony Pinn) understand and evaluate the meaning of these themes and problems both philosophically and theologically. (See TH 04179).

**AA 03766 African American Pastoral Care** (3 hrs.)

This is a cross-listed course - please see PC 03766 for description.

**AA 03605 Preaching As Celebration: African-American Perspective** (3 hrs.)

This is a cross-listed course - please see WP 03605 for description.

**AA 03517 Martin Luther King, Jr. - In The Quest For The Beloved Community** (3 hrs.)

This is a cross-listed course (CH 03517/CM 03517)- please see CM 03517 for description.

**AA 03429 African American Religious Personalities** (3 hrs)

. Lives of outstanding African American religious personalities, either in multiple groupings or on a rotating basis, are explored in this course. This particular offering will focus on the life and thought of Martin Luther King, Jr. Other offerings will include Howard Thurman, Charles Mason, Benjamin Mays, etc. (See CH 03429).

**AA 01569 African American Worship & Congregational Life** (3 hrs.)

This course examines the various expressions of African American congregational culture including: worship and preaching, community activism, and lay ministry. (See CM01569 or WP 01569).

## **CHURCH HISTORY**

**CH 10000 Introduction to church History** (3)

This course provides an introduction to the principal issues in the study of church history and a sur-vey of church history from apostolic times to the present.

**CH 08299 Studies In American Methodism** (3 hrs.)

A course devoted to selected topics in American Pan-Methodism (e.g., AME, AMEZ, CME & UMC).

**CH 05646 The Holocaust And Its Roots** (3 hrs.)

This is a cross-listed course - please see CM 05646 for description.

**CH 05377 Pentecostalism** (3 hrs.)

This historical sweep will cover Pentecostalism from the Azusa Street Revival, Pentecostalism's theological foundations, its cultural contributions, issues of race, class, and gender, and the impact of the American Pentecostalism on the global Pentecostal movement. Special attention will be given to Memphis and its role in Pentecostal history, especially as the home of the Church of God in Christ, the largest Pentecostal denomination in America. (See TH 05377)

**CH 05143 The Development of Wesleyan Thought** (3 hrs.)

This course provides a study of the historical development of Wesleyan theology from John Wesley to John B. Cobb and Jose Miguez-Bonino.

**CH 04941 Wesley and the Poor** (3 hrs.)

This course offers students an opportunity to deal with the unmistakable place the poor had in shaping the core of John Wesley's understanding of Christian belief and practice.

**CH 04541 Two Pillars of Judaism: Sacred Time and Sacred Place** (3 hrs.)

This is a cross-listed course - please see CM 04541 for description.

**CH 04511 Modern Judaism** (3 hrs.)

This is a cross-listed course - please see CM 04511

for description.

**CH 04338 The Historical Development of Black Religion in America** (3 hrs.)  
This course provides an historical and sociological survey of selected issues related to the genesis and development of African American religious life in the United States. (See AA 04338 or CM 04338).

**CH 04322 The Forgotten Prophet: Prophetic Rhetoric of Bishop Henry McNeal Turner** (3 hrs.) This is a cross-listed course (AA, 04322, CH 004322 and or TH 04322, SR 04322). Please see AA 04322 for course description.

**CH 04178 Mary, Mystics and Martyrs: Models and Mentors of the Faith** (3 hrs.)  
This is a cross-listed course - please see TH 04178 for description.

**CH 03834 Cumberland Presbyterian History and Doctrine** (3 hrs.)  
The historical and doctrinal development of the Cumberland Presbyterian Church from its origins in the Reformed tradition to the present day is the focus of this course.

**CH 03735 Disciples of Christ History and Polity** (3 hrs.)  
This course will introduce the student to the history of the Christian Church (Disciples of Christ) and its organization, development, and government at the local, regional and general levels. It is intended to meet the history and polity requirements for ordination set by the General Commission on Ministry of the Christian Church (Disciples of Christ).

**CH 03618 Subversive Sisters and High-Heeled Holiness: A History of Women in the Christian Tradition** (3 hrs.)  
An overview of Christian history from the perspectives of women. This course examines the lived religious experiences of women through an examination of primary and secondary texts, with an emphasis on how women have exercised agency in answering God's call. The course will also address practical strategies for women in ministry in our time.

**CH 03517 Martin Luther King, Jr. - In The Quest for the Beloved Community** (3 hrs.)  
This is a cross-listed course (AA 03517/CM 03517)- please see CM 03517 for description.

**CH 03429 African American Religious Personalities** (3 hrs.) This is a cross-listed course - please see AA 03429 for description.

**CH 03324 The Life and Writings of C.S. Lewis** (3 hrs.)  
The life and writings of C.S. Lewis are examined in this course in the context of spiritual formation and spiritual theology.

**CH 03223 The Practical Theology of John Wesley** (3 hrs.)  
This course offers an in-depth study of the life and theology of John Wesley. It focuses on the type of theological reflection that Wesley characterizes as "practical divinity," an approach to the theological task that places emphasis on the Christian life as seen in the practice of discipleship, the character of Christian community, and the experience of present salvation. This is a cross-listed course (TH 03223).

**CH03022 Readings in John Wesley** (3 hrs.)  
Readings from a wide variety of material from Wesley's works, such as journals, letters, sermons and treatises are examined in this course, which focuses on the themes of Christian life, pastoral ministry, and Wesley's concern for the poor. Prerequisite: CH

10000.

**CM 02886 Evangelism and Discipleship in the Wesleyan Tradition** (3 hrs.) This is a cross-listed course; please see PM 02886 for course description.

**CH 02885 Wesleyan Spiritual Theology** (3 hrs.)

This course will look at Christian formation in the Wesleyan tradition. “Wesleyan” will be understood in the widest sense possible. Historical, theological, and practical aspects of the tradition will be considered. The Holiness, Pentecostal, Charismatic, and African-Methodist traditions will be discussed, along with United Methodism.

(See TH 02885).

**CH 02870 Means of Grace in the Wesleyan Tradition** (3 hrs.) This cross-listed course; please see TH 02870 for course description.

**CH 02326 Is the Reformation Over?** (3 hrs.)

How do we understand the rich diversity of movements and theological developments of the sixteenth century in light of modern challenges, ecumenical agreements, and historical studies? This course will examine Protestant, Catholic, and spiritual movements of the past and the vitality of these developments to the mission of the Church today. Prerequisite: CH 10000. (See TH 02326).

**CH 02317 The English Reformation** (3 hrs.)

This course examines the history, personalities, and theology of the English Reformation, with emphasis on the development of English Arminianism and Puritanism. Prerequisite: CH 10000.

**CH 02216 The Church in Medieval England** (3 hrs.)

The historical development, personalities, and theology of the church in medieval England from the time of Augustine of Canterbury to the Reformation, are the focus of this course, which emphasizes the period after the Norman Conquest. Prerequisite: CH 10000.

**CH 02115 The Early Church** (3 hrs.)

This course is a study of the early Church from apostolic times to the Council of Chalcedon. Prerequisite: CH 10000.

**CH 02062 Models of Evangelism and Missions** (3 hrs.)

This is a cross-listed course - please see CM 02062 for description.

**CH 01923 Preaching for Social Change** (3 hrs.)

This course looks at biblical, historical and contemporary sermons preached in the midst of personal and social crisis. (See WP 01923).

**CH 01514 Covenant Discipleship in the Local Church** (3 hrs.)

This course is an in-depth study of Wesley's theology of the church and his use of Methodist societies and class meetings in spiritual formation and discipleship. (See PM 01514).

**CH 00099 Independent Studies in Church History** (3 hrs.)

Studies in specialized areas as selected by the student and approved by the professor.

**CH 00071 Women in Islam** (3 hrs.)

This course provides an introduction to Islam through a critical exploration of the single largest group of Muslims in the world: women. From the first convert to Islam, the wife of the Prophet, to contemporary adherents, Muslim women have been praised, erroneously defined, underestimated and misunderstood. Regardless of time or place, rarely are the identities and lived experiences of Muslim women told through their voices, in their

words. This intellectual engagement between Christians and Muslims is vitally important to global ministries. (See CM 00071)

**CH 00070 Studies in Islam and Its Cultures** (3 hrs.)

This is a cross-listed course - please see CM 00070 for description.

**CH 00064 Celtic Christianity** (3 hrs.)

This is a cross-listed course - please see CM 00064 for description.

**CONTEXT AND MISSION**

**CM 20000 Context and Models for Mission and Evangelism** (3 hrs.)

This course provides an introduction to the church's mission of witnessing to the Gospel of Jesus Christ in evangelism and social praxis. Historical, biblical, theological, and practical models are examined. By bringing classroom learning into dialogue with field education, the course explores contemporary developments in the field of mission and considers implications for ministry in a variety of contexts. This course meets United Methodist Church ordination requirements.

**CM 08176 20th Century Saints and Martyrs** (3 hrs.) This is a cross-listed course - please see CH 08176 for description.

**CM 06540 African Traditional Religions** (3 hrs.)

This is a cross-listed course - please see AA 06540 for description.

**CM 06009 African Christian Theology** (3 hrs.)

This is a cross-listed course (AA 06009/TH 06009) - please see AA 06009 for description.

**CM 05807 The Church as a Mediating Institution** (3 hrs.)

This course will focus on the role of the church as a mediating and/or intermediary institution in societal infrastructures. Foundational for the course will be discussion of the biblical imperative to ministry on behalf of the "least of these" and an assessment of public and/or political action in several pivotal experiences in Israel's history, especially the Exodus experience and the work of Nehemiah. Also, students will investigate the church's proposed role in welfare reform through such initiatives as the Samaritan Project and its implications for the tradition of separation of church and state.

