MEMPHIS THEOLOGICAL SEMINARY
Facilities and Safety Department
Student Housing/Parking Request Form

Name:_____ Date:_____

MTS ID# _____

Home Address: Street # and name: _____

City:_____ State:_____ Zip:_____

Home Phone #: _____ Cell Phone #: _____

E-Mail Address:_____

Vehicle Make: _____ Model:_____ Year:_____

Color: _____ License Plate #: _____ State: _____

HOUSING IS ON A FIRST COME FIRST SERVE BASIS
A NEW HOUSING REQUEST MUST BE COMPETED FOR EACH NEW TERM

HOUSING NEEDED:

Gender: (M) _____ (F) _____ In Date: _____ Out Date: _____

Nights staying: S_____ M _____ T _____W _____T _____ F _____S _____

To be completed by Facilities Staff:

Commuter Parking/Student Housing Permit # _____ Date issued _____ Expiration Date_____

Student Housing Address assigned _____

Key# _____Date Issued_____Date Returned _____Who Issued _____

Student Housing key must be returned at end of each term and personal property removed from housing. A $25.00 charge will be added to your student account for keys not returned.

Signature: _____ **Date:**_____

Facilities and Safety Department facilitieshelpdesk@memphisseminary.edu Phone: 901-334-5870.
Email competed forms to rqualls@memphisseminary.edu. Fax completed forms to 901-452-4051.