

Addendum to the 2009-2011 Catalog and Student Handbook of
Memphis Theological Seminary

The following Financial Information on page 39 of the Student Handbook has been updated. The tuition and activity fees should read as follows:

FINANCIAL INFORMATION

All tuition and fees are due on or before the first day of classes. No student will be permitted to register until all outstanding accounts to the seminary are paid in full. Any exceptions to this policy must be requested of the business office. All fees listed in this catalog are subject to change.

Everything possible will be done to assist applicants in their search for financial resources for their education at MTS.

TUITION **\$400 per hour**

FEES

Admission Application / D.Min.	\$35 / \$50
Audit	\$300 per course
Auditor Application	\$10
Commuter Housing	\$30 per night
Drop/Add (per transaction)	\$25
Late Registration	\$50
Activity Fee	\$75 per semester
Activity Fee for Intensive Classes	\$60 per semester
D. Min Activity Fee	\$25 per semester
D. Min. Continuation Fee	\$100 per residency
Graduation Fee +	\$100
Transcripts*	\$3
Immersion Fee MAR/MDiv	Varies by course
Immersion Fee DMin	\$75 per credit hour
MTS and Non Alumni over 65	50% of current audit rate

+ Graduation fee is payable at the beginning of the final semester. This fee includes diploma and rental of cap, gown, and hood.

* Transcripts cannot be issued until all seminary accounts are paid in full.

Clinical Pastoral Education (C.P.E)

Students engaged in C.P.E. for M.T.S. credit (includes PC 12, PC 13, and PC 14) will be charged the cost of tuition up to \$400.00 for those hours minus the charge assessed at the C.P.E. site. It is the student's responsibility to show evidence of paid on-site charges to the Bursar in order to reduce the seminary's tuition charges.

Payment of Fees

Payment of all fees may be made by check, cash, VISA, MasterCard, or Discover Card

Refund and Repayment Policy for Fall and Spring Semester Courses

The refund policy of Memphis Theological Seminary with regard to educational charges for fall and spring classes is as follows:

Withdrawal Period

- Add/drop week
- 1st week after Add/Drop week
- 2nd and 3rd weeks after Add/Drop week
- 4th and 5th weeks after Add/drop week
- 6th plus weeks after Add/Drop week

Refund Amount

- 100%, less drop fee of \$25
- 80%, less drop fee of \$25
- 60%, less drop fee \$25
- 40%, less drop fee of \$25
- No refund

Medical withdrawals are possible if supported by a physician's statement.