**CM 05149 Christian Dialogue With World Religions** (3 hrs.)

This course aims to provide a basic introduction to world religions. The course emphasizes the interaction of religion and culture with a view to cross-cultural understanding. "Dialogue between Christians and adherents of other religions including African Religions, Buddhism, Judaism, Hinduism, Islam, Confucianism, And Shintoism is the subject of this course".

**CM 05725 God and The Other** (3 hrs.)

In this class students will have the opportunity to explore the ways in which a call to the other as "neighbor" relates to missional and theological perspectives. They will also consider God's mission to the world through a reflective, contextual and global standpoint.

**CM 05705 Merton, Monasticism, and Religious Pluralism** (3 hrs.)

This course provides an introduction to the monastic life via a week's retreat at either the Abbey of Gethsemane in Trappist, Kentucky, or Knob's Haven, Sisters of Loretto Mother House in Nerinx, Kentucky. Lectures focus on the Benedictine tradition, Thomas Merton (1915-68) and issues with which Merton wrestled: feminism and Buddhism.

**CM 05646 The Holocaust and Its Roots** (3 hrs.) This course will analyze events related to the Holocaust in the context of Western civilization. It will examine the ideas



and developments which led to the deliberate, systematic extermination of European Jewry as well as recent theory that seeks to explain the Holocaust's impact upon modern society. (See CH 05646).

**CM 05503 The Pastor as Broad-Based Community Organizer (3 hrs.)**

Students in this course will be introduced to the techniques of relational organizing and leadership development. The goal will be to develop a biblically-based vision of what it means to live in the community, with specific goals and objectives for realizing that vision, and the organizational skills to actualize these goals and objectives. Shelby County Inter-faith's work organizers, pastors, leaders, and selected congregations will serve as facilitators and models of relational organizing.

**CM 04684 Working with Black Youth (3 hrs.)**

How can the church develop ministries that engage young people and the process of spiritual formation and discipleship? This course explores various cultural dimensions of black youth today, including the hip-hop culture, as well as some specific programs of ministry that have proven to be successful. (See AA 04684)

**CM 04541 Two Pillars of Judaism: Sacred Time and Sacred Place (3 hrs.)** This course will explore two of the pillars of Jewish life, the Jewish tradition: the way in which sacred scripture is renewed in every generation. The Five Books of Moses are sacred and primary, but so is the rabbinic literature that has evolved over two millennium. In this context, we will become familiar with a few of the most important rabbinic texts, beginning with the Mishnah, which was undoubtedly a critical body of teaching in Jesus' time. (See CH 04541)

**CM 04511 Modern Judaism (3 hrs.)**

Through a study of Judaism in its historical context, the basic concepts of Judaism will be examined. An understanding of what it means to be Jewish, an appreciation of the Jewish experience in history, and an awareness of the special issues and problems facing Judaism today will be explored. Instruction in this course is funded by the Jewish Chautauqua Society and the instructor will be a rabbi from the Memphis area. (See CH 04511).

**CM 04350 Developing a Celtic Spirituality (3 hrs.)**

This is a cross-listed course - please see PM 04350 for description.

**CM 04338 The Historical Development of Black Religion in America (3 hrs.)**

This is a cross-listed course (CH 04338/AA 04338) - please see CH 04338 for description.

**CM 04296 The Rhetoric of Martin Luther King, Jr. (3 hrs.)**

This is a cross-listed course (TH 04296/AA 04296/SR 04296) - please see SR 04296 for description.

**CM 04106 Transformational Leadership for Ministry in the Urban Context (3 hrs.)**

This is a one week intensive course designed to orient students to the unique challenges of becoming transformational Christian leaders in the contemporary urban context. Specific attention will be given to the theology and spiritual practices that sustain urban ministry, theories and models of transformational Christian leadership, the importance of worship in the seeking of justice, and the cultivation of shalom imagination within the church and community. (See PM 04106).

**CM 03885 The Writings of Rene Girard (3 hrs.)** "His way of seeing (Greek *theoria*, contemplation, speculation, and sight), his approach and his ideas are pioneering, opening up new paths into the understanding of human relations, the formation of non-violent human community, and the affirmation of faith in the God of the Bible." (Williams, pg. viii) This quote from the Girard Reader sets the context for a seminar which

will expose students to the thought and ideas of Rene Girard.

**CM 03517 Martin Luther King, Jr. - In The Quest for the Beloved Community** (3 hrs.)

This course is an examination of the background, life and legacy of King, highlighting “The beloved community,” as a model for mission. (See AA 03517 or CH 03517)

**CM 02682 Revitalizing the Local Church** (3 hrs.)

To provide an overview of the pastor’s role in established rural, suburban, and urban churches that are in the “maintenance mode” or experiencing decline, this class will examine a step by step process of analyzing the local church and its community, creating a vision for the church, and developing a long range planning process for change. Prerequisites: PM 10000 or CM 20000. (See PM 02682).

**CM 02456 Poverty, Imprisonment, and Resistance Theology in Atlanta: The Open Door Community** (3 hrs.)

This is a cross-listed course - please see ET 02456 for description.

**CM 02244 Models in New Church Development** (3 hrs.)

Foundations and strategies for church planting will be explored, along with call and characteristics of new church planters. Area ministers of several denominations involved in new churches will visit the class and discuss their experiences. (See PM 02244).

**CM 02172 Evangelism** (3 hrs.)

This course covers practical approaches to evangelism in North American contexts. Special attention will be given to pastoral leadership in evangelism and spiritual formation. This course meets United Methodist Church ordination requirements. Prerequisite: CM 20000.

**CM 01993 The Church’s Call to Radical Hospitality** (3 hrs.)

How is the offering of hospitality integral to Christian discipleship? What are the theological and ethical dimensions of offering hospitality to persons on the margins of our society? In this course we will draw upon theological and ethical resources to critically reflect upon the practice of hospitality. Our reflections will be grounded in regular participation at different places of hospitality in Memphis. (See ET 01993)

**CM 01923 Preaching for Social Change** (3 hrs.)

This course looks at biblical, historical and contemporary sermons preached in the midst of personal and social crisis. Students will read and discuss some great preachers of the past and present who have demonstrated the art, wisdom, imagination, dedication, discipline and courage to preach persuasively on the behalf of social change. A variety of sermon examples will be examined with the goal of students gaining clarity about their own preaching. (See WP 01923).

**CM 01569 African American Worship and Congregational Life** (3 hrs.)

This is a cross-listed course (AA 01569/WP 01569)- please see AA 01569 for description.

**CM 00099 Independent Studies in Context and Mission** (3 hrs.)

Studies in specialized areas as selected by the student and approved by the professor.

**CM 00080 M.A.R. Thesis in Context and Mission** (3 hrs.)

Students in the Master of Arts (Religion) degree program may choose to complete a master’s thesis in the student’s research area. The thesis will be 50 to 75 pages in length and will be supervised by a professor in that discipline. There will be an oral defense of

the thesis when completed. Prerequisite: MA 07548, which may not be taken concurrently.

**CM 00071 Women in Islam** (3 hrs.)

This is a cross-listed course - please see CH 00071 for description.

**CM 00070 Studies in Islam and its Cultures** (3 hrs.)

This course provides an introduction to the religion of Islam. (See CH 00070).

**CM 00064 Celtic Christianity** (3 hrs.)

The writings of Celtic speaking Christians in Ireland and Scotland are examined in this course to see if they comprise, in the words of Thomas O'Loughlin, "a local theology." (See CH 00064).

## **EDUCATIONAL MINISTRY**

**EM 20000 Introduction to Educational Ministry** (3 hrs.)

The purpose of this class is to prepare educators, pastors, and other leaders in the church to effectively evaluate, design, implement, and lead Christian education endeavors.

**EM 04764 Christian Education in a Media Culture** (3 hrs.)

This course will focus on how contemporary media affects our culture, our ways of learning, and our faith. It will also consider the implications for Christian education in a multimedia society. (See CM 04764)

**EM 04684 Working With Black Youth** (3 hrs.)

This course explores various cultural dimensions of black youth today, including the hip-hop culture. It looks at how the church can develop ministry that engages young people and begins and continues the process of spiritual formation and discipleship. This course also looks into some specific programs of ministry that have proven to be successful. (See AA 04684).

**EM 03810 Christian Education in the African American Church** (3 hrs.) Christian education is reviewed in an African American Church context in this course. It further examines the craft, commitment and context of Christian teaching by and for African Americans. (See AA 03810).

**EM 03539 Hollywood Jesus: Understanding and Interpreting Jesus Movies for Christian Education** (3 hrs.)

This course examines the phenomenon of "Jesus movies" through nine decades of movie making -from the 1920's until the present - with an emphasis on 1960-1990. Students will learn to "read" and interpret Jesus films through several dimensions: artistic, literary, historical, and theological. Students will experience several ways in which movies can be used in Christian education settings in the local church.

**EM 03221 Finding Meaning in Movies** (3 hrs.)

This course will help students understand how to use movies as a resource for engaging persons in theological thought and conversation. Prerequisites: EM 20000 and TH 10000.

**EM 03091 Theology and Education** (3 hrs.)

The purpose of this course is to bring the fields of theology and Christian education into explicit conversation by considering how different contemporary theological perspectives might contribute to forming Christian education theory and practice. The course looks at several different contemporary theologies, a representative Christian educational theorist influenced by each theology, and practical implications for educational ministry. Prerequisites: EM 20000 and TH 10000.

**EM 02768 Education Ministry in the Small Church (3 hrs.)**

This course covers planning and conducting educational ministry in the church with less than 250 members and with one paid minister, including the rural and the Black church. Prerequisite: EM 20000.

