

## Job Announcement: Director of Library Services

Memphis Theological Seminary, Memphis, Tennessee

Memphis Theological Seminary is a vibrant, free standing seminary with an intimate setting in the heart of Memphis and the Mid-South. MTS seeks qualified applicants for the position of Director of Library Services. The rank of administrative faculty will be considered for candidates who have the appropriate degree and/or experience. Qualifications include a M.L.I.S. with experience in theological bibliography. The position requires an innovative and creative leader open to a growing, diverse, and ecumenical community of scholars. Applicants must have excellent interpersonal, communication, and problem-solving skills. Applications from traditionally under-represented populations are encouraged. The position is set to begin in the summer of 2017.

Responsibilities for the position include

- Collaboration with the Vice President and Academic Dean in strategic planning
- Stewardship of the existing collection
- Acquisitions in both print and digital of texts and periodicals
- Head administrator of integrated library systems
- Managing an annual budget
- Supervision of a service-oriented team committed to delivery of excellent library services
- Teaching theological writing and research skills

Applicants should send a letter of application, CV, graduate transcripts, and three letters of reference to Dean Stan Wood, Memphis Theological Seminary, 168 E. Parkway South, Memphis, TN 38104. Review of applications will begin on November 1, 2016, and applications will be accepted and reviewed until the position is filled. For more information or questions about Memphis Theological Seminary and the position see our website at <http://memphisseminary.edu/>