**EM 02566 Youth Ministry (3 hrs.)**

Developing and implementing effective youth ministry is the focus of this course. Attention will be given to how sociocultural, psychological, and educational components are considered and used in a theological understanding of youth ministry. The primary focus will be on the church's ministry with, to, and for youth in rural, urban, and suburban settings. A variety of models of youth ministry will be considered. Prerequisite: EM 20000.

**EM 02465 Children's Ministry (3 hrs.)**

This course explores nurture and instruction of children in home and church from birth to 12 years. Programs, materials, faith development, leaders, organization and supervision of education ministry with children will be covered. Prerequisite: EM 20000.

**EM 02364 Curriculum in the Church (3 hrs.)**

The purpose of this course is to prepare pastors, educators, and other leaders in the church for the work of designing Christian education curriculum, evaluating and selecting resources for Christian education programs, and guiding congregations and other church groups in these tasks. Prerequisite: EM 20000.

**EM 02189 Teaching in the Church (3 hrs.)**

This is a basic course which focuses on the nature and purpose of teaching, its theological and educational assumptions, and the skills necessary to be a good teacher in the church. Students will engage in observation, practice, and reflection on teaching. Prerequisite: EM 20000.

**EM 00099 Independent Studies in Educational Ministry (3 hrs.)**

Studies in specialized areas as selected by the student and approved by the professor.

**EM 00080 M.A.R. Thesis in Educational Ministry (3 hrs.)**

Students in the Master of Arts (Religion) degree program may choose to complete a master's thesis in the student's research area. Prerequisite: MA 07548

**ETHICS****ET 20000 Introduction to Christian Ethics (3 hrs.)**

This course offers an introduction to basic issues in Christian ethics. Students will examine the formation of Christian moral life, elements in moral decision making, philosophical and historical influences on Christian ethics, and moral teachings and issues in Christian ethics. Central to our study will be ongoing attention to how Christian ethics draws from the revelation of God through the life and person of Jesus Christ and Holy Scripture.

**ET 04120 Jesus Was a Carpenter: Faith Perspectives on Labor and Justice (3 Hrs.)**

This Course will examine Christian theology and ministry in relation to understandings of human labor and struggles for economic justice rooted in labor. Biblical, historical and theological sources will be used to analyze understandings of labor in Christian history, particularly how and why people of faith have been involved in struggles for economic justice that address such issues as the dignity of human labor, social class, organizing workers, and a just workplace. Particular attention will be paid to how ministry may effectively support the dignity of human labor. (See NT 04120).

**ET 03268 Introduction to Bioethics: Christian Perspectives** (3 hrs.)

This course draws upon the fields of Bioethics and theology to address such issues as genetic determinism vs. human freedom, cloning and the quality and sanctity of life, and other ethical issues raised by the Human Genome Project. Students will have the opportunity to develop a theological and spiritual grounding for responding to the world, human nature, and the ethics of responsibility. Prerequisite: ET 20000.

**ET 02893 Christian Political Thought** (3 hrs.)

An analysis of the historical development of Christian political thought. Particular attention is paid to how various Christian understandings of human life have contributed to the understanding and practice of political life. The nature of the person and the church in relation to the state, justice, order, and liberty are among the issues examined.

**ET 02818 Farming, Food And Faith: A Theology and Ethics of Agriculture**  
(3 hrs.)

The purpose of human life, the place of community, and our relationship to the land are all manifest in how food is produced and consumed. Today, farming and rural life, along with the production and consumption of food raise a multitude of theological and ethical issues. Our current systems of food production and consumption are environmentally unsustainable and costly to human health and community. In this course we will draw upon Christian theology and ethics to critically examine the dynamics of these current systems, and to explore alternatives that may be encouraged to create a sustainable agriculture, a vibrant rural life, and healthy relationship to food and the land.

**ET 02790 Spirituality and Social Justice** (3 hrs.)

What is the relationship between Christian spirituality and a life committed to social justice? Through a consideration of diverse spiritual practices and case studies of activists in the history of Christianity, we will examine how spiritual practice can inspire a social vision and conscience, respond to social crisis, sustain involvement in social activism, ground people's dignity, and promote peacemaking and justice. We will also consider how spiritual practice may be misused in the context of activism and the theological and ethical questions surrounding the relationship of spiritual practices and work for social justice.

**ET 02654 Ethical Implications of Christian Liturgies** (3 hrs.)

This course is a study of the ethical implications of the order, elements, and language of liturgies for Christian worship, with special emphasis on contemporary liturgies within the Reformed tradition. (See WP 02654). Prerequisites: ET 20000 and WP 20000.

**ET 01993 The Church's Call to Radical Hospitality** (3 hrs.) This is a cross-listed course - please see CM 01993 for description.

**ET 00099 Independent Studies in Ethics** (3 hrs.)

Studies in specialized areas as selected by the student and approved by the professor.

**ET 00080 MAR Thesis In Ethics** (3 hrs.)

Students in the Master of Arts (Religion) degree program may choose to complete a master's thesis in the student's research area. Prerequisite: MA 07548.

**FAITH AND HEALTH**

**FH 19900 Introduction to Congregational Health** (3 hrs.)

This is a cross-listed course (ET 19900/PC 19900) - please see ET 19900 for description.

**FH 04469 Women's Health** (3 hrs.)

This course will explore the faith and health dimensions of Women's Health issues on an individual, congregational, and community scale. The theology of a woman's spiritual life and health journey through developmental roles and maturity will be reviewed as well as the social issues and determinants that undergird women's health. Disparities and

strategies for overcoming these community scale problems will be explored scripturally. There will be a focus on strategies for pastoral wellness and whole health counseling in women's issues. (See TH 04469)

**FH 04396 Trauma and Recovery** (3 hrs.)

This is a cross-listed course - please see PC 04396 for description.

**FH 03790 Spiritual Issues in Health Care** (3 hrs.)

This course provides an exploration of biblical (both Old and New Testament) and theological bases of health care from a Christian perspective; concepts of a whole-person health care; health and the healing process; interfaces between pastors and members of the health care professions; problems relating to "faith healing" and miracles; and personality for one's own health. (See CM 03790 or TH 03790)

**FH 03550 Race, Ethics and Health: A Theological Perspective** (3 hrs.)

**FH 03200 Retreat for Ministerial Renewal: Deepening the Well** (3 hrs.)

This course will invite students to explore the nature of their own spiritual formation and to cultivate an awareness of God's presence and action in every dimension of life.

## **FORMATION FOR MINISTRY**

**FM 10108/20108 Formation for Ministry** (3 hrs.)

Spiritual formation for ministry and the integration of the theological education with family life, church and the larger community are essential for development as Christian servant leaders. Credit for this class is earned over a period of the first and second. This class will help ground participants in covenants of accountability that lead to lifelong theological learning, holy friendships and a set of practices that will sustain pastoral excellence throughout their lives.

Participants will explore major themes of Christian life and leadership, including: Being and Becoming a Beloved Child of God, God's Dream for the World, Wholeness and Health, Building Relationships and Learning to Live in Solidarity With Those Made Poor and/or Marginal in Society, Keeping the Sabbath, Power, Money, Building the Beloved Community, Call, and Discipleship Over the Long Haul. From 2009-2010, participants will be led by the Kalemeris Leadership Team of facilitators and student interns.

## **RELIGIOUS HERITAGE**

**HT 10000 (3hrs)**

This course introduces student to the history of the church and its theological legacy in the period from the first to the fifteenth century. It explores the interplay of institutional and theological developments that have shaped the church historically, and it explores the ongoing meaning and significance of this heritage for the contemporary church and its ministry in the world.

**HT 20000 (3hrs)**

This course introduces students to the history of the church and its theological legacy in the period from the sixteenth to twenty-first centuries. It explores the interplay of institutional and theological developments that have shaped the church historically, and it explores the ongoing meaning and significance of this heritage for the contemporary church and its ministry in the world.

## **MASTER OF ARTS Integrative Seminar**

**MA 07548 M.A.R. Integrative Seminar** (3 hrs.)

Seminar participants will evaluate and provide responses to others' work on projects or

theses. This seminar will be offered during the fall semester of each academic year with a limited enrollment of 15 students who have successfully completed all introductory coursework.

## **NEW TESTAMENT**

**NT 1000 Introduction to Interpreting the New Testament** (3 hrs.) This course provides a study of the content and nature of the writings of the New Testament in their historical, cultural, literary, social, political, and canonical contexts in order to gain knowledge and skills in interpreting and appropriating biblical interpretations for modern life.

**NT 09530 New Testament and the Emergence of Greek Rhetoric** (3 hrs.) Students will travel to Athens and Corinth, Greece to study the origins of Greek rhetorical tradition, its influence in the development of the New Testament, and its implications for Christian ministry. (See SR 09530).

**NT 04120 Jesus Was a Carpenter: Faith Perspectives on Labor and Justice** (3 hrs.) This is a cross-listed course - please see ET 04120 for description.

**NT 04019 Apostles, Preachers And Widows: Women in the Early Jesus Movement** (3 hrs.) Using the feminist socio-historical methods pioneered by Luise Schottroff and Elisabeth Schussler Fiorenza, this course will enable examination of N.T. texts and extra-biblical materials to uncover the roles women played in the ministry of Jesus and in the life of the earliest churches. Students will also have the opportunity to explore the gradual exclusion of women from leadership positions in the church and the implications of their findings for the contemporary church. Prerequisite: NT 10000.

**NT 03715 The Gospel of Matthew** (3 hrs.) Interpreting Matthew's Gospel by giving close attention to its socio-historical background, its distinctive story of Jesus, and the world of discipleship it invites us to enter is the focus of this course. Prerequisite: NT 10000.

**NT 03602 The Revelation of John** (3 hrs.) This course examines the ways the church has interpreted Revelation in its history and the ongoing hermeneutical difficulties surrounding the book, so that students can find and practice ways of interpreting Revelation that are relevant to the church today. Prerequisite: NT 10000.

**NT 03513 New Testament for the Spiritual Journey** (3 hrs.) Biblical spirituality involves examination of the spirituality within the biblical texts alongside the use of biblical texts to nurture our own spirituality. This course pays attention to both aspects of this area of study. Students combine contemporary critical methods for interpreting biblical texts, study of the great teachings on the spiritual journey, the ancient practice of lectio divina, and wrestle with the gifts and challenges these learnings offer their own journeys. A special emphasis of the course is the New Testament's nurture of the spiritual journeys of ministers. Readings for the course include contemporary treatments of New Testament texts alongside the wisdom of past and present spiritual teachers. Prerequisite: NT 10000.

**NT 03412 The Gospel of Mark** (3 hrs.) This course interprets Mark's Gospel by giving close attention to its socio-historical background, its distinctive story of Jesus, and the world of discipleship it invites us to enter. Prerequisite: NT 10000.

**NT 03210 Acts of the Apostles** (3 hrs.) This course explores interpretation of the book of Acts by examination of the socio-

historical background. The relationship and significance of this book for the life and ministry of the Apostle Paul will be examined. Particular emphasis will be placed on his missionary journeys with attention to their meaning for the church today. Prerequisite: NT 10000.

**NT 03133 “No Shame Here”: Paul the Prisoner and His Letter to the Philippians** (3 hrs.)

Our focus will be on one of Paul’s last letters, his ‘last will and testament’ to his beloved Philippian congregation, including its incomparable ‘Christ Hymn’ (Phil. 2:6-11). When Paul’s whole career was being marginalized as a sham because of his “shameful” gospel of a “crucified Messiah” that contradicted the “good news” of Empire and its pax Romana, Paul pens one of his most theologically charged, powerful manifestoes of the good news of the cross of Christ.

**NT 02909 Children of the Resurrection: Study of NT Resurrection Teachings** (3 hrs.)

This course examines the stories and theology of Christ’s resurrection and its impact on Christian living as presented in the New Testament in order to understand its meaning for Christians today. Prerequisite: NT 10000.

**NT 02707 The Gospel of John** (3 hrs.)

Interpreting John’s Gospel by giving close attention to its socio-historical background, its distinctive story of Jesus, and the world of discipleship it invites us to enter is the focus of this course. Prerequisite: NT 10000.

**NT 02605 Romans** (3 hrs.)

This course examines interpretation of Paul’s letter to the Romans by understanding its socio-historical background, its great theological themes, its place in the history of the church, and its meaning for Christians today. Prerequisite: NT 10000.

**NT 02503 The Gospel of Luke** (3 hrs.)

Interpreting Luke’s Gospel by giving close attention to its socio-historical background, its distinctive story of Jesus, and the world of discipleship it invites us to enter is the focus of this course. Prerequisite: NT 10000.

**NT 02301 Ephesians** (3 hrs.)

This course focuses on interpreting Ephesians by examination of its socio-historical background, its relationship to other Pauline letters, its theological issues, and the rhetorical strategy of its author so that we may appropriate it for the church today. Prerequisites: NT 10000, NT 00395 and NT 00396.

**NT 02200 Galatians** (3 hrs.)

Interpreting Galatians so that our understanding of the historical questions, the great theological debates of the early church, and the relevance of these for the church today is enhanced is the focus of this course. Students may elect to take this as a Greek track course. Prerequisites: NT 10000, NT 00395 and NT 00396.

**NT 02199 Paul’s Corinthian Correspondence** (3 hrs.)

This course focuses on interpreting Paul’s letters to the church at Corinth through familiarity with the socio-historical background of the times and with Paul’s rhetorical strategy, in order to grasp the message of the letters for the church today. Prerequisite: NT 10000.

**NT 02098 New Testament Theology** (3 hrs.)

This course will introduce modern methods of biblical theology and explore themes and issues central to each of the New Testament writers. Themes and issues for examination will include the New Testament and the post-colonial theory, economic and contextual



theology. Presentations and discussions on major New Testament theologians, theological themes and issues will enable students to fearlessly join in the daring journey of doing theology for the people of God. Prerequisites: NT 10000 and OT 10000.

**NT 00396 New Testament Greek II** (3 hrs.) Continuation of NT 00395. Prerequisite: NT 00395.

**NT 00395 New Testament Greek I** (3 hrs.)  
Basic Greek grammar, vocabulary, and syntax, and selected readings from early Christian literature.

**NT 00099 Independent Studies in New Testament** (3 hrs.)  
Studies in specialized areas as selected by the student and approved by the professor.

**NT 00080 M.A.R. Thesis in New Testament** (3 hrs.)  
Students in the Master of Arts (Religion) degree program may choose to complete a master's thesis in the student's research area.

## **OLD TESTAMENT**

**OT 10000 Introduction to Interpreting the Old Testament** (3 hrs.)  
An introduction to the literature, history, and methods of interpreting the Old Testament. The course intends to assist the student in appropriating the biblical texts for the practice of ministry.

**OT 03540 Old Testament Theology** (3 hrs.)  
The aim of this seminar is to explore the possibilities and problems of considering the diverse materials of the Hebrew Bible in a systematic manner. Students will be expected to read extensively from the work of Old Testament theologians. Efforts will be made to relate Israel's faith to contemporary issues in a way that allows the biblical material to serve theologically as the "Old Testament" for Christians and as an affirmation of faith for non-Christians. Prerequisite: OT 10000.

**OT 03253 Preaching From the Prophets** (3 hrs.)  
This is a cross-listed course - please see WP 03253 for description.

**OT 03139 Apocalyptic** (3 hrs.)  
Primary attention will be given to Daniel in this course, although portions of Isaiah, Ezekiel, and Zechariah will be considered. Special focus will be on current sociological approaches to understanding apocalyptic literature, as well as the problems and possibilities of interpreting apocalyptic literature today. Prerequisite: OT 10000.

**OT 02735 The Wisdom Literature** (3 hrs.)  
This course will study the books of Proverbs, Job, Ecclesiastes and the Apocryphal books of Ecclesiasticus (Ben Sirach), and the Wisdom of Solomon with an eye toward their literary forms as well as their theological and anthropological statements. Prerequisite: OT 10000.

**OT 02634 The Psalms** (3 hrs.)  
The formation of the Psalter, the various types of psalms, their setting in Israel's life and worship, the religion reflected by the psalms, and the poetry of the psalms will be studied. Attention will be given to the continuing significance of the psalms for contemporary faith and practice. Prerequisite: OT 10000.

**OT 02532 Hebrew Prophets II** (3 hrs.)  
This course will study the prophets of the Babylonian Period (e.g., Jeremiah, Ezekiel, and

Isaiah 40-55). Special attention will be given to hearing the prophets' messages in light of their historical setting and our own setting as well. Prerequisite: OT 10000.

**OT 02431 Hebrew Prophets I** (3 hrs.)

The prophets of the Assyrian Period (e.g., Amos, Hosea, Micah, and Isaiah 1-39) are the focus of this course. Special attention will be given to hearing the prophets' messages in light of their historical setting as well as our own setting. Prerequisite: OT 10000.

**OT 02330 Books of Samuel** (3 hrs.)

This study of 1 and 2 Samuel will consider the historical, literary (especially narrative), and theological dimensions of the two books. Issues of appropriating the material for today will be addressed. Prerequisite: OT 10000.

**OT 02229 The Books of Ruth and Esther** (3 hrs.)

The class will engage in a careful reading of Ruth and Esther, informed by literary studies and feminist readings of biblical texts. The relationships among the rhetoric of the text, the reader, and theological meaning will be explored. Prerequisite: OT 10000.

**OT 02126 The Pentateuch** (3 hrs.)

A study of the emergence of the people of Israel as presented in the first five books of the Bible is the focus of this course. Formation of the Pentateuch, major traditions and themes of each book, and methodological issues in interpretation and appropriation will be covered. Prerequisite: OT 10000.

**OT 02069 The Book of Genesis** (3 hrs.)

This course is designed to teach exegetical method using historical critical and literary and ideological critical methods, while at the same time it is also designed to familiarize the students with the literature of the Book of Genesis.

**OT 01424 Contemporary Afrocentric Approaches to Biblical Interpretation** (3 hrs.)

This is a cross-listed course (CM 01424/AA 01424)- please see AA 01424 for description.

**OT 00424 Biblical Hebrew II** (3 hrs.) Continued work with grammar, syntax, and vocabulary. Approximately half of the semester will be devoted to reading from the Hebrew Bible. Prerequisite: OT 00323.

**OT 00323 Biblical Hebrew I** (3 hrs.) An introduction to the grammar and syntax of biblical Hebrew. Limited exercises in reading from the Hebrew Bible.

**OT 00099 Independent Studies in Old Testament** (3 hrs.)

Studies in specialized areas as selected by the student and approved by the professor.

**OT 00080 M.A.R. Thesis in Old Testament** (3 hrs.)

Students in the Master of Arts (Religion) degree program may choose to complete a master's thesis in the student's research area. Prerequisite: MA 07548

## **PASTORAL CARE**

**PC 20000 Introduction to Pastoral Care: Theology, Traditions, and Practice** (3 hrs.)

This course assumes that pastoral care is a ministry of the church, both through the ordained representatives and the congregation as a whole. Therefore, it will be of interest to both those students who are pursuing ordination and those who seek other avenues of expressing Christian faith and care in the church and the world. This course will not explore counseling as a specialized ministry beyond the congregation, though general matters pertaining to pastoral counseling and therapeutic intervention as they arise in the course will be discussed.

**PC 04254 Pastoral Care and Addictions** (3 hrs.)

This course facilitates the development of a theology of pastoral care of persons with addictions (primarily substance abuse) for use in the parish ministry. The course will cover different types of psychoactive substances and the concept of addiction; show how family dysfunction, shame and substance abuse are often related; develop a coherent theology of recovery utilizing Christian theology and the twelve-step tradition; and address pastoral concerns regarding the practical application of these theological insights in the practice of parish ministry.

**PC 04080 Pastoral Care and Preaching** (3 hrs.)

This course explores the relationship between preaching and pastoral care, primarily through exploration of the sermon as a pastoral theological endeavor.

Prerequisites: PC 20000 and WP 10000.

**PC 03971 Life Cycle Issues and Pastoral Care** (3 hrs.)

The normal challenges and crises persons usually encounter over their lifetimes will be examined in this course, from psychological and theological perspectives. Students will reflect on ways in which pastoral caregivers can help persons respond meaningfully to those life cycle changes.

**PC 03870 Pastoral Care in Times of Grief and Loss** (3 hrs.)

This course will examine the various aspects of grief and loss from psychological and theological perspectives, including the process, dynamics, stages, and behaviors of grief and loss, the needs of the bereaved, and the process of pastoral care in times of grief and loss. Prerequisite: PC 20000.

**PC 03766 African American Pastoral Care** (3 hrs.)

This course will explore the history, theology, and practices of pastoral care that are unique to the African American church, with particular focus upon the way in which African American care within the church has blended the pastoral and prophetic dimensions of ministry in response to social context. Prerequisite: PC 20000.

**PC 03568 Pastoral Care of Families** (3 hrs.)

Case studies, role plays, and small group activity will be utilized in this course, which offers an explanation of theological and family systems perspectives in the pastoral care of families. Particular attention is given to issues surrounding marriage and divorce. Prerequisite: PC 20000.

**PC 03320 Group Process and Leadership Skills** (3 hrs.)

This course will help students develop basic skills in group process in order to provide more effective leadership in the church. Special focus will be on groups for spiritual care, nurture, and growth. An experience of working in and leading groups will be a key component of this course. Prerequisite: PC 20000.

**PC 03222 The Pastoral Care Ministry of The Congregation** (3 hrs.)

This course explores the congregation as the basis for the ongoing ministry of Christian pastoral care. Congregational responses to typical situation of human suffering and need, and the role of the pastor in, such situations, will guide the course. Students will examine various models of congregational pastoral care that can be used in the ministry of the church. Prerequisite: PC 20000.

**PC 03164 Congregational Conflict and Pastoral Care** (3 hrs.)

This course provides a theological and psychological exploration of the dynamics of congregational conflict and a survey of appropriate pastoral responses. Conflict management skills will be taught through lectures, case studies, simulations, and discussion. Care will be taken to respect the integrity and confidentiality of all persons.

**PC 02979 Pastoral Care in the Wesleyan Tradition** (3 hrs.)

This course explores pastoral care rooted in Wesleyan history, tradition, theology, and practice. It critically engages the Wesleyan tradition as a source for contemporary understandings of pastoral theology and pastoral care, and it equips students for the ministry of pastoral care as informed by the Wesleyan tradition by introducing them to a range of contemporary pastoral care ministries broadly based within the Wesleyan tradition. (Cross listed with CHO2979)

**PC 02761 Pastoral Care in Institutional Settings** (3 hrs.)

Students in this course will be introduced to pastoral care in institutions such as churches, hospice, prisons, acute care hospitals, and psychiatric wards. Emphasis will be placed on understanding the function of pastoral care and the unique position of each institution in its administrative, personnel, and residential dimensions. The goal is to carry out effective ministry in each setting. Prerequisite: PC 20000.

**PC 02659 Pastoral Care and Human Sexuality** (3 hrs.)

This course examines the place of human sexuality in self-understanding and the biblical/theological/ethical/psychological influences affecting sexual attitudes, development, and function as these matters relate to pastoral care in the local church. Prerequisite: PC 20000.

**PC 02550 Pastoral Care in the Aging Community** (3 hrs.)

The responsibility of the church as it addresses aging in contemporary society is the focus of this course. Main concerns will include the unique gifts and challenges in the aging community; pastoral care skills in meeting these challenges; healing elements for continued ministry among the 3rd, 4th, and 5th generations; community resourcing; and ways to help extended families address aging concerns more constructively. Prerequisite: PC 20000.

**PC 02457 Pastoral Care in Times of Crisis** (3 hrs.)

This course explores pastoral care in times of crisis such as despair, suicide, bereavement, divorce, AIDS, physical/sexual abuse, substance abuse, etc. Prerequisite: PC 20000.

**PC 02108 Pastoral Care and Personality Theory** (3 hrs.)

This introduction to theories of humanity and person-hood seeks to interrelate psychological, theological, and ethical understandings. Basic methods and skills of pastoral care of persons will be explored. Prerequisite: PC 20000.

**PC 01756 Pastoral Care and Pastoral Rites** (3 hrs.) This course is designed to help students integrate classroom knowledge, pastoral care, and the practice of the Sacraments. The course requires students to develop a theology of pastoral care and worship, and then work together to plan for the practice of baptism, communion, marriage, burial, reconciliation, and ministry to the sick in the day-to-day life of a Christian community.

**PC 01755 Ritual and Pastoral Care** (3 hrs.)

This course is a study of the pastoral dimensions of ritual in the lives of individuals and Christian congregations, including Christian worship, weddings, funerals, and other sacred events. The construction and practice of pastoral liturgies will be included as part of the course. Prerequisites: PC 20000 and WP 20000. (See WP 01755).

**PC 01665 Pastoral Care Themes in Contemporary Literature and Film** (3 hrs.)

This course focuses on contemporary short stories, novels, and films as they portray situations involving pastoral care. Depiction of the pastor, the role of the congregation in pastoral care, cultural context, and the thematization of human need will all be considered in the course as fruitful avenues of inquiry into the ministry of Christian pastoral care. Prerequisite: PC 20000.

### **PC 01350 Clinical Pastoral Education (6 hrs.)**

Clinical Pastoral Education (CPE) is an intensive course of chaplaincy training provided by a certified clinical pastoral educator through a licensed center of Clinical Pastoral Education. Most CPE centers are located in hospitals, although other sites are sometimes CPE approved (parish settings, retirement homes, etc.). Two Memphis institutions currently offer CPE (Veterans Administration Hospital and Methodist Hospital). CPE provides helpful pastoral care training for parish ministry, chaplaincy ministry, and for advanced programs in pastoral theology and pastoral counseling beyond the M.Div. Students wishing to enroll in CPE should speak with the professor of pastoral care for further information. One full unit of CPE consists of 400 hours of work and supervision in the clinical setting. PC 01350 may be taken as an alternative to the PC 01151 requirement. Prerequisite: PC 20000.

### **PC 01251 Clinical Pastoral Education Introduction (3 hrs.)**

See PC 01350 for course description. This course, constituting 1/2 unit of CPE credit is only offered by certain CPE centers and consists of 200 hours of work and supervision in the clinical setting. PC 01251 may be taken as an alternative to the PC 01151 requirement. Prerequisite: PC 20000.

### **PC 01151 Clinical Practicum (3 hrs.)**

This practicum involves doing pastoral care under supervision in an institutional setting. Students are required to perform 6 hours of clinical work and group reflection per week. Possible settings include a medical center, an acute care hospital, a children's hospital, a parish-based counseling center, a home for senior adults, and a program for the homeless. This practicum is not a substitute for CPE, but it can provide a helpful orientation to CPE. A unit of CPE can be taken as an alternative requirement. Prerequisite: PC 20000.

### **PC 00099 Independent Studies in Pastoral Care (3 hrs.)**

Studies in specialized areas as selected by the student and approved by the professor.

### **PC 00080 M.A.R. Thesis in Pastoral Care (3 hrs.)**

Students in the Master of Arts (Religion) degree program may choose to complete a master's thesis in the student's research area. Prerequisite MA 07548

## **PARISH MINISTRY**

### **PM 20000 Theology and Practice of Pastoral Ministry**

This course examines the roles, function, and theological considerations for the practice of pastoral ministry. Ministry identity, call, and foundational pastoral tasks are discussed. The purpose of the course is to provide general information about pastoral ministry in order to help students: (1) understand the dynamics of pastoral ministry, (2) be acquainted with specific tasks of pastoral ministry, (3) to develop a biblical and theological vision for pastoral ministry, (4) to clarify calling and identity as a pastor, (5) to engage with issues, challenges, and obstacles toward faithful and effective pastoral ministry, and (6) to be better prepared to engage in the practice of a biblically-based and theologically driven ministry. Emphasis will be made on the practical matters of ministry.

### **PM- 10308 Financial Leadership for Ministry (3hrs.)**

How will you as a minister develop an approach to both personal and church finances that will reflect your theological convictions? How will you organize your own finances and provide leadership within your church in addressing financial matters? In this course, we will seek to answer those questions by considering biblical and theological resources for developing a theology of finance, along with developing the tools needed for personal financial planning and the management of finances in a church setting.

### **PM 04350 Developing a Celtic Spirituality (3 hrs.)**

This study of spirituality of the Celtic Christians explores means by which this spirituality

may be integrated into Christian life today. (See CM 04350).

**PM 04237 Spiritual Theology and Parish Ministry** (3 hrs.)

This course examines the relationship of theology to the ministry of spiritual direction, the spiritual journey, discernment, vocation, virtues, spiritual gifts, the formation of a rule of life, personal and family prayer, the sacraments and rites of the church, and the Christian year.

**PM 04106 Transformational Leadership for Ministry in the Urban Context** (3 hrs.) This is a cross-listed course; please see CM 04106 for course description.

**PM 03420 Using Media in Ministry** (3 hrs.)

This course will examine the impact and utility of New Media to the work of Christ's church. As a tool to facilitate communication of the Gospel of Jesus Christ and the dissemination of life-changing information, the field of new media affords many opportunities to support effective ministry in the Twenty-First Century. New media has emerged from the convergence of traditional media, technological advances in digital media, and internet communications. This course will teach students how to develop new media content and apply best practices in support of effective ministry in urban and global settings.

**PM 03313 The Doctrine and Polity of the Christian Methodist Episcopal Church** (3 hrs.)

This course will introduce students to the foundations of the Methodist doctrine and orient them to the polity of the Christian Methodist Church. Students will relate doctrine and polity to the practices of the Church's ministry at its varied levels. This course will encompass a historical overview of the birth of Methodism; the subsequent birth of the Christian Methodist Episcopal Church and the development of doctrine and polity of the CME Church.

**PM 03213 American Methodism: History, Doctrine, and Polity** (3 hrs.)

This course is designed to introduce students to the history, doctrine, and polity of the Methodist Episcopal Church in America from the time of its founding in 1784. While some attention will be given to the various branches that split from the dominant tradition in American Methodism, this course will primarily follow the ecclesiastical line that eventually became the United Methodist Church, at the time of its formation in 1968. For students pursuing ordination in the United Methodist Church in particular, the course is designed to fulfill the second half of the disciplinary requirements for history, doctrine, and polity as outlined in the United Methodist Book of Discipline. (See CH 02690).

**PM 03111 Cumberland Presbyterian Polity and Program** (3 hrs.)

The constitution, digest, and other resources on the government, organization, and program of the Cumberland Presbyterian Church is the focus of this course.

**PM 02886 Evangelism and Discipleship in the Wesleyan Tradition** 3hrs.

This course is designed to introduce students to two key areas of practical theology in the Wesleyan tradition: evangelism and discipleship. While both concepts are widely used on the church catholic, this course will engage them from within the Wesleyan tradition in particular. The course is appropriate for both beginning and advanced students. The course is also designed to satisfy the evangelism requirement for students seeking ordination in the United Methodist Church. (See CM 02886).

**PM 02879 Leadership Development for Ministry: Spiritual Practices and Theories** (3hrs.)

In this course, we will reflect critically upon the theory and practice of leadership, with an emphasis on leadership that begins from within.

**PM 02869 Church Management and Leadership Development (3 hrs.)**

This course is a study of integrated church management and church leadership development in the 21st century in American Protestant Churches with emphasis on the mid- south region.

**PM 02829 Early Methodism: History, Doctrine, and Polity (3 hrs.)**

This course is designed to introduce students to the history, doctrine, and polity of the early Methodist movement in 18th- century Britain. The time period covered in the course will correspond roughly to the life and ministry of John Wesley (1703-1791), though attention will also be given to both the pre-18th century historical background of the Church of England and continental Pietism as well as to the early development of American Methodism in the latter decades of the 18th century. Since the course will focus on the period of Methodist history prior to the beginning of major denominational splits, it is appropriate for all students from Wesleyan and/or Methodist backgrounds who desire grounding in the historical and theological foundations of Methodism. For students pursuing ordination in the United Methodist Church in particular, the course is also designed to fulfill the first half of the disciplinary requirements for history, doctrine, and polity as outlined in the United Methodist Book of Discipline. (See CM 02689).

**PM 02682 Revitalizing the Local Church (3 hrs.)**

This is a cross-listed course - please see CM 02682 for description.

**PM 02596 Money, Markets and Ministry (3 hrs.)**

The purpose of this course will be to introduce basic economic theory, how economic reality impacts the work of ministry in parish and non-parish settings, and how pastors can effectively work within the economic system to fund ministry, engage persons in exercising Christian responsibility to care for the poor, and exercise fiduciary responsibility in leadership.

**PM 02425 The Church as a Non-Profit Organization (3 hrs.)**

This course begins with a survey of biblical and theological understandings and organization and what it means to be “church” and moves toward the application of essential components of mission and vision, administration, management, finance, working with volunteers, and other aspects important for non-profit organizations. The course culminates in the presentation of a group project designed to provide experience and reflection on the practical aspects of organizational management in the local church.

**PM 02405 Christian Stewardship (3 hrs.)**

This course explores the theology and practice of stewardship of all of life-including financial stewardship in the local church.

**PM 02109 Ministry Among at Risk Children (3 hrs.)**

An introduction to theoretical and practical ministry among children at risk in the United States. Students will become familiar with issues surrounding children through 17 years of age in regard to their and their family’s interaction with juvenile court systems, mental health services, school disciplinary programs, alternative education, and models of clinical- pastoral ministry in cooperation with family and religious community. The biblical basis of ministry among children and the promise of the Restorative Justice movement will also be examined.

**PM 02104 The Pastor’s Role (3 hrs.)**

This course provides special studies in parish ministry as it relates to the day-to-day activities of an active parish. Consideration is given to many practical responses to the needs of the local church as well as the local pastor, such as building programs, time management, etc.

**PM 01100 Supervised Parish Practicum (3 hrs.)**

This field-based practicum focuses on the pastor's role in relating to the congregation's faith, tradition, and embodiment of Christian community. Field supervisor and field setting must be pre-approved. Prerequisite: PM 10000.

**PM 00099 Independent Studies in Parish Ministry** (3 hrs.)

Studies in specialized areas as selected by the student and approved by the professor.

**PM 00080 M.A.R. Thesis in Parish Ministry** (3 hrs.)

Students in the Master of Arts (Religion) degree program may choose to complete a master's thesis in the student's research area. Prerequisite: MA 07548

## **RHETORIC AND RELIGION**

**SR 04396 Rhetoric of Race** (3 hrs.)

In this course, by examination of theological and other religious texts, we will explore how language can be used to construct race. Attention to the rhetorical nuisances that make up the body of "race work" along with an analysis of the meanings associated with racial categories, constructions and assumptions. (See CM 04396 or TH 04396)

**SR 04322 The Forgotten Prophet: Prophetic Rhetoric of Bishop Henry McNeal**

**Turner** (3 hrs.)

This is a cross-listed course (AA, 04322, CH 004322 and or TH 04322). Please see AA 04322 for course description.

**SR 04321 The African American Prophetic Tradition** (3 hrs.) This is a cross-listed course - please see AA 04321 for description.

**SR 04296 The Rhetoric of Martin Luther King, Jr.** (3 hrs.)

A careful reading of Dr. Martin Luther King, Jr.'s sermons, speeches and writings in context provide the basis of this seminar, which is taught collaboratively with the University Of Memphis Department Of Communication. (See CM 04296, AA 04296 or TH 04296)

**SR 01875 Performance and Pulpit Rhetoric** (3 hrs.)

This course will explore the oral presentation of texts to congregations. Language will be explored as it relates to meaningful transmissions of the message. The class will focus on articulation, interpretation, embodiment and intent. Accordingly, the class will utilize theatre and acting techniques designed to strengthen vocal/speech clarity, body awareness as well as body language awareness.

## **THEOLOGY AND ARTS**

**TA 05702 The Marriage of Micah and The Muse: Coupling of Prophetic Vision and Artistic Imagination** (3hrs.)

This course explores the biblical prophetic paradigm in conversation with the western aesthetic tradition. Students will consider the prophetic role in ministry through artistic imagination. The hermeneutical approach will be interdisciplinary and will explore the role of the minister as "social critic."

**TA 04219 Introduction to Early Christian Art** (3 hrs.)

This is a cross-listed course - please see CH 04219 for description.



**TA 03564 Readings in Black Theater and Theology: The Amen Corner** (3hrs.)  
This is a cross-listed course - please see AA 03564 for description.

**TA 03318 Art Activism** (3 hrs.)

This course exposes students to specific, bi-partisan, world issues of health, wholeness, justice, and equality. Students will become acquainted with and create their own personal and ensemble performing art, including song writing, movement, poetry, drama and speech.

**TA 03260 Fall of the Idol: Art and Visual Culture During the Reformation**  
(3hrs.)

The aim of this class is to study the multi-faceted and changing nature of art and visual culture in northern Europe just prior to and during the Reformation period. By examining primary and secondary texts of artists, theologians, and publishers in conjunction with various visual productions, students will witness the divergent ways in which art was praised and damned, employed and destroyed.

**TA 03251 Interplay: A Community-Art Approach to Worship, Education and Social Action** (3hrs.)

InterPlay is deep fun and surprisingly revolutionary. It creates democracy and freedom between bodies of people. It is an inspiringly simple systematic tool-set that leads people to tell their own stories, move as they are moved, sing and be still. InterPlay is a philosophy and spiritual practice used by individuals and groups in many contexts: chaplaincy, worship, therapy, social action, business and education. The five-day class includes a balance of presentation, experiential practices, conversation and reflection. (See EM 03251 or WP 03251)

**TA 03220 Grace and Discipline: The Art of Writing Poetry** (3 hrs.)

**TA 03189 Creative Activity for Bible Study** (3 hrs.) This course explores and analyzes the character/make-up of chosen biblical figures. The course is designed to take the "tried and true" Bible study curriculum to the next level. Utilizing techniques that actors are taught, the student will learn the fundamentals of character analysis. The goal is to provide additional interactive ways to explore the biblical texts while deepening the students' understanding and creating a personal connection with the figures studied. (See EM 03189)

**TA 02992 Art As Communication in Educational Ministry** (3 hrs.) This is a cross-listed course - please see EM 02992 for description.

**TA 02420 Twenty-First Century Church Musician** (3 hrs.) This foundational course is to develop an understanding of the theology of church music and its implications for the twenty-first century church musician. Attention will be given to the historical development of church music, the role of the church musician in the planning and implementation of diversity in worship and the relationship between the church musician and the minister; how this relationship can enhance or hinder the twenty-first century worship experiences. (See WP 02420).

**TA 02151 African Spiritual Wisdom Through Storytelling, Dance, Drums and Music** (3hrs.)

This is a cross-listed course - please see AA 02151 for description.

**TA 02100 Body Prayer** (3 hrs.)

This course melds the creative artists' imagination with the need to cultivate a rich inner life in the midst of a chaotic world. The class will be active and interactive, giving students information by which to locate embodied prayer on a theological spectrum; however, the

bulk of the course will be informed interactive experience.

## **THEOLOGY**

**TH 06386 History of Cumberland Presbyterian Theology** (3 hrs.) This course will examine the development of the “Medium Theology” of the Cumberland Presbyterian Church during the first half of the nineteenth century and its changing shape during the latter half of the twentieth century. The defense of this theology during the first half of the twentieth century will be explored as well as the evidences of theological ferment and renewal in the Cumberland Presbyterian Church during the last half of the twentieth century.

**TH 06245 Faith and Doubt** (3 hrs.)

This course explores different themes related to the dynamics of faith and doubt as addressed by theology, philosophy, and culture. In particular, the course will examine such issues as the nature of faith and unbelief, religious experiences, skepticism, theodicy, the existence of God, postmodernism and conflicting truth claims. In addition, it will explore the role power structures, society, and culture play in our determinations. Prerequisite: TH 10000 or CM 20000. (See CM 06245).

**TH 06009 African Christian Theology** (3 hrs.)

This is a cross-listed course (AA 06009/CM 06009) - please see AA 06009 for description.

**TH 05829 Male and Female God Created Them: A Theology of Gender and Sexuality (Formerly Listed as Feminist Theology)** (3hrs.)

This course explores how to think theologically about being male and female. It will attend to how society constructs masculinity and femininity and it will devote attention to developing new theological models for thinking in grace-filled ways about gender, sexuality, and family. Students will read a variety of theological texts that highlight how traditional Christian doctrines shape and are themselves shaped by your understanding of gender, sexuality, and family. The goal of this course is to enable students to develop a rich theology of gender, sexuality, and family that will inform their ministries and personal lives.

**TH 05447 Critical Race Theory** (3 hrs.)

This introduction to and critical analysis of contemporary theoretical understandings of race equips students to evaluate various theological responses to the persistent problem of racism. It seeks to: introduce course members to the structures and dynamics of “racism” as a challenge to critical reflection in theology and ethics; reflect on the problem of racism within a conceptual framework that acknowledges the social construction of race; locate appropriate responses to racism within the sphere of social and political transformation; and evaluate several Christian theological responses. Prerequisite: TH 10000 or ET 20000. (See ET 05447).

**TH 05252 Theology Since the Reformation** (3 hrs.)

This course explores the historical developments in Christian theology that have occurred since the sixteenth-century Reformation. Through a combination of lecture, guided discussions, and the careful analysis of classic theological texts, we will explore the theological developments of the past four hundred years.

**TH 05182 Theology in America** (3 hrs.)

This course will present a historical introduction to theology in the United States through primary readings in the work of American theologians from the seventeenth century to the twentieth century. Attention will be given to the social and historical contexts of European settlement, the revolution and national independence, slavery and the Civil War, the women’s rights movement, the social gospel movement, the Fundamentalist/Modernist controversy, and other significant events and movements that have shaped theology in

America.

**TH 05081 Major Themes in the Reformed Tradition** (3 hrs.)

This introduction to important aspects of Reformed Theology through the study of major themes in the Reformed tradition approaches topics historically and theologically, by surveying a variety of Reformed understandings. Discussion will relate to how these elements are understood in contemporary settings.

**TH 04931 The Theological Legacy of H. Richard Niebuhr** (3 hrs.) This is a cross-listed course - please see ET 04931 for description.

**TH 04710 The Doctrine of Creation** (3 hrs.)

This course explores Christian understandings of creation. Topics considered include biblical perspectives on creation, creation out of nothing, specific perspectives on creation, the goodness of creation, the nature of providence and the mystery of evil, humanity as the image of God, theology in light of the ecological movement, and the moral status of animals. (See ET 04710)

**TH 04178 Mary, Mystics And Martyrs: Models And Mentors of the Faith** (3hrs.)

This seminar focuses on the "Faith of our fathers (and mothers) living still." Students will explore Christian models of spirituality and will supplement their reformed theologies with a focus on the role of Mary, mother of Jesus, and her living legacy; the classical and continuing contributions of mystics and martyrs. There will be a focus on Howard Thurman, Dietrich Bonhoeffer, Thomas Merton, and Mother Teresa of Calcutta. (See CH 04178).

**TH 04396 Rhetoric of Race** (3 hrs.)

This is a cross-listed course (CM 04396/SR 04396)- please see SR 04396 for description.

**TH 04322 The Forgotten Prophet: Prophetic Rhetoric of Bishop Henry McNeal Turner** (3 hrs.) This is a cross-listed course (AA, 04322, CH 004322 SR 04322). Please see AA 04322 for course description.

**TH 04296 The Rhetoric of Martin Luther King, Jr.** (3 hrs.)

This is a cross-listed course (AA 04296/CM 04296/SR 04296)- please see SR 04296 for description.

**TH 04179 Eyes on the Prize: African American Religious Thought** (3hrs.) This is a cross-listed course - please see AA 04179 for description.

**TH 03369 African American Theology** (3 hrs.)

An examination of genres of contemporary African American Christian thought since the Black Power movement. Prerequisite: TH 10000. (See AA 03369).

**TH 03223 The Practical Theology of John Wesley**

This is a cross-listed course (CH 03223) - please see CH 03223 for course description.

**TH 03120 Howard Thurman: Mystic, Pastor and Prophet** (3 hrs.)

A visionary religious leader and thinker, Howard Thurman has been called a 21st Century prophet who lived in the 20th Century. His writings and sermons demonstrate the seamless interweaving of mystic spirituality and social transformation, the inseparability of the "inward" and "outward" journey. Thurman mentored Martin Luther King, Jr. and other leaders of the Civil Rights Movement, and co-founded the nation's first interracial, inter-faith, intercultural congregation. Through readings, discussion, creative activities, and rare video and audio recording of Dr. Thurman, we will dive deep into his life and teachings and explore their application to our own. (See AA 03120).

**TH 03065 The Theology of John Calvin** (3 hrs.)

This course examines the theology of John Calvin (1509-1564) as expressed in his “Institutes of the Christian Religion” (1559) which will be the primary text for this course. Attention will be given to Calvin’s life and theology, and their promise for the contemporary church. Prerequisite: TH 10000.

**TH 02950 History, Theology, & Practice of the Sacraments** (3 hrs.)

A study of the development of the sacramental theology from the early church to the present, the examination of contemporary rituals and liturgies, and the exploration of the role of pastor as a minister of sacraments. Prerequisites: TH 10000 and WP 20000. (See WP 02950).

**TH 02885 Wesleyan Spiritual Theology** (3 hrs.)

This is a cross-listed course - please see CH 02885 for description.

**TH 02870 Means of Grace in the Wesleyan Tradition** (3 hrs.)

This course will explore the theology of the means of grace in the Wesleyan tradition. As the “sacramental grammar” of Wesleyan theology, the means of grace stand at the heart of both the doctrine of sanctification and the practice of discipleship in that tradition. This course will engage both primary sources (from John and Charles Wesley) as well as secondary sources (from contemporary scholarship on the means of grace). About half the course will be taken up with a study of the sacraments (i.e. Baptism and Holy Communion) and the other half will consider the other means of grace in the Wesleyan categories of “instituted” and “prudential”. (See CH 02870).

**TH 02326 Is the Reformation Over?** (3 hrs.)

This is a cross-listed course - please see CH 02326 for description.

**TH 02251 Christology** (3 hrs.)

This course explains traditional and contemporary understandings of the person and work of Christ. Prerequisite: TH 10000.

**TH 02149 Doctrine of God** (3 hrs.)

An exploration of the Christian understanding of God in traditional and contemporary theology, emphasizing the Trinity, God’s presence in the creation, and the problem of evil. Prerequisite: TH 10000.

**TH 00099 Independent Studies in Theology** (3 hrs.)

Studies in specialized areas as selected by the student and approved by the professor.

**TH 00080 M.A.R. Thesis in Theology** (3 hrs.)

Students in the Master of Arts (Religion) degree program may choose to complete a master’s thesis in the student’s research area. The thesis will be 50 to 75 pages in length, and will be supervised by a professor in that discipline. There will be an oral defense of the thesis when completed. Prerequisite: MA 07548, which may not be taken concurrently.

## **WORSHIP AND PREACHING**

Courses with a preaching element carry a superscript symbol (+).

**WP 20000 Theology of Worship and Preaching** (3 hrs.)

A survey of the biblical, historical, and theological traditions that define and support preaching and worship in the Christian church. The section on worship will give attention to the traditions that shape sacramental liturgies.

**WP 04252 The Sacred Rhetoric of African American Women** (3 hrs.)

This is a cross-listed course (TH 04252/SR 04252)- please see SR 04252 for description.

**WP 03888 Contemporary Trends in Christian Worship** (3 hrs.)

This course explores new trends in Christian worship that have emerged in American religious culture over the past 20 years. Through the method of mutual critical correlation, the traditions of Christian worship will be brought into dialogue with postmodern culture, leading to theological reflection on these trends. Models of new worship practices will be introduced and explored. Participants will be given opportunities to engage in various worship styles and design services for particular settings. Prerequisite: WP 20000

**WP 03605† Preaching as Celebration: African American Perspective** (3 hrs.)

This course explores the distinct perspective and genius the African American church has brought to the preaching task, and the role of celebration in the African American pulpit. (See AA 03605).

**WP 03253† Preaching From the Prophets** (3 hrs.)

This course will help students explore the Book of the Twelve (Minor Prophets) as a source of Christian preaching and to examine the role and nature of the modern prophetic voice in contemporary preaching. Students will choose a source text and make hermeneutic decisions for the task of preaching. Prerequisite: WP 20000 or OT 10000. (See OT 03253).

**WP 03251 Interplay: A Community-Art Approach to Worship, Education and Social Action** (3 hrs.)

This is a cross-listed course (EM 03251/TA 03251)- please see TA 03251 for description.

**WP 03165 Reformed Worship** (3 hrs.)

In this course students explore the history and theology of worship in the Reformed Tradition in relationship to the larger Christian worship traditions. Attention is given to the particular emphasis of Reformed Worship during its history, and the meaning of these expressions for Reformed churches today.

**WP 02950 History, Theology, and Practice of the Sacraments** (3 hrs.) This is a cross-listed course - please see TH 02950 for description.

**WP 02654 Ethical Implications of Christian Liturgies** (3 hrs.) This is a cross-listed course - please see ET 02654 for description.

**WP 02532† Preaching From the Pews** (3 hrs.)

This course will explore Christian preaching from the stand-point of the listener. Through a variety of topics and assignments, the course will encourage students to remain “in the pews” as they develop their own homiletical theology and preaching methods. Contemporary studies in sermon listening, communication theory, and classical and modern/ postmodern rhetoric will inform the class as we work towards a theological understanding of sermon listening as Christian practice. Students will prepare, deliver, and evaluate sermons guided by close attention to the role of the listener in the sermon. As part of the course, students will interview sermon listeners with a prescribed interview methodology, and will write and deliver one or more sermons that pay close attention to the role of the listener in the sermon. Prerequisite: WP 20000.

**WP 02531 The Elements and Essentials of Expository Preaching** (3hrs.)

This course will present a biblical understanding of the ministry of preaching, with a primary focus of developing an understanding and appreciation of expository preaching. This will be accomplished through a variety of teaching instruments including the use of video, audio, in class preaching and reading of assigned texts and supplementary articles; also through discussion and interaction with guest practitioners (area preaching pastors). Significant emphasis will be devoted to the distinctive features relevant to preaching various biblical literary genres (an epistle, a psalm, a narrative, apocalyptic), with an intentional sensitivity to the Bible’s overarching redemptive storyline. Attention will also be given to improving specific aspects of preaching, essential to effective communication. The student will prepare and preach sermons that will be video-taped and evaluated by professor and peers. Prerequisite: WP 20000

**WP 02521 Preacher as Storyteller: The Importance of Narrative For Preaching** (3hrs.)

This course will link the art of storytelling with the ministry of preaching by focusing on narrative theory and how it informs various methods of sermon design and delivery. A centerpiece of the course will be a four-day trip to the National Storytelling Festival in Jones- borough, Tennessee. Students will learn skills in the art and craft of storytelling and sermon design by sharing their own stories, children's sermons, and sermons in both the classroom and local churches. Prerequisite: WP20000 (qualifies as a required preaching elective).

**WP 02520† Imagination in Preaching** (3 hrs.)

An examination of imagination and its role in theological reflection and biblical interpretation for preaching to contemporary consciousness. Prerequisite: WP 20000.

**WP 02419 Hymnology** (3 hrs.)

An introduction to the study of the hymns and their use in Christian churches. Attention will be given to the characteristics of hymns, texts, tunes, the marriage of text and tunes as well as theological analysis of selected hymns. Contemporary hymnals will be examined as well as music from a number of Christian traditions.

**WP 02531 Preaching With Cultural Relevance** (3 hrs.)

This course will help the students focus on critical thinking, multicultural understanding and Christian faith. Students will experience theological growth as they study the historical development of African preaching. They will be challenged by addressing the role of preaching as they address social issues which incorporate the complexities of the American and African cultures.

**WP 02318† Sermon Workshop** (3 hrs.)

A workshop experience of developing, delivering, and analyzing sermons based on text. Prerequisite: WP 20000

**WP 02114† Preaching and the Gospel Readings of the Lectionary** (3hrs.)

Interpreting texts from the Common Lectionary appointed for a selected period in Year A, B, or C, with attention given to their preaching values. Prerequisite: WP 20000

**WP 01923 Preaching for Social Change** (3 hrs.)

This is a cross-listed course - please see CM 01923 for description.

**WP 01913† Preaching on Contemporary Situations** (3 hrs.)

Bringing the biblical witness to bear on ethical, social, and political situations in the contemporary world through the sermon. Prerequisite: WP 20000. (See CM 01913).

**WP 01755 Ritual and Pastoral Care** (3 hrs.)

This is a cross-listed course - please see PC 01755 for description.

**WP 01569 African American Worship and Congregational Life** (3 hrs.)

This is a cross-listed course (AA 01569/CM 01569) please see AA 01569 for description.

**WP 01408 Preparing Liturgies and Rituals for Christian Worship** (3hrs.)

A course in designing worship liturgies from various Christian traditions, including services for Sunday worship, special days in the Christian year, celebrations of baptism and Eucharist, and weddings and funerals. Prerequisite: WP 20000.

**WP 01307† Preaching for Faith Development in Congregations** (3hrs.) By focusing on the listening community as persons who have already responded to the reality of God in faith, this course will explore the relationship of preaching to Christian faith development. Drawing on theology, developmental theory, and homiletic theory,

students will analyze congregations and sermons in relation to faith development. Students will be asked to design and deliver their own sermons in class. Prerequisite: WP 20000 WP 01205<sup>†</sup>

**WP 01205<sup>†</sup> Preaching: The Inductive Approach** (3 hrs.) This course will focus on inductive methods of preaching. Students will develop, write, and deliver sermons that employ story, narrative, plot, and autobiography in the interpretation of biblical texts. Prerequisite: WP 20000.

**WP 01104 Worship and Preaching Practicum** (3 hrs.)  
A laboratory course in which students will preach sermons, design liturgies, lead worship, practice ad-ministering the sacraments, and evaluate each other's performance within a community of peers. Prerequisite: WP 20000.

**WP 00099 Independent Studies in Worship and Preaching** (3 hrs.)  
Studies in specialized areas as selected by the student and approved by the professor.

**WP 00080 M.A.R. Thesis in Worship and Preaching** (3 hrs.)  
Students in the Master of Arts (Religion) degree program may choose to complete a master's thesis in the student's research area. Prerequisite: MA 07548

## **YOUTH MINISTRY**

**YM42352 Pastoral Care of Adolescents** (3hrs.)  
Students taking this course will develop skills for pastoral care with youth and their families. Focus will be given to the development of community and building of leadership in ministry. This course will also provide students with an understanding of their own unique leadership in ministry. This course will also provide students with an understanding of their own unique leadership style and a look inside the world of today's teenagers

**YM32352 Communicating the Gospel to Youth** (3hrs.)  
This course will provide students with an understanding of male and female adolescent development. Students will learn how to develop solid biblical and theological lessons using a variety of techniques and settings, so that they can understand how to program and work with various age levels of youth.

**YM 22352 Advanced Studies in Youth, Culture and Church** (3hrs.) Emphasizes integrative work interpreting the relationship between youth, society, and culture through the framework of a theological tradition. Readings emphasize the interdisciplinary nature of youth ministry, drawing from historical, sociological, systematic, and biblical texts as well as practical theology. Students will go "in depth" in a subject area of their choice that demonstrates practical theological reflection on an issue of significance that relates to youth, church, and culture. Class includes a mandatory immersion experience. Prerequisite: Theological Foundations in Youth Ministry.

**YM 12352 Theological Foundations for Youth Ministry** (3hrs.)  
This course focuses on ministry with young people. It is designed to assess various normative lenses through which one understands the theological foundations for ministry with young people. Students will examine various theological starting points for conceiving youth ministry. In addition, this course will provide an understanding of the sociological and psychological development of youth identity and comprehension of the historical development of adolescence.

**YM 02656 Youth Minister as Pastor and Leader** (3hrs.)

This course is an introduction to various roles played by the youth leader in ministering to the spiritual, personal and social needs of adolescents in congregational and parachurch settings. First, we will explore the role of youth minister as pastor and caregiver as we gain a broader understanding of the specific needs and hurts of contemporary American youth. Second, we will explore the role of youth minister as leader in the Christian community by examining the theological foundations of Christian leadership, personal leadership styles, group communication dynamics, and the nature of “second chair” leadership. Finally, we will consider the role of the youth leader in “equipping the saints” through conversation with missional ecclesiology.

**YM 03462/03463 Youth Ministry Practicum I (3hrs.) / Youth Ministry Practicum II (3hrs.)**

Students will gain in -the-trenches youth ministry experience by serving in a local church as a part of their practicum experience. The program is designed to all students to work full or part-time as a youth minister during their education allowing them to put all the pieces together--everything they learn from the peers in their cohort, the professors in the classroom, and from their coach.

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